

Wednesday, May 15, 2019  
Regular Meeting of the Board of Education

**1. OPENING OF THE MEETING**

**1.1 Call Meeting to Order**

The meeting of the Board of Education, City of Woodbury, was held on the above date. Mrs. Mangeri opened the meeting at 6:30pm and read the opening statements.

**1.2 Open Public Meetings Act**

Public notice of this meeting pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-6 et.seq.) has been given by the Board Secretary in the following manner:

Emailing notice to the *South Jersey Times* and *Courier-Post* and providing written notice to the Clerk of the City of Woodbury on January 4, 2019.

**1.3 Roll Call**

Mr. Abbott – Present  
Mr. Coldren – Absent (with prior notice)  
Mr. Hill – Present  
Mrs. Mcilvaine - Present  
Mr. Pegues – Present  
Mr. Pipolo – Absent  
Mrs. Sylvester - Present  
Mrs. Ulmer – Present  
Mrs. Mangeri – Absent (with prior notice)  
Nzingha Rothmiller, Student Representative – Absent

**1.4 Pledge of Allegiance and Moment of Silence**

The Pledge of Allegiance was led by Board Vice-President, Steven Abbott, followed by a moment of silence.

**1.5 District Mission and Beliefs**

Building upon our history, diversity, and beliefs, the mission of the Woodbury City Public Schools,

*a leader in personalizing education,*

is to ensure each child becomes a responsible member of our society who excels in his or her endeavors and meets life's challenges with courage, confidence, and pride; this is accomplished by utilizing proven instructional strategies and innovative methods by highly skilled and dedicated individuals in partnership with families, our city, and the global community.

**1.6 Chain of Communication**

Per policy 1312, the Woodbury City Board of Education welcomes inquiries about and constructive criticism of the district's programs, equipment, operations and personnel.

The superintendent shall develop procedures to investigate and solve problems promptly, and to provide accurate factual information in answer to inquiries. Such procedures shall conform to state law and applicable negotiated agreements.

School related concerns involving a student are usually resolved by the teacher or other school employee with supervisory responsibilities. To effectively and efficiently address these concerns in the best interest of the student, the following chain of communication will be applied. When the concern is not resolved, please proceed to the next step in the chain of communication.

1. Parent/Guardian of student communicates concern to teacher or counselor.
2. Parent/Guardian communicates concern to a school administrator.
3. Administrator facilitates communication between parent/guardian, teacher, and appropriate school personnel (i.e., counselors, etc.)
4. Parent/Guardian communicates concern to the Superintendent of Schools or his/her designee.
5. Parent/Guardian communicates concern to Board of Education.

When a board member is confronted with an issue, he/she will withhold comment, commitment and/or opinion and refer the complaint or inquiry to the superintendent. Only in those cases where satisfactory adjustment cannot be made by the superintendent and the staff shall communications and complaints be referred to the board of education for resolution.

### **1.7 Student Representative Report**

Student Body Representative - Nzingha Rothmiller – no report.

### **1.8 Presentations/Reports**

#### Presentation:

- Special Recognition: School Resource Officer Ryan Alcott

Mr. Coleman and Mr. Abbott presented Woodbury School Resource Officer Ryan Alcott with a special recognition award for his dedication to the Woodbury City Public School District. Officer Alcott recently received the 2019 Gloucester County Officer of the Year. Chief Tom Ryan thanked the Board for all of their support.

- West End Memorial Elementary School  
Ms. Katie Agresta and Ms. Toni Foster gave a presentation on The Creative Curriculum for Preschool and Teaching Strategies Gold. Ms. Foster explained the details that occur with this curriculum as she implements it with her preschool class, as well as how it aligns with the standards. Ms. Agresta spoke about the American Reading Company's Independent Reading Level Assessment (IRLA), which is used for Kindergarten through 5<sup>th</sup> grade.

#### Report:

- Alternative Education Program: Dr. Gary Scavette (May 2019) – as reported.

