

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96  
BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING  
Minutes for September 8, 2020**

**Call To Order**

Mr. Tepper called the meeting to order at 7:03 p.m. via Zoom virtual meeting.

**Roll Call**

Present: Julie Schmidt, Superintendent of Schools

Remote: James Strezewski, Meg Woodman, Renee Klass, Michael Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper attended via Zoom virtual meeting.

Late: None

Absent: None

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to the Zoom meeting. Mr. Tepper noted there were no public comments submitted to Superintendent Schmidt.

**Administrative Reports**

**Presentation of Sixth Day Enrollments**

Dr. Dalton reported that as of the sixth day of enrollment, August 31, 2020, 3187 students were enrolled in school, compared to 3259 on the sixth day of the 2019-20 school year. Dr. Dalton had projected 3159 students in February 2020. When subtracting the early childhood, outplaced, guided, ILC and SLC students, the enrollment is 3110. Dr. Dalton did add that some families did not enroll or withdrew from school for various reasons associated with remote learning. Once the District returns to in-person learning, she believes enrollments will increase, although sections were designed to accommodate both in person and remote learning students while maintaining social distancing.

**Current District 96 Learning Experience**

Mrs. Schmidt stated KCSD96 is already a hybrid model given the number of low incidence students and classrooms learning in person. She continues to work with the Northern Illinois Health Department Consortium to consider metrics for the return of more students to the hybrid model, which will be phased in consistent with health department guidelines. In order to return the next group of students, trends must be headed in the right direction without fluctuation and KCSD96 will be looking at these trends leading to the October 5, 2020 check in date. Mrs. Schmidt will continue to watch local school districts for their trends as well. Another option Mrs. Schmidt is exploring is access to rapid saliva testing for adults.

The local metrics will look at Incidence Rates as an indicator of community spread. Full remote learning is recommended if Incidence Rates are 14/100000 and currently Lake County is at 13.57/100000, which is not far from the warning level. Diagnostic testing time also plays a significant role as well as COVID-like illness admissions and the Positivity Rate, which is between 5.1 – 6.4. These are the metrics that will support remote or hybrid learning. Mrs. Schmidt will present the visual dashboard to the Board on September 22, 2020 with an update.

Mrs. Schmidt shared the tentative timeline for increasing the in-person learning in the hybrid model:  
9/21 – 10/5/20 – Monitor trends

10/5/20 – Review data metrics and protocols to increase in-person learning to include Willow Grove  
10/15/20 – If metrics allow, first day of Willow Grove increased in-person learning  
10/26 – 10/30/20 – Monitor trending data at Willow Grove  
11/2/20 – Review metrics and protocols to increase in-person learning to include first and second grades  
11/9/20 – If metrics allow, proceed with additional in-person learning

Mrs. Schmidt shared the communication timeline for the first phase:

9/15/20 – Update faculty and staff at early release  
9/22/20 – Update Board members at meeting  
9/23/20 – Full community update  
9/23 – 10/2/20 – Board updates  
10/2/20 – Faculty and staff update  
10/5/20 – Full community update

Mrs. Schmidt continues to meet with the Lake County Health Department every Wednesday to go over data and trends.

Mrs. Spiller introduced the team presenting the current D96 Learning Experience. Second-grade teacher Tracie Widmaier reviewed strategies used to engage students during a day of learning. Synchronous learning starts with a morning meeting which helps the students get the materials they will need for the day ready, review expectations, and includes opportunities for social/emotional learning. The meeting lasts about 30 minutes. The lesson starts with what materials will be needed and the What, Why and How of the lesson. The lesson starts with an “I Do” portion of direction instruction, followed by a “We Do” portion encouraging student involvement, and then a “You Do” portion with students working on their own. During this time, teachers can give individual help to students. Lessons are then closed with a reflection of the What, Why and How.

I-coach Jessica Woods laid out a very similar Synchronous lesson in middle school Spanish. The lesson starts with expectations, instructions, the plan for the lesson, and review of the What, Why and How. Teachers try to replicate in-person learning with Kagan strategies as much as possible. The lesson is closed out with movement, such as a short dance, to make students feel connected to the class. Best practice is to make students feel engaged in the remote setting for strong instruction.

