

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Minutes for March 6, 2018**

Call To Order

Mrs. Klass called the meeting to order at 7:05 p.m. in the small gymnasium of Kildeer School.

Roll Call

Present: Jim Strezewski, Meg Woodman, Renee Klass, Michael Burns, Cynthia Zarkowsky and Liz Dietz

Absent: Marc Tepper

Vice-President Klass determined that the members present constituted a quorum.

Welcome to Visitors

Mrs. Klass welcomed members of the faculty, community, and press and asked if anyone wished to address the Board. No one responded. Students Maya Heller, Prisha Kuman, Anvi Harish and Shruti Govindarajan led the Pledge of Allegiance.

Student Recognition

The Board of Education recognized students who received a 1 or 1+ in the Illinois Grade School Music Association competition. Following recognition, members of the audience introduced themselves.

Administrative Reports

Presentation of Preliminary Staffing Plan for FY19

Dr. Dalton presented the preliminary staffing plan for FY19. The plan was created using the enrollment projections presented on February 6, 2018. Based on those projections, she will plan for six (6) fifth grade sections at Kildeer although she is unsure if all 6 will materialize. While she has put the section into the plan, she will not plan to fill it until she is certain of the enrollments. Classroom sections at Country Meadows, Ivy Hall and Prairie will remain the same. Woodlawn will decrease for a net change of -1.5FTE classroom teachers. There will be no changes to Specials FTE. With the retirement of 1 FTE occupational therapist, the position and all future occupational therapist positions will be hired by the ELC. The ELC will also hire the school psychologist that services low incidence. At Country Meadows there are currently 2FTE school psychologists, which will be changed to 1FTE psychologist and 1FTE social worker. The net change will be -2FTE special education. Relating to instructional support teachers, there is a marked increase in second language students in District, including those with special needs, which will increase our staffing to +1.6FTE. There will be 0FTE changes in middle school coaching although 1FTE informational literacy coach will be converted to a 1FTE math coach. Educational support personnel cannot be determined until after spring IEP meetings are finalized. Based on these recommendations, the net result will be a decrease of -1.90FTE certified staff and no change in educational support personnel at this time. Additional updates will be provided as any additional special education and/or EL needs emerge.

Parent/Teacher Conferences

Mrs. Spiller has been working with a committee to review parent/teacher conferences. The District is tied to the constraints of the collective bargaining agreement regarding those parameters but the committee members have reviewed the pros and cons of the current reality and have made some suggestions. The

name will change to Family/Educator Conference and student led conferences will now be called Collaborative Conferences.

Collaborative conferences are best practice for students as it helps them understand their own learning and self-reported grades. The new collaborative conferences will have a clear structure and agenda, and give students an opportunity for reflection and developing presentation skills. One major difference will be that students will prepare through goal setting all year. Collaborative conferences would be an option in the spring at the elementary level.

Recommendations at the middle level include allowing parents to schedule a 10 minute conference with 1 teacher but can sign up for a conference with as many teachers as they wish to. This type of conferencing will be held in the gym making the transition to each teacher easier. Coaches will be available for conferences as well to answer any questions parents may have. Collaborative conferences will be held in the spring.

Next steps include getting input from the Parent Review Committee and the Guiding Coalition on Interculturalism, continued learning on collaborative conferences, look at child care options for families, and providing parent education opportunities and professional learning for teachers.

Board Reports

With no objection from Board members, Board Reports were added at this time in the agenda.

Chinese New Year

Mrs. Zarkowsky attended the Chinese New Year event held at Ivy Hall School on March 3, 2018. She said it was a phenomenal event and every interesting. Everything was in Chinese and it was a great experience.

PLC Summit/Dufour Award

Mrs. Klass and Mrs. Zarkowsky attended the Solution Tree Summit in Phoenix, AZ, where Woodlawn received the Dufour Award. Mrs. Klass said it was a fabulous experience; from witnessing Woodlawn receive the award, to hearing the many outstanding speakers. The group had an opportunity to interact with former Superintendent Tom Many, which provided an opportunity for good, reflective conversation. She added that every Board member should attend the Summit.

Willow Grove Board Open House

Mrs. Klass reported she attended the Willow Grove Board open house and it was so much fun. The focus was on creative play and every child was engaged in the many play stations provided.