### **1.9 Committee Reports**

The following committees may provide verbal reports:

1. Business Operations -- David Pipolo, Chair – no report.
2. Communications Committee -- Amy Sylvester, Chair – no report.
3. Curriculum Committee -- Joseph Pegues, Chair  
Mr. Pegues said that the curriculum meeting met prior to this meeting. They discussed IRLA, an Honors Spanish class in the High School, the Jobs for NJ's Graduates Program, which will be investigated further, and awarding varsity letters for service learning.
4. Discipline Committee -- Eric Hill, Chair – no report.
5. Personnel Committee -- Steven Abbott, Chair  
Mr. Abbott stated that the personnel issues will be discussed further in executive session.
6. Policy Committee -- Peggy Ulmer, Chair – no report.

### **1.10 Board President's Update - None**

### **1.11 Superintendent's Report**

Mr. Coleman presented his report.

- The 21<sup>st</sup> Century grant is being revitalized.
- A new grant is being applied for through Robins' Nest, Inc. for social-emotional help for the district. Mr. Hill asked how we are getting help for our students with mental health issues and the parents won't have to wait 60 days for this help. Mr. Coleman said that this grant should help with this, especially since they will be on-site. Ms. Agresta said that mobile outreach is also available.
- Mr. Coleman welcomed Mr. Bell to the meeting. Mr. Coleman said that Mr. Bell has been coming to various functions in Woodbury.

### **1.12 School Business Administrator's Report**

Mrs. McCabe presented her report. In addition to what was on the report, she noted:

- We will be entering into an agreement with a cooperative pricing system. This is with Camden County Education Services Commission. It is free to join and will open up opportunities for us to do purchasing through them.
- The Drill Report is now on the agenda and will be voted upon. Mrs. McCabe went to a QSAC training session at the County Board of Education office and was told that they will be looking for

this in the minutes when we go through QSAC next year. Therefore, it has been moved out of the Handouts section and moved into the Students and Programs section of the agenda.

- All Board members that have to complete their mandated training this year, have been signed up for the online mandated training class. If the Board member chooses to do this training, please let the Business Office know when it has been completed so that they can follow up to ensure the proper credit has been given.

### 1.13 Open Meeting to the Public for Comment

Open: Motion Mrs. Mcilvaine  
Pamela Merchant-Redrow, 104 Linden Street, Wenonah

Second Mr. Hill

Ms. Merchant-Redrow asked if we could distribute to the students the Woodbury Midget Football and Cheerleading registration form. We will check our policies to see if we can put up signs.

Patricia Martin, 222 South Colombia Street, Woodbury

Ms. Martin asked about the 21<sup>st</sup> Century Grant and if it is still a federally funded program. Mr. Coleman said yes, it is still a federally funded program.

She thanked the Board for correcting the drop-off situation. It seems to be working.

She asked how the cell phone situation has been going. Mr. Coleman said that it has been working well.

Her daughter told her that next year all juniors must take physics. Mr. Coleman said that he has not heard this.

Close: Motion Mrs. Mcilvaine

Second Mrs. Ulmer

## 2. APPOINTMENTS AND DESIGNATIONS (ACTION ITEMS)

### 2.1 Petty Cash Funds

The Woodbury City Board of Education hereby approved petty cash funds with a maximum limit of \$25 on each purchase:

Board of Education	\$200
Evergreen School	\$100
Walnut School/Special Services	\$200
West End School	\$100
Junior-Senior High School	\$100

### 2.2 Appointments

1. The Woodbury City Board of Education hereby approved the appointment of the Director of Special Projects as the Anti-Bullying Coordinator for the Woodbury City Public Schools for the 2019-2020 school year.
2. The Woodbury City Board of Education hereby approved the appointment of the following as Anti-Bullying Specialists for the Woodbury City Public Schools for the 2019-2020 school year.

