

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for May 15, 2018**

**Call To Order**

Mrs. Klass called the meeting to order at 5:30 p.m. in the faculty lounge of Ivy Hall School.

**Roll Call**

Present: Meg Woodman, Renee Klass, Mike Burns, and Cynthia Zarkowsky

Late: James Strezewski arrived at 5:35 p.m., left at 6:00 pm to attend the Long Grove Village meeting, and returned at 8:31 pm.

Absent: Marc Tepper

**Welcome to Visitors**

In the absence of President Tepper, Vice President Klass assumed the role of President Pro Tem. With the consent of the Board members, Mrs. Klass moved student recognition to the beginning of the meeting.

**Student Recognition**

Mrs. Klass welcomed members of the faculty, community, and press to the gymnasium at Ivy Hall School. Students Kyla Smith and Elizabeth Abraham led the Pledge of Allegiance. Board members recognized student achievement in PAC Track, Wrestling and Volleyball, Stevenson High School Math competition, MathCounts, Chicago Metro History Fair, National Geographic Bee and Science Olympiad. The Board members also recognized Mr. Leven's designation as a three-time recipient of the IAHPERD/ISHA Blue Ribbon award.

**Public Comment**

Following recognition, Board members continued the meeting in the boardroom. Members of the audience introduced themselves. Mrs. Klass asked if anyone wished to address the Board. The following community members addressed the Board of Education:

Jennifer Russell – 4422 Stonehaven, Long Grove

Kristie Norvell – 6244 Pinetree, Long Grove

Christine Nolan – 4801 Preserve, Long Grove

Don Tyer – 5303 RFD, Long Grove

Ruby Mondal – 5476 Forest Glen, Long Grove

Concerns were expressed about communication, individuality and creativity among teachers, low level of academic competition in elementary school, Bridges math curriculum, testing anxiety, standards based reporting, and knowing whom to contact regarding concerns. Board members were asked to survey parents about curriculum, policy, facilities and communication. Mrs. Klass shared that a parent satisfaction survey is done approximately every other year. Mr. Leven, KEA president, responded that the Bridges math adoption was teacher driven. Mrs. Schmidt and Mrs. Klass asked that Mr. Grana, Mrs. Bird and Mrs. Spiller coordinate follow up conversations around specific topics expressed with parents.

### **Approval of Minutes**

#### **April 2018**

A motion was presented by Mrs. Woodman and seconded by Mrs. Zarkowsky to approve the minutes of April 3 & 17, 2018 as presented. All members present voted Aye, the motion carried.

### **Financial Statements**

Mr. Burns presented the financial reports noting that all reports were in order. With no questions or comments forthcoming, Mrs. Klass directed the business office to place the following Financial Statements for the month of May 2018 appropriately on file in the business office: Treasurer's Report, Budget Report and Activity Fund Report.

### **Board Reports**

#### **Finance Committee**

Mr. Burns reported the finance committee recommends approval of the May 2018 bills.

#### **Policy Committee**

Mrs. Zarkowsky reported the committee reviewed two policies and recommend placing the following on public review:

4:110 Transportation

06:50 School Wellness

Mrs. Zarkowsky added the policy committee began discussing a policy on acceleration and early entrance and that discussion will continue. She also recommended approval of policies on consent agenda, along with the resolution prohibiting sexual harassment.

Legislative Update – None at this time

#### **FLEX Committee**

Mr. Burns reported the FLEX Committee would meet on May 16, 2018. Mrs. Bird added the committee would review recent survey data.

#### **ELC Update**

Mrs. Klass reported the ELC has hired a number of staff members, reviewed salaries, and updated policies.

#### **Parent Review Committee**

Mrs. Woodman reported the Parent Review Committee heard a report by Mr. Hanrahan and the Tech Coaches on technology in the District. The committee also discussed the future of Parent Review and a small group will convene over the summer to discuss potential changes to the committee.

#### **Guiding Coalition on Interculturalism Update**

Mrs. Zarkowsky reported the GCI members debriefed their involvement in the April 2, 2018 Institute Day, and how it has trickled back into the schools and classrooms. They also debriefed the Community Focus Group held on April 19, 2018. The group also planned activities over the summer to enhance the newcomer welcome to District 96.

