

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96
BOARD OF EDUCATION
REGULAR MEETING
Minutes for December 18, 2018**

Call To Order

Mr. Tepper called the meeting to order at 7:00 p.m. in the boardroom of Ivy Hall School.

Roll Call

Present: James Strezewski, Meg Woodman, Renee Klass, Mike Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper

Late: None

Absent: None

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press to the boardroom at Ivy Hall School. Ryan Zak, Language Development Coach, led the Pledge of Allegiance. Mr. Tepper asked if anyone wished to address the Board. No one responded. Members of the audience introduced themselves.

Approval of Minutes

November 2018

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve the minutes of November 13 and 16, 2018 as presented. All members present voted Aye, the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports noting that all reports were in order. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of November 2018 appropriately on file in the business office: Treasurer's Report and Budget Report.

Board Reports

Finance Committee

Mr. Strezewski reported the committee discussed and recommend approval of the December 2018 bills. The committee also discussed the tax levy public hearing and the 2019/20 fee schedule.

Policy Committee

Mrs. Zarkowsky reported the committee discussed eleven policies. These policies will be placed on public review:

3:10 Goals and Objectives

4:100 Insurance Management

6:60 Curriculum Content

6:180 Summer School

6:190 Extracurricular and Co-Curricular Activities

7:190 Student Behavior

7:250 Student Support Services

7:260 Exemption from Physical Education
7:270 Administering Medicines to Students
7:290 Suicide and Depression Awareness and Prevention
7:305 Student Athlete Concussions and Head Injuries

Legislative Update

Mr. Tepper reported there are no major updates due to new legislators taking their seats at this time. Mrs. Schmidt added that in January, the legislation will begin with the pension ramp debt but will not discuss the cost shift due to property tax implications. The State Superintendent's contract expires January 31, 2019. The Vision 20/20 initiative adds 3 new seats to the Illinois State Board of Education, which will be filled with practitioners.

FLEX Committee – None at this time.

ELC Update

Mrs. Klass reported the ELC Board met to approve hires, policy and a new logo. Megan Clarke will present to the KCSD96 Board in January on an ELC update.

Thought Exchange Partnership

Mrs. Woodman reported the TEP discussed PARCC data. The next meeting will be December 20, 2018.

Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported the GCI is getting ready for the Common Institute Day in March 2019. Students were invited to the meeting to film the student voice piece for the event.

Dual Language Committee

Mrs. Manka deferred to the committee report.

Joint Annual Conference Update

Mr. Tepper reported the KCSD96 retreat held on Friday, November 16, 2018 was very productive. He added that the IASB resolutions committee agreed not to support concealed carry in schools. The margin was small, 179 – 203. Mrs. Manka attended the mentor program presentation hosted by Dr. Dalton and Mrs. Spiller. Mrs. Klass and Mrs. Woodman attended a presentation on recruiting and retaining principals they felt was very informative.

Other – None at this time.

Administrative Reports

Biliteracy Program Development Update and Recommendation

Mrs. Sheridan stated the District began talking about a dual language program in 2015. In August 2018 the Board approved a goal to explore a 2-way, dual language program for KCSD96. During September through November Mrs. Sheridan and her team have conducted research, considered option and prepared a recommendation for a 2-way, dual language program in KCSD96 beginning with the 2019-20 school year. The committee's recommendation is to transition to a 2-way, dual language immersion program for kindergarten only in the 2019-20 school year. This program provides students the opportunity to become biliterate in both Spanish and English. The students would be taught in English 50% of the day and in

Spanish 50% of the day. Enrollment in the program would be 50% of native Spanish speakers and 50% of native English speakers.

The recommendation includes moving the current bilingual kindergarten program housed at Country Meadows to Willow Grove and to house the kindergarten 2-way dual language program at Willow Grove permanently. The program would begin with two classrooms of approximately 19 students each. One classroom teacher would speak entirely in Spanish and the other classroom teacher would speak entirely in English. Each classroom would be rich in the spoken language artifacts and students would switch classrooms ½ way through the school day.

Once the Board acts on the recommendation January 15, 2019, the team will be prepared to communicate electronically with the community on January 16, 2019. Mrs. Sheridan will attend kindergarten registration at Willow Grove on January 17 & 23, 2019 to talk to parents about the program. Two parent information nights would be held on February 6 & 12, 2019. A website with information would be created for the KCSD96 homepage. Interested parents would submit an Interest Form by March 22, 2019 and on April 4, 2019 a live lottery would be held at Willow Grove. The program would be launched in 2019/20, while also preparing for first grade (at Country Meadows) for the 2020/21 school year. Each successive year will see preparation for the next grade level, all to be housed at Country Meadows through 5th grade, followed by grades 6 – 8 at Woodlawn. Transportation would be provided for students whose home school would not be Country Meadows or Woodlawn. The team will work closely with Stevenson High School to prepare the middle school program.

Board members then were given an opportunity to ask questions.

What if a family decides not to continue in the program? We could fill the seat(s) with only native Spanish speaker(s).

Would these 38 students be together through the whole program? Yes, at least through 5th grade.

Will we offer tutoring to families? We will offer appropriate tutoring options and ask that support from home be in the native language. Every assignment will be given with parent instructions in both English and Spanish.

Would we welcome other native speakers? We would welcome any student in KCSD96 to the program.

Could students start in 1st grade? No, best practice indicates that students need 6 years of immersion to be fully bilingual.

Would KCSD96 charge tuition for the program? No, we cannot charge tuition as a public school other than the full day kindergarten program.

Would moving to middle school be an opportune time for students to withdraw from the program? It is the District's intent that the students remain through 8th grade.

This recommendation will be brought to the Board for action on January 15, 2019.