Location/School	Appointment
Woodbury Junior-Senior High School	Junior High School Counselor
Woodbury Junior-Senior High School	Alternative Program/Option II Counselor
Evergreen Avenue Elementary School	Evergreen School Nurse
Walnut Street Elementary School	Walnut School Nurse
West End Memorial Elementary School	West End School Nurse

3. The Woodbury City Board of Education hereby approved the appointment of the Business Administrator for the following: School Alliance Insurance Fund Commissioner, Qualified Purchasing Agent, Public Agency Compliance Officer, and Custodian of Public Records for the 2019-2020 school year.

4. The Woodbury City Board of Education hereby approved the appointment of the Principals of their respective Elementary Schools and the Assistant Principals of the Junior-Senior High School as the Attendance Officers for the 2019-2020 school year.
5. The Woodbury City Board of Education hereby approved the appointment of the Director of Special Services, as the American with Disabilities Act Compliance officer for the 2019-2020 school year.
6. The Woodbury City Board of Education hereby approved the appointment of the Director of Facilities for the following: Right to Know Officer, Safety Officer, Indoor Air Quality Designee, Intergrated Pest Management Officer, Asbestos Management Officer and Asbestos Hazard Emergency Response ACT (AHERA) Coordinator for the 2019-2020 School year.
7. The Woodbury City Board of Education hereby approved the appointment of Gary Scavette, as the Chemical Hygiene Officer for the 2019-2020 school year.
8. The Woodbury City Board of Education hereby approved the appointment of the Director of Special Projects for the following: Title IX Compliance Officer, District-Wide Section 504 Coordinator, Homeless Children Liaison, DCP&P Educational Stability Liaison, Issuing Officer for Working Papers and Affirmative Action Officer for the 2019-2020 school year.
9. The Woodbury City Board of Education hereby approved the appointment of the Affirmative Action Team for the 2018-2019 school year as follows: Vincent Myers, Jeffrey Adams, Toni Foster, Dwayne Dobbins, and Crystal Ramirez.
10. The Woodbury City Board of Education hereby approved the appointment of the School Safety Specialist Team for the 2019-2020 school year as follows: Vincent Myers, and Gary Scavette.

### **2.3 Designations**

1. The Woodbury City Board of Education hereby approved the district's designated tax shelter programs for the employees of the Board of Education, until June 30, 2020.
2. The Woodbury City Board of Education hereby ratified and affirmed to change the district's official depository from Capital Bank to OceanFirst Bank effective May 15, 2019 (Captial Bank was acquired by OceanFirst Bank on January 31, 2019).

### **2.4 Adoption**

The Woodbury City Board of Education, upon the recommendation of the superintendent hereby adopts Robert's Rules of Order as the basis for the conduct of all meetings for the 2019-2020 school year.

Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Ulmer \_\_\_\_\_

#### **Roll Call Vote:**

Mr. Abbott, Mr. Hill, Mrs. Mcilvaine, Mr. Pegues, Mrs. Sylvester, and Mrs. Ulmer – 6 YES

Mr. Coldren, Mr. Pipolo and Mrs. Mangeri – 3 – ABSENT

#### **Items #2.1-2.4**

## **3. STUDENTS AND PROGRAMS (ACTION ITEMS)**

### **3.1 Student Field Trips**

The Woodbury City Board of Education hereby approved student field trips for the 2018-2019 school year.

### **3.2 Homebound Instruction**

The Woodbury City Board of Education hereby ratified and affirmed providing homebound instruction for students.

### **3.3 Out of District Placement**

1. The Woodbury City Board of Education hereby ratified and affirmed the placement of student #7841768218 at St. John of God - Archbishop Damiano School, at the per diem rate of \$248.18, effective April 30, 2019 through the remainder of the school year.
2. The Woodbury City Board of Education hereby ratified and affirmed the placement of student #9989404341 at YALE School, Cherry Hill, at the per diem rate of \$283.40, effective May 15, 2019 through the remainder of the school year.