Priority Items for Consideration and/or Action

Consideration of FY20 Academic Calendar

Following feedback from various parent and faculty groups, the administration is recommending Option D for the 2019-20 school year. A motion was presented by Ms. Dietz and seconded by Mr. Strezewski to approve Option D as presented for the 2019-20 school year. All members present voted Aye, the motion carried. The administration will make the calendar available to the public.

Consideration of Capital Lease

Mr. Strezewski explained the 3-year lease signed in 2015 has now expired and the District is providing 1:1 access to more students. As such, he presented a motion to approve the resolution authorizing and approving schedule No. PUB 17441 to the Master Lease Purchase Agreement dated April 1, 2015 in connection with the lease of computer equipment for Kildeer Countryside Community Consolidated School District No. 96. Mr. Burns seconded the motion. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Burns, Zarkowsky, Dietz and Klass

Nay: None

Executive Session

Adjourn to Closed Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to adjourn to closed session for the purpose of

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Burns, Zarkowsky, Dietz and Klass

Nay: None

The meeting adjourned to closed session at 8:40 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Zarkowsky and seconded by Ms. Dietz for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 9:01 p.m.

Approval of Closed Session Minutes

A motion was made by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Action Items

Employment, Appointment and Dismissal – Certified Staff

Resignation

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to accept the resignation of the following individuals:

| <u>Name</u> | <u>Position</u> | <u>FTE</u> | <u>School</u> |
|----------------|-------------------|------------|-----------------|
| Bargi, Mary | Psychologist | 1.0 | Ivy Hall |
| Block, Matthew | Special Education | 1.0 | Country Meadows |

All members presented voted Aye, the motion carried.

Employment – None at this time

Retirement

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to approve the request from Pam Woeckel to move her retirement from 2019 to 2018. All members present voted Aye, the motion carried.

Contract Leave of Absence Request

A motion was presented by Mrs. Woodman and seconded by Mr. Burns to approve the 1-year unpaid family leave of absence request for the 2018-19 school year presented by Lauren Kiefer in accordance with the collective bargaining agreement. All members present voted Aye, the motion carried.

Unpaid Leave of Absence Request

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Burns to approve the 1.5-day, unpaid leave of absence request presented by Lauren Kiefer as a “once-in-a-lifetime” opportunity. All members present voted Aye, the motion carried.

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mr. Burns and seconded by Mr. Strezewski to approve the revised memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as amended. On a roll call vote, the motion carried.

Aye: Burns, Zarkowsky, Dietz, Strezewski, Woodman and Klass

Nay: None

Discussion

Update on April 2018 Focus Group

Mrs. Schmidt explained a mix up in communication necessitated the move of the Community Focus Group event to April 19, 2018 or May 10, 2018. Following discussion, the Board members agreed to Thursday, April 19, 2018, 6:00 – 9:00 pm at the Arboretum Club.

Information Items

Spring Lake Division Meeting – March 14, 2018

The IASB Lake Division meeting will be held on Wednesday, March 14, 2018 at Mundelein High School where Dr. David Schuler will speak on his new initiative, Redefining Ready! Mrs. Rosenberg has made reservations.

Faculty Appreciation Lunch – April 2, 2018

The annual Faculty Appreciation Lunch will be held on Teacher Institute Day, April 2, 2018. Board members are invited to attend.

IASB/Board Workshop – April 3, 2018

Mr. Tepper has spoken to Mrs. Molinare of the IASB and they have agreed to a workshop focused on Board input for policy. The workshop will be held at Ivy Hall School from 6:00 – 9:00 pm.

Union Leadership/Board of Education Annual Meetings

The Board will meet with the KEA leadership on Tuesday, April 17, 2018 at 5:00 pm, and with the ESPA leadership on Tuesday, May 15, 2018 at 5:00 pm.

Summer School/Extended School Year Offerings

Mrs. Gluck presented the 2018 plans for summer school and extended school year.

Board Comments – None at this time.

Adjournment

With no further business before the Board of Education, a motion was presented by Mrs. Zarkowsky and seconded by Ms. Dietz to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Zarkowsky, Dietz, Strezewski, Woodman, Burns and Klass

Nay: None

Vice President Klass adjourned the March 6, 2018 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:05 p.m. The next meeting will be March 20, 2018 at 7:00 p.m.

-Board of Education