

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96
BOARD OF EDUCATION
REGULAR MEETING
Minutes for March 20, 2018**

Call To Order

Mr. Tepper called the meeting to order at 7:05 p.m. in the boardroom of Ivy Hall School.

Roll Call

Present: James Strezewski, Meg Woodman, Renee Klass, Mike Burns, Cynthia Zarkowsky and Marc Tepper

Absent: Liz Dietz

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press. Teacher Kathy Angel led the Pledge of Allegiance. Mr. Tepper asked if anyone wished to address the Board. No one responded.

Members of the audience introduced themselves.

Approval of Minutes

January 2018

A motion was presented by Mr. Strezewski and seconded by Mr. Burns to approve the minutes of February 6 and 20, 2018 as presented. All members present voted Aye, the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports noting that all reports were in order. He added that he has made only one investment in March. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of March 2018 appropriately on file in the business office: Treasurer's Report, Budget Report and Activity Fund Report.

Board Reports

Finance Committee

Mr. Strezewski reported the finance committee recommends approval of the March 2018 bills, Capital Flooring Rebid, 2018-20 Seal Coat Bid, Carpet/LVT Bid, landscaping and grounds bid and snow plowing bid on consent agenda. The committee reviewed the 5Cast financial projections and the Village of Long Grove water proposal.

Policy Committee

Mrs. Zarkowsky reported Policy 4:110 Transportation has been removed from public review awaiting further clarification. The committee reviewed five policies and recommend placing the following on public review:

5:200 Terms and Conditions of Employment and Dismissal

6:150 Home and Hospital Instruction

7:305 Student Athlete Concussions and Head Injuries

The committee did not recommend changes to:

7:190 Student Behavior

7:260 Exemption from Physical Education

Legislative Update

Mr. Tepper reported the main focus would be the results of the primary election in Illinois.

LES/FLEX Committee

Mrs. Woodman reported Bob Hanrahan and Jason Keenon facilitated a meeting with 4th and 5th grade teachers to determine furniture needs. The committee reviewed the criteria for the 5th grade furniture, viewed samples and room layouts and heard a presentation from STR. This work will put a process in place as we move forward with furniture purchases in the future. The next step will be to work on configuration, go out to bid, then present the recommended bid to the Board.

Mr. Burns reported the FLEX committee met on March 14, 2018. The committee discussed tightening up norms and keeping track of students on intervention, extension and project paths. They also discussed the current round of project options that were expected to last 4 – 5 weeks. They have since realized that a fixed project timeframe does not work well with students being pulled for interventions and a higher level of teacher support is needed to help all students make progress on the projects. The committee will continue to discuss these items.

A new menu of project options will be shared with teachers on April 3 and students will start the new round on April 6. These projects are expected to go through the end of this school year.

The committee also discussed changes to FLEX Fridays and how it applies to students making their project presentations. The committee suggested summer writing opportunities for FLEX and will survey students, parents and staff on their experience with FLEX. The feedback generated from the survey will guide the 2018-19 enhancements.

ELC Update

Mrs. Klass reported the ELC approved their 2018-19 calendar, which was a challenge to meet every district's schedule. The ELC approved several policies and new positions contracted through the school districts.

Parent Review Committee

Mrs. Woodman reported the February 26, 2018 committee meeting was very engaging with a presentation by Mrs. Sheridan on language programs, and another by Mrs. Pedersen on special education programming. The committee also discussed calendar options and parent/teacher conferences. About 15 members attended. The structure of the parent review committee will be reviewed.

Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported the February 28, 2018 meeting focused on preparing for Institute Day. Mrs. Sheridan continued that 6 parents from the Guiding Coalition participated in today's Institute Day. Six breakout groups were set up and faculty rotated through them. The breakouts were led by 1 or 2 parents, and GCI staff members, and provided a safe space for faculty members to ask questions about relating to and establishing relationships with the many diverse cultures in District 96. Mrs. Sheridan reported the event was very successful.

Spring Lake Division Dinner

Mrs. Woodman reported several Board members attended the Lake Division Meeting on March 14, 2018 at Mundelein High School. The speaker was Dr. David Schuler who spoke redefining college and career readiness.

Other

Mrs. Zarkowsky reported she attended the March 14, 2018 PLC visit at Twin Groves. It is her recommendation that every Board member attend a PLC visit. She commended the coaches who led the visit as expert spokes people for District 96. The final visit for this school year will be April 25, 2018 at Ivy Hall and Woodlawn.