### **3.4 Harassment, Intimidation, and Bullying - Affirmation**

The Woodbury City Board of Education hereby affirmed the superintendent's decisions associated with the harassment, intimidation, and bullying (HIB) incident reported to the Board at the April 2019, Board of Education meeting.

### 3.5 McKinney Vento Act

- The Woodbury City Board of Education hereby ratified and affirmed contracts under the McKinney Vento Act for students who are being received by Woodbury from the State of New Jersey for the 2018-2019 school year, with the State of New Jersey fiscally responsible for the tuition.

Student ID #	District of Residence	District Receiving	Start Date	Tuition Amount**
6816958936	Guatemala	Woodbury	4/1/2019	\$15,797
103922	Guatemala	Woodbury	5/13/2019	\$15,797

- The Woodbury City Board of Education hereby ratified and affirmed the students under the McKinney Vento Act who are attending the Woodbury City Public School District and living in the district for the 2018-19 school year.

Student ID #	Responsible District	Receiving District	Start Date
4867869753	Woodbury	Woodbury	4/29/19

**\*\* Tuition rates will be pro-rated based on the State's reimbursement rates.**

**\*\*\* Tuition rates will be adjusted depending on the status of the student under the McKinney Vento Act.**

### 3.6 Textbook Approval

The Woodbury City Board of Education hereby approved the following textbook:

Title	Publisher	Copyright	Program/Grade Level
enVision Algebra 2	Pearson	2018	Grades 9-12

### 3.7 Drill Report

Drill Report – April 2019

#### Fire Drills

School	Date	Time	Length of Drill	Comments
Evergreen	4/29/2019	10:00am	1 minute, 50 seconds	Sunny
Walnut	4/29/2019	10:10am	1 minute, 34 seconds	Sunny, chilly
West End	4/29/2019	9:00am	1 minute, 15 seconds	Sunny, cool
Junior-Senior High	4/25/2019	2:00pm	2 minutes, 52 seconds	Cloudy, chilly

#### Emergency Drills

School	Date	Time	Length of Drill	Comments
Evergreen	4/24/2019	1:45pm	1 minute, 48 seconds	Evacuation Drill (Sunny)
Walnut	4/24/2019	2:12pm	1 minute, 35 seconds	Evacuation Drill (Sunny)
West End	4/25/2019	1:35pm	1 minute, 45 seconds	Evacuation Drill (Cloudy, mild)
Junior-Senior High	4/24/2019	10:45am	3 minutes, 6 seconds	Evacuation Drill (Sunny)

#### Spring Transportation Drills

Bus	Date	Time	Length	# Students /Staff	School	Route #	Person Overseeing
W3	4/11/2019	8:00 AM	2 Mins	6	Bankbridge	W3AM	Thomas Miller
W3	4/11/2019	3:00 PM	2 Mins	4	Walnut	W3PM	Linda DeLozier
W3	4/11/2019	8:30 AM	2 Mins	3	West End	W3AM	Ellen Hoskins
W3	4/11/2019	3:00 PM	2 Mins	6	Jr/Sr High School	W3PM	Dan Howey
W4	4/9/2010	7:30 AM	30 seconds	9	Jr/Sr High School	W4AM	Dan Howey
W4	4/9/2019	8:15 AM	40 Seconds	8	Bankbridge North	W4AM	Robert Pauso
W4	4/9/2019	8:18 AM	5 Seconds	3	Bankbridge South	W4AM	Dana Sirours
W4	4/9/2019	8:27 AM	3 Seconds	3	Career Center	W4AM	Sara DeShayes
W4	4/9/2019	8:48 AM	5 Seconds	3	Durand Academy	W4AM	Paige Burtz
W5	4/10/2019	8:35 AM	1 min	6	Evergreen	W5AM	Dawn Siegel
W5	4/10/2019	8:15 AM	1 min	2	West End	W5AM	Kathy Argresta
W6	4/10/2019	8:57 AM	1 min	3	YALE	W6AM	Stephanie Jefferys
W6	4/10/2019	8:09 AM	1 min	4	Brookfield Acd	W6AM	John DeConna
W7	4/23/2019	8:27 AM	5 mins	18	West End	W7Loop	Ellen Hoskins
W7	4/23/2019	1:50 PM	5 mins	11	Jr/Sr High School/RCGC	W7RCGC	Dan Howey
W7	4/24/2019	2:45 PM	6 mins	26	Jr/Sr High School/GCIT	w7GCIT	Dan Howey

Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Ulmer \_\_\_\_\_

#### Roll Call Vote:

Mr. Abbott, Mr. Hill, Mrs. Mcilvaine, Mr. Pegues, Mrs. Sylvester, and Mrs. Ulmer - 6 YES

Mr. Coldren, Mr. Pipolo and Mrs. Mangeri - 3 - ABSENT

#### Items #3.1-3.7

### 4. ROUTINE MATTERS (ACTION ITEMS)

#### 4.1 Approval of Minutes

The Woodbury City Board of Education hereby approved the Minutes of the Board of Education Meeting held on April 10, 2019 and April 24, 2019.

The Board of Education has had the minutes prior to this meeting to examine. Once approved the minutes will become available to the public.

#### 4.2 Secretary's Report

The Woodbury City Board of Education hereby approved the Secretary's Report for April, 2019.

#### 4.3 Cash Report

The Woodbury City Board of Education hereby approved the Cash Report for April 2019 .

#### 4.4 Transfers

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the transfers in line accounts in accordance with the list submitted.

#### 4.5 Payment of Bills

1. The Woodbury City Board of Education hereby ratified and affirmed the payment of bill lists #1, and #2 without exception.
2. The Woodbury City Board of Education hereby approved the payment of bill list #3 without exception.

#### 4.6 Revenue Amounts/Sources

The Woodbury City Board of Education hereby recognized the Board Secretary's certification, in accordance with N.J.A.C. 6A:23A-16.10c2, that there are changes in anticipated revenue amounts and revenue resources as presented in the Board Secretary's Report.

#### 4.7 Certifications

1. Secretary's Report - Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2019, The Board Secretary certified that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Board of Education Certification -The Woodbury City Board of Education hereby certified, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_ Second \_\_\_\_\_ Mr. Hill \_\_\_\_\_

**Roll Call Vote:**

Mr. Abbott, Mr. Hill, Mrs. Mcilvaine, Mr. Pegues, Mrs. Sylvester, and Mrs. Ulmer – 6 YES

Mr. Coldren, Mr. Pipolo and Mrs. Mangeri – 3 – ABSENT

**Items #4.1-4.7**

**5. PERSONNEL - CERTIFICATED (ACTION ITEMS)**

**5.1 Resignation**

1. The Woodbury City Board of Education hereby accepted the resignation of Sara Campbell, Academic Coach of Technology for the Woodbury City Public School District, effective June 30, 2019.
2. The Woodbury City Board of Education hereby accepted the resignation of Ann Brugnolo, LDT-C for the Woodbury City Public School District, effective June 30, 2019.
3. The Woodbury City Board of Education hereby accepted the resignation of Christine Dare, Teacher of Business for the Woodbury Junior-Senior High School, effective June 30, 2019.

**5.2 Extra-Curricular**

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of the Fall 2018-2019 athletic extra-curricular appointments.

