



HEMLOCK CREEK ELEMENTARY

1900 Williams Grant Drive • De Pere, WI 54115

Kathleen Held — Principal • Michael Kowalczyk — Associate Principal • (920) 425-1900 • FAX (920) 425-1914

June 13, 2018

Dear Hemlock Creek Families

This letter is to inform you that there will be a change to your child's school day at Hemlock Creek for the 2018-2019 school year. At School Board meeting in May, the Board approved to change the Hemlock Creek school day to 8:40 AM - 3:30 PM based on staff and administrative input. The students will have the same number of total minutes each day as in the past. This schedule change will make instructional time better for students and make our busing schedule more efficient, particularly at the end of the day. This ten minute adjustment will allow our buses to be at Hemlock Creek for a 3:30 dismissal time rather than having students wait for buses to arrive or continually being late for drop off. For any early release days, dismissal will be at 11:50 AM.

For the 2018-2019 school year, students may arrive to school for 8:20 AM. We will have supervision on the playground at 8:20 AM. Students will enter the building at 8:40 AM. Breakfast will continue to be offered before school. We have also partnered with the YMCA for before and after school care. If you are interested in the YMCA program, please contact them at 436-9675. Dismissal will be at 3:30 PM.

In late August, you will receive a postcard from Lamers Bus Lines notifying you of your child's pick up and drop off times.

Thank you for your continued support.

Kathleen Held, Principal

Mike Kowalczyk, Assoc. Principal