### ESPA/Board of Education Annual Meeting

Mrs. Zarkowsky reported the Board members met with the ESPA leadership members. Celebrations included DeEtta Jones' presentations and diversity training, professional development for the ESP staff, and collaborative communication with administration. Custodial celebrations included professional development, new lighting at Woodlawn/Country Meadows, improvements to snow removal equipment, and collaboration among all custodians across the District. The ESPA members would like to see all ESPA staff receive CPR/CPI certification, and have the global compliance training spread out over a longer period of time. They commented the iPads they use are an older version of those used by the teachers and students. Potential training opportunities for 2018/19 should include cultural proficiency, CPR/CPI, Values, Notability and Schoology for middle school, Bridges curriculum for elementary school, and discipline and restorative practices. Dr. Dalton reported that some special education aides' hours would increase to 6.75 per day in order to assist with buses both morning and afternoon. Mrs. Zarkowsky concluded it was a very positive meeting.

### Other

Mrs. Woodman reported she and several other members attended an open house at Woodlawn where they were invited into Flex period, Spanish, and the technology lab. Board members were able to see Kagan structures in use. She added it was a good opportunity to see the programs approved by the Board of Education in place in the classrooms. Mrs. Klass reported being impressed with the structure of the Flex period.

Mrs. Klass read a letter from Liz Dietz.

Mrs. Schmidt reported ECRA would be submitting a proposal to AASA featuring KCSD96 and highlighting our evidence-based culture and success around student growth.

### **Administrative Reports**

#### Crisis Plan Procedures Update

Mrs. Barnes and Mrs. Fresen reviewed the updated crisis plan procedures. The crisis committee consists of stakeholders from across the District and community, and their purpose was to create a safe and healthy environment for students. Mrs. Barnes reviewed the current crisis procedures and stated the committee looked for ways to update, train and collaborate. To date, the committee has introduced ALICE and provided training, enabled the Crisis Go app, educated students, staff and substitutes, updated the lockdown drills, and discussed emergency bags in classrooms that will allow people to shelter-in-place.

The lockdown drills previously being practiced were developed in the 1970's to address drive-by shootings and are no longer applicable to school threats today. ALICE provides strategies to use anywhere, not just in the classroom and provide enhanced and updated lockdown procedures. Everyone has been trained in ALICE. Crisis Go is a safety communication tool with live classroom rosters and facility maps that has been downloaded to every teacher and administrator iPad in the District and it can also be downloaded to cell phones. There are updated drills being used that provide for multiple real world scenarios. The drills are well done with the teachers in charge and the students cooperative and unafraid. These drills will continue until they become natural for the students. Moving forward there will be less frequent large group meetings and smaller group implementations, continued training and drills, and the emergency bags will be ready for next school year.

**Priority Items for Consideration and/or Action**

ESPA/Board of Education Annual Meeting

With the consent of the Board members, Mrs. Klass moved this portion of the meeting to 5:30 p.m. This meeting was conducted in closed session and no action was taken.

Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to adjourn to closed session for the purpose of

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Woodman, Burns and Klass

Nay: None

Absent: Strezewski

The meeting adjourned to closed session at 5:32 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 5:59 p.m.

Approval of Closed Session Minutes

A motion was made by Mr. Burns and seconded by Mrs. Woodman to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Executive Session

Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski to adjourn to closed session for the purpose of

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of the public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), amended by P.A. 99-646
- The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3)

On a roll call vote, the motion carried:  
Aye: Zarkowsky, Strezewski, Woodman, Burns and Klass  
Nay: None

The meeting adjourned to closed session at 9:15 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 10:48 p.m.

Approval of Closed Session Minutes

A motion was made by Mr. Strezewski and seconded by Mrs. Woodman to approve the minutes of the closed session. All members present voted Aye, the motion carried.

**Action Items –**

Employment, Appointment and Dismissal – Certified Staff

Resignations – None at this time

Employment

A motion was presented by Mr. Strezewski and seconded by Mr. Burns to approve the employment of the following individuals for the 2018-19 school year and place them appropriately on the salary schedule:

<u>Name</u>	<u>Position/FTE</u>	<u>School</u>	<u>Start Date</u>
Johnson, Kara	Social Worker – 1.0	Country Mead	8/6/18
Just, Stephanie	LDC – 1.0	Prairie	8/6/18
Lyles, Kevin	Grade 5 – 1.0	Kildeer	8/6/18
Marks, Debra	Psychologist – 1.0	Ivy Hall	8/6/18
Sorkin, Bradley	Special Education – 1.0	Ivy Hall	8/6/18
Chan, Felice	LCD – 1.0	Kildeer/CM	8/6/18
Mason, Nicole	Grade 3 – 1.0	Country Mead	8/6/18
Johns, Amanda	LDC – 1.0	Country Mead	8/6/18
Ellenwood-Bird, Emma	Grade 3 – 1.0	Ivy Hall	8/6/18

On a roll call vote, the motion carried:  
Aye: Strezewski, Woodman, Burns, Zarkowsky and Klass  
Nay: None