Tracie then reviewed Asynchronous learning, which is sent to the student’s inbox with directions for the time and flow maps laying out the work. Students can use various apps to complete the work such as PlayPosit or Seesaw. The data goes directly to the teacher in real time. The lesson lasts 45 minutes and leads into lunch. The student can do the lesson at that time, or anytime they are not in Synchronous learning.

Jessica reviewed Asynchronous learning in the middle school, which has ties to SEL, learning about each other and ties to the classroom. Both Synchronous and Asynchronous learning time is filled with instruction and there is very little, if any, down time for students.

Students are highly encouraged to have their cameras on but it is not required. If a student is regularly not turning on their camera, the teacher will follow up with the student individually. Teachers will do a voice or camera check in during class if necessary. Students have been in school for 3 weeks now and they seem

to be engaged and learning. The curriculum is staying true to the grade-level targets. Teachers are working very hard to make learning successful and connect with students.

Jennifer Dunne reviewed the in-person learning taking place with students in structured, individual and guided classrooms. There are 45 students in 10 sections. The District is meeting the IEP for each student, there are BCBA's on site at both locations, Willow Grove and Ivy Hall, and a full day of instruction is offered. Classroom safety is a prime concern and students work in study carrels, 4-square table top dividers and a drum cage. Masks are required in the classroom and all students have individual materials. Students are given mask breaks and outside play. In the 3 weeks we have been in session only 3 students are home with symptoms but none have been diagnosed with COVID-19. All students have been offered transportation to and from school.

Howard Frishman reviewed the technology support offered to teachers, students and families. Teachers log in to the Tech Hub with their KCSD96 email, where they find a lot of information, training, tutorials and templates they can use. Families log into the Family Technology Hub, which offers information to students on Zoom, iPads, apps, etc., and parents can access help with apps, iPads, FAQs, among many other items. The District has worked with every family to ensure adequate WiFi service.

Mrs. Spiller shared some dates Board members can visit a Zoom classroom. She will reach out to members individually to schedule the visits.

### **Priority Items for Consideration and/or Action**

#### **Consideration of Intergovernmental Agreement with Buffalo Grove Park District**

Board members have had an opportunity to review the intergovernmental agreement with the Buffalo Grove Park District to provide remote learning supervision. With no questions forthcoming from Board members, a motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to approve the Intergovernmental Agreement with the Buffalo Grove Park District for the Pod Squad Day Camp as presented. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

### **Executive Session**

#### **Adjourn to Closed Session**

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an

action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

The meeting adjourned to closed session at 8:37 p.m.

#### Reconvene in Open Session

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman for the meeting to reconvene in open session. On a roll call vote the motion carried. The meeting reconvened in open session at 9:15 p.m.

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

#### Approval of Closed Session Minutes

A motion was made by Mrs. Manka and seconded by Mrs. Klass to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns, and Tepper

Nay: None

### **Action Items**

#### Employment, Appointment and Dismissal – Certified Staff

##### i. Resignations

None at this time

##### ii. Employment

None at this time

##### iii. Tenured Staff

The Board acknowledged the following employees have earned Tenure in the 2019-20 school year:

#### Ivy Hall

Cappelen, Kendra,

Dolan, Kasie

Dorfman, Nicole

Flavin, Mae

Lee, Hanna

#### Kildeer

Cristofaro, Kellie

Markiewicz, Ashley

Ohnsted, Melanie

#### Prairie

Giannos, Kaitlin

Schmidt, Alana

Willow Grove  
O'Gara, Sheila  
Wittenberg, Diana

Woodlawn  
Wronkiewicz, Eileen

Employment, Appointment and Dismissal – Educational Support Personnel

i. Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Manka and seconded by Mrs. Klass to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns, and Tepper  
Nay: None

ii. Request for Additional Technology Support

A motion was presented by Mr. Burns and seconded by Mrs. Woodman to approve an additional 1.0 FTE Technology Support Specialist. On a roll call vote the motion carried:

Aye: Burns, Manka, Zarkowsky, Strezewski, Woodman, Klass and Tepper  
Nay: None

**Discussion Items**

None at this time.

**Information Items**

Bullying Data Update

Mrs. Gluck presented the bullying data for the 2019-20 school year, as required by the State of Illinois. The Board members acknowledged the report.

**Board Comments**

The board discussed potentially testing staff who are reporting in-person for COVID-19.

**Adjournment**

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Mr. Tepper adjourned the September 8, 2020 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:30 p.m. The next meeting of the Board of Education is scheduled for September 22, 2020.