

Wednesday, January 16, 2019
Regular Meeting of the Board of Education

1. OPENING OF THE MEETING

1.1 Call Meeting to Order

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mrs. Mangeri opened the meeting at 6:30pm and read the opening statements.

1.2 Open Public Meetings Act

Public notice of this meeting pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-6 et.seq.) has been given by the Board Secretary in the following manner:

Emailing notice to the *South Jersey Times* and *Courier-Post* and providing written notice to the Clerk of the City of Woodbury on January 4, 2019.

1.3 Oath of Office

Administer Oath of Office

- Nzingha Rothmiller, Student Representative
Mrs. McCabe administered the Oath of Office to Nzingha Rothmiller.

1.4 Roll Call

Mr. Abbott – Present
Mr. Coldren - Present
Mr. Hill – Present
Mrs. Mcilvaine - Present
Mr. Pegues – Absent (arrived at 7:12pm)
Mr. Pipolo – Absent (arrived at 8:14pm)
Mrs. Sylvester - Present
Mrs. Ulmer – Absent
Mrs. Mangeri – Present
Nora Campo, Student Representative – Present

1.5 Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance was led by Board President, Kathy Mangeri, followed by a moment of silence.

1.6 District Mission and Beliefs

Building upon our history, diversity, and beliefs, the mission of the Woodbury City Public Schools,

a leader in personalizing education,

is to ensure each child becomes a responsible member of our society who excels in his or her endeavors and meets life's challenges with courage, confidence, and pride; this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city, and the global community.

1.7 Chain of Communication

Per policy 1312, the Woodbury City Board of Education welcomes inquiries about and constructive criticism of the district's programs, equipment, operations and personnel.

The superintendent shall develop procedures to investigate and solve problems promptly, and to provide accurate factual information in answer to inquiries. Such procedures shall conform to state law and applicable negotiated agreements.

School related concerns involving a student are usually resolved by the teacher or other school employee with supervisory responsibilities. To effectively and efficiently address these concerns in the best interest of the student, the following chain of communication will be applied. When the concern is not resolved, please proceed to the next step in the chain of communication.

1. Parent/Guardian of student communicates concern to teacher or counselor.
2. Parent/Guardian communicates concern to a school administrator.
3. Administrator facilitates communication between parent/guardian, teacher, and appropriate school personnel (i.e., counselors, etc.)
4. Parent/Guardian communicates concern to the Superintendent of Schools or his/her designee.
5. Parent/Guardian communicates concern to Board of Education.

When a board member is confronted with an issue, he/she will withhold comment, commitment and/or opinion and refer the complaint or inquiry to the superintendent. Only in those cases where satisfactory adjustment cannot be made by the superintendent and the staff shall communications and complaints be referred to the board of education for resolution.

1.8 Student Representative Report

Student Body Representative - Nzingha Rothmiller

Miss Nazingha Rothmiller discussed various items that have occurred in the past month, including:

- An update of the high school boys basketball games
- An update of the high school girls basketball games
- 42nd Annual Academic Bowl
- Two Teachers will be collecting canned goods, toiletries, etc. for Project Linus

1.9 Presentations/Reports

- Special Presentation

Mrs. Mangeri read a message from Ms. Nora Campo showing her appreciation for being the student representative to the Board.

Mr. Coleman and Dr. Vivadelli will present her with a certificate of appreciation.

- Junior High School - Dr. Jason Vivadelli

Dr. Vivadelli, Ms. Grimes, and Mr. Dobbins presented an update to the Board of the WoodburyOne schedule.

- Curriculum Update/Overview - Reports Attached

(Please Note: All presentations before the Board are expected to last no longer than one hour.)

1.10 Committee Reports

The following committees may provide verbal reports:

1. Business Operations -- Eric Hill, Chair – no report.
2. Communications Committee -- Peggy Ulmer, Chair – no report.
3. Curriculum Committee -- Vacancy, Chair – no report.
4. Discipline Committee -- Elizabeth Mcilvaine, Chair
Mrs. Mcilvaine reported that the committee will need to meet in February.
5. Personnel Committee --Steven Abbott, Chair – no report.
6. Policy Committee -- Kathy Mangeri, Chair – no report.

