

NEW MATERIAL REQUISITION FORM

Materials could include books, videos, online databases, magazines, etc. If you are requesting online databases, you will also need to fill out a Software Requisition Form.

Catalogs are available at each of the schools. If you find materials in catalogs you have, please include them with your list.

Submitted By: _____

Date Submitted: _____

School: _____

Title or Subject Area	Type of Material/ Book, video, online services, etc.	Any additional info – price/page#, etc.

Submit completed form to LMC personnel.