Priority Items for Consideration and/or Action

Public Hearing on Tax Levy

Mr. Tepper opened the public hearing at 8:03 p.m. With no questions or comments forthcoming, Mr. Hitcho stated the hearing had been appropriately publicized in the Daily Herald. He explained the District intends to balloon levy at 12%, but once the rates are final in April 2019, KCSD96 will lower the final levy to approximately 3%. Mr. Tepper closed the public hearing at 8:05 p.m.

Executive Session

Adjourn to Closed Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to adjourn to closed session for the purpose of

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky, and Tepper

Nay: None

The meeting adjourned to closed session at 8:54 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Klass and seconded by Mrs. Zarkowsky for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 9:35 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Woodman and seconded by Mr. Strezewski to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Action Items

Employment, Appointment and Dismissal – Certified Staff

Resignations

A motion was presented by Mr. Strezewski and seconded by Mrs. Manka to accept the resignation of Colleen Vrshek, Country Meadows special education teacher, effective once a replacement has been hired. All members present voted Aye, the motion carried.

Employment

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to approve the employment of the following individual(s) for the remainder of the 2018-19 school year and place them appropriately on the salary schedule:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>
Borman-Golden, Jamie	Early Childhood	.5	WG

On a roll call vote the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

Administrative FTE Conversation

This item was discussed in closed session and no action was taken.

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Manka and seconded by Mr. Strezewski to approve the revised memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns and Tepper

Nay: None

Request for Additional FTE

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve an additional .5 FTE early childhood aide at Willow Grove to meet the needs of specific students. On a roll call vote the motion carried:

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, Strezewski and Tepper

Nay: None

Request for Unpaid Leave of Absence

The request presented by Shuba Ravikiran for an unpaid leave of absence for December 13 – 21, 2019 died for lack of a motion.

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to approve the request presented by Debbie Echaes for an unpaid leave of absence for March 13-20, 2019. On a voice vote, the motion carried:

Aye: Five

Nay: Two

Consent Agenda

Mr. Burns requested Approval of 2019-20 Fee Schedule be removed from the consent agenda. A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to approve the consent agenda as follows:

Presentation of Bills – December 2018 – to approve the December 2018 bills as presented in the following amounts:

Education	\$2,770,561.92
Operations	\$919,049.41
Debt Service	\$00.00
Transportation	\$665,834.94
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$00.00
Working Cash	\$00.00
Tort Immunity	\$327.00
Life Safety	<u>\$00.00</u>
TOTAL	\$4,355,773.27

Approval of Policy– to approve the following policies which have been on public review with no comments or questions forthcoming:

- 5:120 Employee Ethics
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:240 Suspension
- 5:280 Duties and Qualifications
- 5:290 Employment Termination

The following policy has been incorporated into policy 5:290 and therefore discontinued:

- 5:38 Employee Discipline

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Approval of 2019-20 Fee Schedule

Mr. Burns shared his opposition to charging tuition for full day kindergarten. He asked that KCSD96 eliminate the full day kindergarten tuition for 2019-20 and thereafter. Mr. Strezewski stated KCSD96 agreed to charge tuition for full day kindergarten for specific reasons and he sees no need to change the practice. Mr. Tepper stated he agreed the tuition should be eliminated.

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the 2019-20 fee schedule as presented. On a roll call vote, the motion carried:

Aye: Strezewski, Klass, Manka, Zarkowsky

Nay: Woodman, Burns, Tepper

Discussion Items

Review of November Board Activities

Mrs. Schmidt reviewed the topics of the KCSD96 Retreat. She will create a new exchange for Board members only based on two topics, General Satisfaction Levels, and What Skills Do You Believe are Important for Students to be Successful. Board members will be asked to participate in the exchange over

winter break and the results will be discussed at the January 15, 2019 meeting. Thought Exchange will help KCSD96 craft a community wide exchange based on the results from Board members.

Mrs. Schmidt reviewed the suggested topics for the ECRA Dashboard. She would like to go live with currently available data in late January 2019. Other topics will go live once the data is available. The headings include:

Student Learning and Growth
Financial Accountability
Climate and Engagement
Quality and Recognition

She will bring the final draft to the Board on January 15, 2019. Betsy Fresen, Public Information Coordinator, will craft the Dashboard webpage.

2018/19 School Year Calendar

Mrs. Schmidt reiterated the State Board of Education has made a change in the definition of student contact days. She has received preliminary ISBE approval to have March 9, 2019, a family conference day, count as a student contact day, thus eliminating the need to make up the emergency weather day of November 26, 2018. Any future emergency weather days in this school year would dip into the approved emergency days. She is recommending KCSD96 use the same approach for 2019-20 school year to identify the newly required 176th day. The Board directed the administration to move forward with this plan. The administration doesn't expect any issue with the ESPA as the number of days are not guaranteed in the contract.

Mrs. Schmidt added that the area school districts are working on a remote learning plan that can be pushed out to students on an emergency day. This would mean that emergency or calendar development days would not need to be made up at the end of the year. She will ask principals and faculty to start drafting such a plan for KCSD96.

Mrs. Schmidt recommended KCSD96 stick to the current schedule to develop a calendar for 2020/21 school year. The Board directed the administration to move ahead with the current calendar schedule and practices for the 2020/21 school year.

Information Items

FOIA Requests

The District received two (2) FOIA request(s) since November 13, 2018. Each has been responded to appropriately.

Board Comments

Mrs. Zarkowsky reported she has heard very good feedback on the middle school conferences held in November. She thanked the administrators and faculty for developing such a positive format.

Adjournment

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mrs. Manka to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Mr. Tepper adjourned the December 18, 2018 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:30 p.m. The next meeting of the Board of Education will be January 15, 2019 at Ivy Hall School.