1.11 Board President's Update

Mrs. Mangeri presented her report. She will have the committees for everyone by the end of the week. She stated that January 30, 2019 will be the 3rd round of interviews.

1.12 Superintendent's Report

Mr. Coleman presented his report on the curriculum and provided the board with an update on the curricular change.

1.13 School Business Administrator's Report

Mrs. McCabe presented her report.

1.14 Open Meeting to the Public for Comment

Open: Motion Mr. Hill Second Mrs. Mcilvaine

Ron Riskie, 1146 Tatum Street, Woodbury - spoke as a representative of Athletic Alumni Association and spoke about Mr. Howard Staeger. He stated that Mr. Staeger was the architect of the Woodbury Relays and women's track. The Alumni Association would like to name the relays the Howard Staeger Memorial Woodbury Relays and to memorialize it with a monument. The Alumni Association will be forming a committee to begin this process to put together these ideas. He is looking for support with this and for the Board to endorse them.

Mrs. Mcilvaine stated she would like to sit on this committee.

Ken Mcilvaine, 456 Delaware Street, Woodbury - asked about the enrollment in the school and the cost per pupil.

Mr. Coleman explained that the School Report Card has this information and he would be able to help him in the future with his questions.

Mr. Mcilvaine stated he has been appointed by the City Council to represent them at the Board of Education meeting.

Mrs. Patricia Martin, 222 South Columbia Street, Woodbury - Mrs. Martin voiced her concerns with the barriers that have been put up on Smallwood.

Mr. Coleman explained that this was addressed because of a previous concern.

Dr. Vivadelli also explained the issues that caused the barriers to go up. He said that this was a collaborative effort between him and the City Police. Dr. Vivadelli stated that the District will revisit this to follow up on this issue.

Mr. Stephanie Jones, 140 Spring Street, Woodbury – Ms. Jones asked for an update to the West End no heat in the APR situation.

Mrs. McCabe explained that the Facility Director is working on it and the Principal is aware of the issue.

She also asked about the follow-up to see a rolling scroll of dates on the left side on the website.

Mrs. McCabe explained that this is a new website.

Mr. Coleman and Mrs. McCabe will see if the IT dept. can add this to the website.

Ms. Jones again stated that she does not get paid to do the Safe Schools trainings and the computers are still not available to the staff.

Mr. Coleman and Mrs. McCabe said that there are computers at each school and that they will contact the administrators to ensure that the staff are aware of this.

Close: Motion _____ Mr. Hill _____

Second _____ Mrs. Mcilvaine _____

2. STUDENTS AND PROGRAMS (ACTION ITEMS)

2.1 Student Field Trips

The Woodbury City Board of Education hereby approved student field trips for the 2018-2019 school year.

2.2 Homebound Instruction

The Woodbury City Board of Education hereby ratified and affirmed providing homebound instruction for students.

2.3 Out of District Placement

The Woodbury City Board of Education hereby ratified and affirmed the placement of student #2391359527 at the Bankbridge Elementary at the per diem rate of \$225.22, effective January 22, 2019 through the remainder of the school year.

2.4 Harassment, Intimidation, and Bullying - Affirmation

The Woodbury City Board of Education hereby affirmed the superintendent's decisions associated with the harassment, intimidation, and bullying (HIB) incident reported to the Board at the December 2018, Board of Education meeting.

2.5 McKinney Vento Act

1. The Woodbury City Board of Education hereby approved the students under the McKinney Vento Act who are being received by another public school district for the 2018-19 school year, with Woodbury City Public School District fiscally responsible for the tuition.

