

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION
REGULAR MEETING
Minutes for July 18, 2017**

Call To Order

Mr. Tepper called the meeting to order at 7:09 p.m. in the boardroom of Ivy Hall School.

Roll Call

Present: Meg Woodman, Renee Klass, Mike Burns, Cynthia Zarkowsky and Marc Tepper

Late: None

Absent: James Strezewski and Liz Dietz

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press. Amy Gluck led the Pledge of Allegiance. Mr. Tepper asked if anyone wished to address the Board. No one responded. Members of the audience introduced themselves.

Approval of Minutes

June 2017

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to approve the minutes of June 5 and 20, 2017 as presented. All members present voted Aye, the motion carried.

Release of Closed Session Minutes

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to release the following closed session minutes in accordance with the Open Meetings Act:

June 21, 2016	August 2, 2016 August 16, 2016
September 6, 2016 (2) September 20, 2016	October 18, 2016 October 25, 2016
November 15, 2016	

All members present voted Aye, the motion carried.

Destruction of Closed Session Recordings

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to destroy the following closed session recordings in accordance with the Open Meetings Act:

July 14, 2015 August 18, 2015 September 8, 2015 September 21, 2015	October 6, 2016 October 20, 2015 November 17, 2015 December 15, 2015
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All members present voted Aye, the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports noting that all was in order. He added that the Activity Fund report has the close out balances and all schools met the minimums of less than \$15,000 for elementary schools and less than \$25,000 for elementary schools. Mr. Hitcho noted that he had made 9 investments with a maturity of 3 years, at interest rates between 1.5 & 1.8%.

With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of July 2017 appropriately on file in the business office: Treasurer's Report, Budget Report, Imprest Report and Activity Fund Report.

Board Reports

Finance Committee

Mr. Burns reported the finance committee had reviewed several items which are done annually and recommend approval at this meeting: Hazardous Transportation Zones for 2017-18, Prevailing Rate of Wage and Transfer from Education Fund to Capital Projects Fund. The finance committee also recommends the approval of 5 heat exchanger replacements at Willow Grove, which were the cause of a gas smell in the building at the end of last school year.

Mr. Burns added the committee reviewed a rough draft of the Capital Expenditure plan for FY18, the FY17 budget freeze which resulted in a savings of \$850,000, and the options for renewing the Organic Life contract for the 18/19 school year.

Policy Committee

Policy committee discussed the succession plan for the superintendent. Should anything happen to the current superintendent; the person in line to assume those duties would be the district-level administrator with the highest seniority holding the appropriate licensure. Currently that list is, in order of seniority, Dr. Dalton, Mrs. Spiller and Mrs. Sheridan. This policy will be revisited annually.

Legislative Update

Mrs. Schmidt reported that while Illinois has a budget with a revenue stream, there is no mechanism in place to release funds to school districts. Most notably, SB 1 is in the hands of the governor awaiting action. Mrs. Schmidt added there would be more movement on pension reform and other education issues in Illinois.

LES Committee

Mr. Burns stated work is underway on the LES classrooms at the middle schools and is on schedule.

ELC Update

Mrs. Klass reported the ELC approved the 17-18 SY budget, gaining revenue from continuing to sell services. The board also discussed professional development for the EStar software system for IEPs. A special workshop was held to discuss visioning for the ELC led by Judy Hackett, superintendent of NSSEO. ELC board members, superintendents and directors attended the workshop and the discussion resulted in mission, vision and values statements for the ELC.

Other

Mr. Tepper advised the IASB Lake Division meetings would be held on October 11, 2017 and March 13, 2018. Dr. Mike Lubelfeld of Deerfield SD 109 will be the October 11th presenter, and Dr. Dave Schuler of Township HSD 114 will be the March 8th presenter.

Administrative Reports

Enrollment and Staffing Plan Update

Dr. Dalton reported she is holding 3 FTE teacher positions at the elementary level in the staffing plan. She anticipates 1 FTE will be added to Willow Grove kindergarten, 1 FTE will be added to Prairie second grade, and 1 FTE will be added to Prairie third grade. Dr. Dalton stated she anticipates a 12th section of kindergarten will become necessary, at which time she will request an additional 1 FTE teacher.

Summer Project Update

Mr. Miranda reported the LES classrooms are going great with lights, paint, cabinets and ceiling tiles in place. The project is coming together as scheduled. He added the WAC building is also on schedule with masonry completed and the building waterproof. The Woodlawn/Country Meadows parking lots have been ground and 3 of them have been rough graded already. Life/Safety work is coming along as planned and the black flow preventers have been installed at Ivy Hall and Prairie.