Administrative Reports

PMA 5Cast Financial Projections

Mr. Hitcho presented the 5Cast program financial projections through 2023. Assumptions used to create the projections included:

Revenues Assumptions

Tax Levy to current CPI (2.1%)
State and Federal Grants are flat
All local revenue remains at current levels
Tax Freeze for Tax Years 2018 and 2019

Expenditures Assumptions

Capital Plan dated August 15, 2017 and updated after bid results (11/14/17).
Technology/Infrastructure Hardware Plan dated June 20, 2017.
Redundancy Implementation (Summer 2019).
KEA Contract (2017 – 2023)
ESPA Contract (2016 – 2021)
Admin Contracts
Retirement Attrition through 2021
Pension Cost Shift at .05% per year
Health Insurance increased at 6% per year
All other Functions increased at 3% per year
2018 IMRF Employer Rate (9.76%)
Bond Debt updated (\$0)

Using these assumptions, the 5-year projected year-end balances will steadily decrease:

FY18 - \$87,716,639
FY19 - \$81,506,019
FY20 - \$74,020,467
FY21 - \$64,020,251
FY22 - \$53,832,352
FY23 - \$41,986,589

Cultural Competence & SEL through Student Engagement

Mrs. Gluck explained as part of the District goal, three committees were integrated for this work, SEL, Cultural Competence and Student Engagement, to ensure all efforts were in synch with each other. The resulting committee has titled itself PEACE (People Everywhere Always Caring for Each Other). The committee worked with Jan Evans from Kagan, Carla Tantillo, founder of Mindful Practices, and DeEtta Jones to review the current rubrics for SEL against the original Cassel rubrics, and revised the 2 together to address both SEL and intercultural connections using Kagan strategies. The resulting rubrics are being piloted in by 1 teacher from each team at the kindergarten and elementary levels, and 1 full team in each grade level at the middle school. The results of this pilot will compare SEL standards to learner characteristics, and identify implications for specials/exploratory teachers. The pilot program will continue into 2018-19 with Trimester 1 seeing the current teachers reporting to parents, Trimester 2 will have whole teams using the rubrics and Trimester 3 will have full implementation across the District including reporting to parents. Teachers are now being prepped for the future implementation. The data used to report out will reduce subjectivity. Integrating these three structures makes it easier to implement into the curriculum. Faculty supports students in the development of skills to generate their own opinions and values. The next update to the Board will include teachers and videos so they can see the standards in action.

Priority Items for Consideration and/or Action

Adjourn to Closed Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to adjourn to closed session for the purpose of

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Zarkowsky and Klass

Nay: None

The meeting adjourned to closed session at 8:45 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Woodman and seconded by Mr. Strezewski for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 9:29 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Klass and seconded by Mrs. Woodman to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Action Items –

Employment, Appointment and Dismissal – Certified Staff

Resignations

A motion was presented by Mr. Strezewski and seconded by Mr. Burns to accept the resignations of the following certified staff:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>	<u>Effective Date</u>
Cukier, Lindsey	Psychologist	1.0	P	06/01/18
Finkel, Alyssa	Sp. Ed.	1.0	IH	06/01/18
McGuire, Monica	Info Lit Coach	1.0	CM	06/01/18
Peterson, Taylor	Grade 4	1.0	P	06/01/18
Rizzo, Jenna	Gr. 3	1.0	IH	06/01/18
Rochman, Lauren	Gr. 6 Sci.	1.0	W	06/01/18
Shlensky, Alyssa	Bilingual Interv	1.0	CM	06/01/18
Slater, Brooke	SLP	1.0	WG	06/01/18
Werhane, Ryan	Sp. Ed.	1.0	P	06/01/18
Zambo, Elizabeth	Sp. Ed.	1.0	W	06/01/18
Kennicot, Eva	EC Blended	1.0	WG	06/01/18
Buehler, Elisabeth	Psychologist	1.0	IH	06/01/18
Goodman, Rebecca	Gr. 3	1.0	CM	06/01/18
Carlson, Holly	Gr. 4	1.0	K	06/01/18

All members present voted Aye, the motion carried.