Student ID#	Responsible District	Town of Temporary Residence	Receiving District	Start Date	Tuition ***
6282412354	Woodbury	Mantua	Mantua	9/1/2018	\$13,312.00
8441645920	Woodbury	Mantua	Mantua	9/1/2018	\$13,312.00
9826653117	Woodbury	West Deptford	West Deptford	9/1/2018	\$7,379.19

*** Tuition rates will be adjusted depending on the status of the student under the McKinney Vento Act.

2. The Woodbury City Board of Education hereby ratified and affirmed the students under the McKinney Vento Act who are attending the Woodbury City Public School District and living in the district for the 2018-19 school year.

Student ID #	Responsible District	Receiving District	Start Date
2840491121	Woodbury	Woodbury	12/24/2018

4424928175	Woodbury	Woodbury	12/24/2018
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2.6 2018-2019 Sports Schedules

The Woodbury City Board of Education hereby approved the sports schedules for Spring 2019.

Motion: _____ Mrs. Mcilviane _____ Second: _____ Mr. Abbott _____
 Roll Call Vote: Yes _____ 8 _____ No: _____ 0 _____

Items #2.1-2.6

3. ROUTINE MATTERS (ACTION ITEMS)

3.1 Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meeting held on December 19, 2018, January 2, 2019 and January 7, 2019.

The Board of Education has had the minutes prior to this meeting to examine. Once approved the minutes will become available to the public.

3.2 Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Report for December 2018.

3.3 Cash Report

The Woodbury City Board of Education hereby approved the Cash Report for December 2018.

3.4 Transfers

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the transfers in line accounts in accordance with the list submitted.

3.5 Payment of Bills

1. The Woodbury City Board of Education hereby ratified and affirmed the payment of bill lists #1, and #2 without exception.
2. The Woodbury City Board of Education hereby approved the payment of bill list #3 without exception.

3.6 Revenue Amounts/Sources

The Woodbury City Board of Education hereby recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23A-16.10c2, that there are changes in anticipated revenue amounts and revenue resources as presented in the Board Secretary's Report.

3.7 Certifications

1. Secretary's Report - Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2018, The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Board of Education Certification -The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: _____ Mrs. Mcilviane _____ Second: _____ Mr. Abbott _____
 Roll Call Vote: Yes _____ 8 _____ No: _____ 0 _____

Items #3.1-3.7

4. PERSONNEL - CERTIFICATED (ACTION ITEMS)

4.1 Salary Guide Advancement

The Woodbury Board of Education hereby approved a horizontal move on the salary guide for Cynthia Cheyney, Teacher of Technology at Woodbury Junior Senior High School, from MA to MA+30, effective February 1, 2019.

4.2 Internship

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the School Psychology internship of Rowan University student Jake Singer, beginning January 15, 2019, through May 30, 2019, for a total of 80 hours, under the supervision of Mrs. Tanya Ripley.

4.3 Retirement

The Woodbury City Board of Education hereby accepted the retirement of Claudia Cremeens, Teacher of Elementary at West End Memorial Elementary School, effective July 1, 2019. Mrs. Cremeens has been a teacher in the district for 31 years.

Motion: _____ Mrs. Mcilvaine _____ Second: _____ Mr. Hill _____

Mr. Coldren stated that he is concerned about the number of resignations that he has seen lately.

Roll Call Vote: Yes _____ 8 _____ No: _____ 0 _____

Items #4.1-4.3

5. PERSONNEL - SUPPORT (ACTION ITEMS)

5.1 Resignation

1. The Woodbury City Board of Education hereby ratified and affirmed the resignation of Sherilann Billings as a Lunchroom Aide for the Woodbury City Public School District, effective December 7, 2018.
2. The Woodbury City Board of Education hereby ratified and affirmed the resignation of Joanne Schmidt as an Instructional Assistant for the Woodbury City Public School District, effective December 13, 2018.
3. The Woodbury City Board of Education hereby ratified and affirmed the resignation of Kimberly Zayac (Carpenter) as an Instructional Assistant for the Woodbury City Public School District, effective December 31, 2018.
4. The Woodbury City Board of Education hereby accepts the resignation of Donna Warren as a Lunchroom Aide for the Woodbury City Public School District, effective January 31, 2019.
5. The Woodbury City Board of Education hereby ratified and affirmed the resignation of April Furey, Accounts Payable Specialist, for the Woodbury City Public School District, effective March 7, 2019.