**5.3 Student Interns**

1. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the Fall Clinical Practice I Placement of Gabriella Sebastiano, a Rowan University student, under the direction and supervision of Theresa Richman, Teacher of Kindergarten at Walnut Street Elementary School, beginning September 3, 2019, through December 10, 2019.
2. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the Fall Clinical Practice I Placement of Alyssa Evanik, a Rowan University student, under the direction and supervision of Nancy Runzer, Teacher of Grade 1 at Walnut Street Elementary School, beginning September 3, 2019, through December 10, 2019.
3. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the Spring Clinical Practice II Placement of Gabriella Sebastiano, a Rowan University student, under the direction and supervision of Theresa Richman, Teacher of Kindergarten at Walnut Street Elementary School, beginning January 21, 2020, through May 6, 2020.
4. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the Spring Clinical Practice II Placement of Alyssa Evanik, a Rowan University student, under the direction and supervision of Nancy Runzer, Teacher of Grade 1 at Walnut Street Elementary School, beginning January 21, 2020, through May 6, 2020.

**5.4 Salary Approvals**

1. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for the 2018-2019 tenured and non-tenured teaching staff.
2. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for the 2019-2020 tenured and non-tenured teaching staff.

Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Ulmer \_\_\_\_\_

**Roll Call Vote:**

Mr. Abbott, Mr. Hill, Mrs. Mcilvaine, Mr. Pegues, Mrs. Sylvester, and Mrs. Ulmer – 6 YES

Mr. Coldren, Mr. Pipolo and Mrs. Mangeri – 3 – ABSENT

**Items #5.1-5.4**

## 6. PERSONNEL - SUPPORT (ACTION ITEMS)

### 6.1 Employment

1. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment of **Jinping Jiao**, as a Preschool Aide, for Woodbury City Public School District, beginning on or about April 11, 2019, for the 2018-2019 school year, to be compensated at a rate of \$11.76 per hour, not to exceed twenty hours per week, pending final receipt of criminal history approval.
2. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment of **Kelly Opalka**, as an Instructional Assistant, for Woodbury City Public School District, beginning on or about May 6, 2019, for the 2018-2019 school year, to be compensated at a rate of \$16.20 per hour, not to exceed twenty-nine hours per week, pending final receipt of criminal history approval.
3. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Non-Unit Support Staff for the 2019-2020 school year.
4. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Instructional Assistants for the 2019-2020 school year.
5. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Special Education and Classroom Aides for the 2019-2020 school year.
6. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Lunchroom Aides for the 2019-2020 school year.
7. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Custodial Staff represented by the Woodbury Education Association for the 2019-2020 school year.
8. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Clerical Staff represented by the Woodbury Education Association for the 2019-2020 school year.

### 6.2 21st Century

1. The Woodbury City Board of Education hereby accepted the resignation Christine Dare as a Teacher for the 21st CCLC program for the Woodbury City Public School District, effective May 15, 2019.
2. The Woodbury City Board of Education hereby accepted the resignation Malcolm Gibson as an Activity Leader for the 21st CCLC program for the Woodbury City Public School District, effective May 15, 2019.
3. The Woodbury City Board of Education hereby accepted the resignation Lynette Lewis as a Teacher for the 21st CCLC program for the Woodbury City Public School District, effective May 15, 2019.
4. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby ratified and affirmed the employment of the following for the 21st CCLC:

Appointment	Assignment	Rate of Pay	Hours
Caroline Polsenberg	Yoga/Mindfulness	Special Projects Rate	24 Hours Total 5/16/2019 - 8/31/2019
Trinna Wooster	Book Club	Special Projects Rate	24 Hours Total 2/21/2019 - 8/31/2019
Anastasia Williams	Home Economics	Hourly Rate of Pay	12 Hours Total 2/21/2019 - 8/31/2019
Kristin Gauthier	Teacher	Special Projects Rate	16.25 Hours/Week 5/16/2019 - 8/31/2019

5. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Angela Rodgers as the 21st CCLC Project Director for the Woodbury City Public School District, from July 1, 2019, through August 31, 2019, to be compensated at a salary of \$9,666.67.
6. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the employment of Angela Rodgers as the 21st CCLC Project Director for the Woodbury City Public School District, from September 1, 2019, through August 31, 2020, to be compensated at a salary of \$58,000.