Priority Items for Consideration and/or Action

Presentation of State of the District Report

Mrs. Schmidt reported she has received positive feedback from the community on KCSD96' stable fund balances. She added that the 6-year KEA contract added to the stable fund balances. As Mrs. Schmidt reviewed the report she noted department highlights, community engagement, celebrations and fun facts. Goals for 2017-18 include elementary math curriculum and mathematical practices, connecting SEL and cultural competence with student engagement strategies, Tier I cycle of instruction and playful learning at kindergarten. At the middle school level time and resources will also be focused on the implementation of the new schedule and the shift in instructional minutes. She reported the District is committed to answering all questions and ensuring children's needs are met to ensure success. The first draft of the goals will be presented August 1, 2017. Those goal statements will be in the form of a tree map, with further detail in the working documents.

A link to the State of the District report will be included in the first superintendent's message of the school year and posted on the District website. The targeted audience will be District 96 families. Community members may opt in to be included in our Enews and Superintendent's Messages.

Executive Session

Adjourn to Closed Session

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to adjourn to closed session for the purpose of

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a

specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)

On a roll call vote, the motion carried:
Aye: Woodman, Klass, Burns, Zarkowsky and Tepper
Nay: None

The meeting adjourned to closed session at 8:05 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 8:44 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Klass and seconded by Mrs. Zarkowsky to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Action Items

Employment, Appointment and Dismissal – Certified Staff

Resignation – Certified Staff

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to accept the resignation of the following certified employees:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>
Hofmeier, Ann	Asst. Dir.-Ed Svcs	1.0	WAC
Williams, Jason	Tech Coach	1.0	CM

All members present voted Aye, the motion carried.

Employment – Certified Staff

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to approve the employment contract(s) of the following personnel, and place them appropriately on the salary schedule for the 2017-18 school year.

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>
Corral-Marquez, Ida	Gr. 5	1.0	CM
Myers, Jordan	Spanish	1.0	TG

On a roll call vote the motion carried:
Aye: Klass, Burns, Zarkowsky, Woodman and Tepper
Nay: None

Request for Additional FTE

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to approve an additional .25 FTE in 7th grade and an additional .25 FTE in 8th grade at Woodlawn Middle School, for a total increase of .50 FTE. On a roll call vote the motion carried:

Aye: Burns, Zarkowsky, Woodman, Klass and Tepper

Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

Employment, appointment and/or dismissal

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to approve the revised memo put forth by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel. All members present voted Aye, the motion carried.

Consent Agenda

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to approve the following Consent Agenda items:

Presentation of Bills – July 2017 - to approve the July 2017 bills as presented in the following amounts:

Education	\$4,175,824.43
Operations	\$318,887.52
Debt Service	\$319,557.81
Transportation	\$166,909.89
IMRF	\$00.00
Social Security	\$00.00
Capitol Projects	\$4,439.62
Working Cash	\$00.00
Tort Immunity	\$264,038.00
Life Safety	\$00.00
TOTAL	\$5,249,657.27

Approval of Hazardous Transportation Zones for 2017-18 School Year – to approve the hazardous transportation zones for the 2017-18 school year, which have not changed since 2014;

Approval of Prevailing Rate of Wage Resolution – to approve the Prevailing Rate of Wage Resolution for the 2017-18 school year as required by law;

Approval of Resolution for Transfer to Capital Projects Fund – to approve the resolution authorizing the transfer of money from the education fund to the capital projects fund for the FY17 Capital Expenditure Plan;

Approval of Heat Exchange Replacements At Willow Grove – to award the contract for replacement of five (5) heat exchanges at Willow Grove to Westside Mechanical Group for an amount not to exceed \$167,500.00;

Designation of Hearing Officer for 2017-18 School Year – to appoint Dr. Beth Dalton as the Hearing Officer for the 2017-18 school year with Katie Sheridan as secondary Hearing Officer;

Designation of Title IX Officer for the 2017-18 School Year – to appoint Dr. Beth Dalton as the Title IX Officer for the 2017-18 school year with Katie Sheridan as secondary Title IX Officer.

On a roll call vote, the motion carried:

Aye: Klass, Burns, Zarkowsky, Woodman and Tepper

Nay: None

Discussion Items – None at this time.

Information Items

New Teacher Orientation Schedule

New Teacher Orientation will be held August 7-11, 2017 at Ivy Hall School. Board members are invited to meet the new teachers for breakfast on Monday, August 7, 2017 or Friday, August 11, 2017. Please RSVP to Mrs. Rosenberg.

FOIA Requests

The District received zero (0) FOIA request(s) since June 20, 2017.

Board Comments – None at this time.

Adjournment

With no further business before the Board of Education, a motion was presented by Mrs. Klass and seconded by Mrs. Zarkowsky to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Klass, Burns, Zarkowsky, Woodman and Tepper

Nay: None

Mr. Tepper adjourned the June 20, 2017 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 8:45 p.m. The next meeting will be July 18, 2017 at 7:00 p.m. in room in the boardroom of Ivy Hall School.