5.2 Termination

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the termination of employee #5249 as a Full-time Custodian for the Woodbury City Public School District, effective, January 2, 2019.

5.3 Employment

1. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment of Ashley Kearns, as a Preschool Aide, for Woodbury City Public School District, beginning January 9, 2019, for the 2018-2019 school year, to be compensated at a rate of \$9.46 per hour, not to exceed twenty hours per week, pending final receipt of criminal history approval.
2. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Marisa Freas, as a Preschool Aide, for Woodbury City Public School District, beginning on or about January 17, 2019, for the 2018-2019 school year, to be compensated at a rate of \$9.46 per hour, not to exceed twenty hours per week, pending final receipt of criminal history approval.
3. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Tyrone Capers, as an Instructional Assistant, for Woodbury City Public School District, beginning on or about January 17, 2019, for the 2018-2019 school year, to be compensated at a rate of \$16.20 per hour, not to exceed twenty-nine hours per week, pending final receipt of criminal history approval.
4. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Tania Lopez, as an Instructional Assistant, for Woodbury City Public School District, beginning on or about January 17, 2019, for the 2018-2019 school year, to be compensated at a rate of \$16.20 per hour, not to exceed twenty-nine hours per week, pending final receipt of criminal history approval.
5. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Dana Forschini, as a Lunchroom Aide, for Woodbury City Public School District, beginning on or about January 17, 2019, for the 2018-2019 school year, to be compensated at a rate of \$8.85 per hour, not to exceed fifteen hours per week, pending final receipt of criminal history approval.
6. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Charles Robinson as a Full-time Custodian for the Woodbury City Public School District, at a salary of \$30,084 (Step 1), pro-rated, (Salary, including step, will be determined and re-approved upon the completion of WEA negotiations.) for the 2018-2019 school year, effective pending final receipt of criminal history approval.

Motion: _____ Mrs. Mcilvaine _____ Second: _____ Mr. Hill _____

Roll Call Vote: Yes _____ 8 _____ No: _____ 0 _____

Items #5.1-5.3

6. BUSINESS AND FINANCIAL (ACTION ITEMS)

6.1 IDEA FY 2019 Carry Over Application

The Woodbury City Board of Education hereby approved the IDEA Basic FY 2019 Carry Over Application in the amount of \$5,488.

6.2 2018-2019 ESEA Consolidated Amendment

The Woodbury Board of Education hereby ratified and affirmed an amendment to the 2018-19 ESEA Consolidated grant agreement.

6.3 Professional Services Contract

The Woodbury City Board of Education hereby ratified and affirmed an agreement with Robin's Nest, Inc., during the 2018-2019 school year to provide a cognitive behavioral therapy services at a contract amount not to exceed \$13,440 (funded through the Youth Services Grant).

6.4 Travel and Work Related Expenses

1. The Woodbury City Board of Education hereby approved the travel and work related expenses for Board Members.
2. The Woodbury City Board of Education hereby approved the travel and work related expenses for employees.

6.5 Additional Transportation Route

The Woodbury City Board of Education hereby ratified and affirmed the transportation routes provided by Gloucester County Special Services School District for the remainder of the 2018-2019 school year:

Route #	# of Students	Per Diem Cost	School	Dates of Transportation
S6593	1	\$119.68	Archway Schools	1/11/2019 - 6/18/2019