Request for Retirement

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to approve the requests to retire as follows:

**June 2018:**

Rachel Peters

**June 2022:**

Jeff Cummings  
Dawn Marie Kaminski  
Kathy Naples Angel  
Christine Nicksarlian  
Cheryl Keller

On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Woodman and Klass

Nay: None

Assistant Principal Recommendation

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to approve the contract for Michelle Garlick to assume the role of Assistant Principal at Woodlawn Middle School effective August 1, 2018. On a roll call vote the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Burns and Klass

Nay: None

Administrator Employment and Compensation

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski to approve the administrator employment and compensation for 2018-19 school year as presented. On a roll call vote the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Burns and Klass

Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Woodman and seconded by Mrs. Zarkowsky to approve the revised memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote, the motion carried.

Aye: Woodman, Burns, Zarkowsky, Strezewski and Klass

Nay: None

Non-Union Educational Support Personnel Compensation

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the non-union support personnel compensation as presented. On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Burns, Zarkowsky and Klass

Nay: None

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to approve the non-union technology employee compensation as presented. On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Burns, Zarkowsky and Klass

Nay: None

Leave of Absence Request – Unpaid

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the 4-day unpaid leave of absence requested by Nithya Venugopal as a once in a lifetime opportunity. On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Burns, Zarkowsky and Klass

Nay: None

Consent Agenda

A motion was presented by Mr. Burns and seconded by Mr. Strezewski to approve the following Consent Agenda items:

Presentation of Bills – May 2018 - to approve the May 2018 bills as presented in the following amounts:

Education	\$3,071,790.59
Operations	\$199,156.31
Debt Service	\$00.00
Transportation	\$397,037.06
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$00.00
Working Cash	\$00.00
Tort Immunity	\$00.00
Life Safety	\$00.00
TOTAL	\$3,667,983.96

Authorization to Release 2018-19 Purchase Orders – to approve the release of purchase orders for the 2018-19 school year;

Approval of Treasurer Appointment FY19 – to approve the appointment of Jonathan G. Hitcho as the Treasurer for FY2019;

Approval of Resolution Declaring Official Last Day of School – to approve the resolution declaring June 1, 2018 the official last day of the 2017-18 school year;

Approval of Transportation Contract Renewal 2018-19 – to approve a one-year renewal with First Student for both regular and special education transportation at a rate increase of 3.5%;

Approval of Fifth Grade Furniture Bid Award – To approve the bid award for fifth grade furniture to Frank Cooney and Company of Wooddale, Illinois in the amount not to exceed \$156,255.75;

Approval of Policy – To approve the following policies that have been on public review:

2:260 Uniform Grievance Procedure

04:15 Identity Protection

05:20 Workplace Harassment Prohibited

Approval of Resolution to Prohibit Sexual Harassment – to approve the resolution prohibiting sexual harassment in conjunction with the approval of policy 05:20 Workplace Harassment Prohibited

On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Woodman and Klass

Nay: None

**Discussion Items** – None at this time.

**Information Items**

Status of Summer School Program

A memo was presented detailing the status of summer school enrollment as of May 11, 2018.

Status of Summer Course Offerings for Staff

Mrs. Spiller presented the list of summer course offerings for staff, which was quite extensive.

IDEA Status

District 96 received a perfect rating of “*Meets Requirements*” in all seven data-based indicators of IDEA status.

Faculty Recognition and Retirement Celebration – May 25, 2018

The faculty retirement and recognition celebration will be held on Friday, May 25, 2018 at Woodlawn/Country Meadows. Lunch will be provided for all faculty and staff between 11:50 and 1:00 pm, followed immediately by the recognition program. All Board members are invited to attend.

Graduation – May 29, 2018

Eighth grade graduation ceremonies will be held on Tuesday, May 29, 2018 at Stevenson High School. Twin Groves will graduate at **5:30 pm** and Woodlawn will graduate at 8:00 pm.

Additional ESSA Update

Mrs. Schmidt reported as an update to her May 1, 2018 presentation that under new Federal ESSA legislation, student accountability results would be reported at the school they attend and not their home school as in the past. This could have a long-term impact on Ivy Hall due to the number of low incidence classrooms there. Mrs. Schmidt is concerned about the potential implications and is working to influence ISBE on this issue. She will continue to keep the Board updated on this matter.

FOIA Requests

The District received zero (0) FOIA request(s) since April 17, 2018.

**Board Comments** – None at this time.

**Adjournment**

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Burns, Zarkowsky and Klass

Nay: None

Mrs. Klass adjourned the May 15, 2018 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 11:10 p.m. The next meeting will be May 29, 2018.