Employment – None at this time

Leave of Absence Request – Unpaid

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to approve the unpaid leave of absence request presented by Liv Grossman for 1.5 days as a once-in-a-lifetime opportunity, along with allowing Dr. Dalton to approve additional days as may be necessary. All members voted Aye, the motion carried.

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. All members present voted Aye, the motion carried.

Leave of Absence Request – Unpaid

No action was taken on the unpaid leave of absence request for 7-days presented by Aracelly Rosendahl.

Consent Agenda

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to approve the following Consent Agenda items:

Presentation of Bills – March 2018 - to approve the March 2018 bills as presented in the following amounts:

Education	\$3,381,653.57
Operations	\$230,991.28
Debt Service	\$00.00
Transportation	\$340,656.20
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$00.00
Working Cash	\$00.00
Tort Immunity	\$200.00
Life Safety	\$00.00
TOTAL	\$3,953,501.05

Approval of Capital Project Flooring Rebid – to award the Flooring Re-Bid contract to REM Contracting (Shamrock Flooring);

Approval of 2018-19 Seal Coat Bid – To award the contract to Newline Paving of Frankfort, IL for the 2018-20 Seal Coat, Crack Fill and Repair bid and alternate in the amount not to exceed \$52,922.00 for all three years;

Approval of Carpet/LVT Bid – To award the 2018 Carpet/LVT Bid at Country Meadows, Ivy Hall, Prairie, Kildeer, Twin Groves, Woodlawn Schools, at a not to exceed cost of \$196,544, and the Willow Grove (alternate) at a not to exceed cost of \$41,981 to Shamrock Flooring of Riverside, IL;

Approval of Landscaping and Grounds Bid – to award the 2018-20 Landscape and Grounds Maintenance Bid to ACRES Landscaping of Wauconda, IL;

Approval of Snow Plowing Bid – to award the bid for snow plowing and removal to Milieu Design of Wheeling, IL

On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Woodman, Klass and Tepper

Nay: None

Discussion Items

PARCC Schedule

Mrs. Spiller shared the PARCC testing schedule will be April 3-20, 2018. This is a typical schedule and no changes were made to the duration.

Update on April 19, 2018 Focus Group Planning

Mrs. Schmidt reported the guest list is coming together with parents and community members. She expects 50 – 60 people to attend. Invitations will be mailed on Thursday, March 23, 2018 with an April 6, 2018 RSVP. Mrs. Schmidt, Mrs. Sheridan and Ms. Jones met and mapped out the structure of the evening. They will touch base again in early April.

Review of Board of Education Meeting Calendar 2018-19 SY

The Board directed the administration to publicize the following Board of Education meeting Dates for the 2018-19 school year. Meetings will begin at 7:00 p.m. in the boardroom located in Ivy Hall School.

July 17, 2018

August 7 & 21, 2018

September 4 & 25, 2018

October 16, 2018

November 13, 2018

December 18, 2018

January 15, 2019

February 5 & 19, 2019

March 5 & 19, 2019

April 2 & 16, 2019

May 7, 2019

May 28, 2019 @ Stevenson High School (graduation)

June 18, 2019

Information Items

Twin Groves Health Program Recognized

Mr. Tepper shared that the Twin Groves health program and Ben Leven have been awarded a 3rd Blue Ribbon award from the Illinois Association for Health, Physical Education, Recreation and Dance and the Illinois School Health Association. Twin Groves is the only school in the state of Illinois to receive this award three times.

Faculty Appreciation Lunch – April 2, 2018

The faculty appreciation lunch will be held on Monday, April 2, 2018, in conjunction with the teacher Institute Day.

IASB Guided Workshop – April 3 2018.

Mr. Tepper will meet with the Lake Division Field Representative to plan for the April 3, 2018 IASB Guided Workshop. It will be held from 6:00 – 9:00 pm in the boardroom. This meeting is appropriate for closed session.

KEA Leadership/Board Dinner Meetings

The Board will meet with the KEA leadership on Tuesday, April 17, 2018 in the Ivy Hall faculty lounge at 5:00 p.m.

FOIA Requests

The District received three (3) FOIA request(s) since February 20, 2018.

Board Comments – None at this time

Adjournment

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowski to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Zarkowsky and Tepper

Nay: None

Mr. Tepper adjourned the March 20, 2018 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:58 p.m. The next meeting will be April 3, 2018 at 6:00 pm.