6.6 Use of Facility

1. The Woodbury City Board of Education hereby ratified and affirmed the use of Room #C118 (Blue Cafeteria) at the Junior-Senior High School, by the Woodbury Soccer Club for Indoor Soccer on Tuesdays, Wednesdays and Thursdays from January 2, 2019 through April 4, 2019 from 7:00 pm - 9:00 pm. (User: Class II)
2. The Woodbury City Board of Education hereby approved the use of the All Purpose Room at the Walnut Street Elementary School, by the Walnut Street HSA for a Mother/Son Sweetheart Dance, on February 22, 2019 from 6:00 pm - 9:30 pm. (User: Class I)
3. The Woodbury City Board of Education hereby approved the use of the Frances Avenue Field, Stadium Complex, Parking Areas, Tennis Courts at the Junior-Senior High School, by the City of Woodbury Fireworks Committee for the Independence Day celebration on July 6, 2019 from 12:00 pm - 11:00 pm, with a rain date of July 7, 2019. (User: Class II)
4. The Woodbury City Board of Education hereby approved the use of the Track and Stadium Complex, at the Junior-Senior High School, by the Holy Angels School District, on Tuesday and Thursdays, from March 1, 2019 through May 31, 2019 from 5:45 pm - 7:00 pm. (User: Class III)

6.7 2018-2019 Discretionary Grant for Title I Part A Carry Over Funds

The Woodbury Board of Education hereby ratified and affirmed the Discretionary Grant for Title I Part A Carry Over Funds.

6.8 District Goals/Improvement Plan

1. The Woodbury City Board of Education hereby approved the Superintendent/District Goals for 2018-2019.
2. The Woodbury City Board of Education hereby approved the Board Professional Development/Improvement Plan for 2018-2019.

Motion: _____ Mrs. Mcilvaine _____ Second: _____ Mr. Hill _____

Mr. Pipolo asked about these Discretionary funds.

Mrs. McCabe explained that these are new funds that we applied for and will receive.

	Yes	No	Abstained
Items #6.1 – 6.8	8	0	0
Item #6.6.3 (name only for Independence Day Celebration)	7	0	1 Mrs. Mcilvaine

7. OLD/NEW BUSINESS

7.1 Old Business

1. The Woodbury City Board of Education hereby motioned to remove the Minutes of the Board of Education Meeting held on November 14, 2018 from the table.

Motion: _____ Mrs. Mcilvaine _____ Second: _____ Mr. Hill _____

	Yes	No	Abstained
Item #7.1	8	0	1 Mr. Pegues

2. The Woodbury City Board of Education hereby motioned to table the Minutes of the Board of Education Meeting held on November 14, 2018, to get a legal opinion.

Motion: _____ Mrs. Mcilvaine _____ Second: _____ Mr. Abbott _____

	Yes	No	Abstained
Item #7.1.2	3	1	4 Mr. Hill, Mr. Pegues, Mrs. Sylvester, Mrs. Mangeri

7.2 New Business

The Woodbury Alumni Association has the endorsement of the Woodbury Board of Education to form a committee to investigate honoring coaching legend Howard Staeger. This committee will investigate building a memorial to Coach Staeger and branding/naming of the Woodbury Relays Event and/or the track at Woodbury High School.

Motion: _____ Mr. Pegues _____ Second: _____ Mrs. Mcilvaine _____

Roll Call Vote: Yes _____ 8 _____ No: _____ 0 _____

Items #7.2

8. CLOSING OF THE MEETING

8.1 Representatives

The following representatives may provide verbal reports:

City Council Liaison -- David Pipolo

Mr. Pipolo reported the City swore in new members on January 5, 2019.

Gloucester County School Boards Association -- Joseph Coldren

Mr. Coldren reported that the School Boards Association will have a meeting on February 13, 2019.

New Jersey School Boards Association Delegate Assembly -- Steven Abbott – no report.

New Jersey School Boards Association Legislative Committee -- Joseph Coldren – no report.

8.2 Open Meeting to the Public for Comment

Open: Motion _____ Mr. Hill _____ Second _____ Mrs. Mcilvaine _____

No public comment.

Close: Motion _____ Mr. Hill _____ Second _____ Mrs. Mcilvaine _____

8.3 Adjournment to End the Board Meeting

The meeting was adjourned at 9:10 pm.

Respectfully Submitted,

Nancy L. McCabe,
Business Administrator/Board Secretary