### 6.3 Volunteer Drivers

The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved volunteer box truck driver appointments for the 2018-19 school year.

Position	Activity	Appointment	Location	Stipend
Box Truck Driver	Band	John Dixon	Adjunct	N/A
Box Truck Driver	Band	John Martin	Adjunct	N/A
Box Truck Driver	Band	John Elliott	Adjunct	N/A
Box Truck Driver	Band	John Wahl	Adjunct	N/A



#### 6.4 Salary Approvals

1. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for Non-Unit Support Staff for the 2018-2019 school year.
2. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for Instructional Assistants for the 2018-2019 school year.
3. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for Classroom Aides for the 2018-2019 school year.
4. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for Lunchroom Aides for the 2018-2019 school year.
5. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for Custodial Staff represented by the Woodbury Education Association for the 2018-2019 school year.
6. The Woodbury City Board of Education, upon the recommendation of the superintendent, hereby approved the salary amounts for Clerical Staff represented by the Woodbury Education Association for the 2018-2019 school year.

Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_

Second \_\_\_\_\_ Mrs. Sylvester \_\_\_\_\_

#### Roll Call Vote:

Mr. Abbott, Mr. Hill, Mrs. Mcilvaine, Mr. Pegues, Mrs. Sylvester, and Mrs. Ulmer – 6 YES

Mr. Coldren, Mr. Pipolo and Mrs. Mangeri – 3 – ABSENT

Mrs. Mcilvaine – Item 6.4.1 - ABSTAIN

#### Items #6.1-6.4

### 7. BUSINESS AND FINANCIAL (ACTION ITEMS)

#### 7.1 Recognize Bargaining Unit

The Woodbury City Board of Education hereby recognized the Woodbury Education Association as the official bargaining unit for the represented staff.

#### 7.2 Woodbury Education Association (WEA) Contract Ratification

WHEREAS the current agreement between the Woodbury Education Association, hereinafter called the "WEA", and the Woodbury City Board of Education, hereinafter called the "Board", expired at the end of June 2018, and

WHEREAS the WEA and Board negotiation teams have met during the course of the 2017-18 and 2018-19 school year in a collaborative negotiations process, and

WHEREAS the negotiations successfully produced a tentative agreement signed by both negotiation teams, and

WHEREAS the WEA membership has approved the agreement through the vote of the full membership of the Association,

NOW THEREFORE BE IT The Woodbury Board of Education approved a tentative agreement and finalizes the contract between the WEA and Board covering the period from July 1, 2018, through June 30, 2021.

Executive File Attachments

#### 7.3 Insurance

The Woodbury City Board of Education hereby ratified and affirmed the following resolutions regarding insurance coverage for the District:

1. Resolution Indemnity and Trust Renewal Agreement through Schools Health Insurance Fund (SHIF) for a three (3) year period effective July 1, 2017 through June 30, 2020.
2. Resolution to Join the Schools Health Insurance Fund (SHIF) for a three (3) year period effective July 1, 2017 through June 30, 2020.

#### 7.4 Bidding and Quote Threshold Amounts

The Woodbury City Board of Education hereby approved the bidding and quote thresholds set by the State of New Jersey Public School Contract Law for the 2019-2020.

Bid Threshold with a Qualified Purchasing Agent	\$40,000.00
Bid Threshold without a Qualified Purchasing Agent	\$29,000.00
Quote Threshold with a Qualified Purchasing Agent (15% of the bid threshold)	\$6,000.00

Quote Threshold without a Qualified Purchasing Agent (15% of bid threshold)	\$4,350.00
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### 7.5 FY 2019 ESEA/IDEIA Salary Approvals

The Woodbury City Board of Education hereby ratified and affirmed the following employees to be charged to the FY 2019 ESEA and IDEIA grant funds.

### 7.6 Grant Submission

1. The Woodbury City Board of Education hereby approved the submission of an application to receive funding under New Jersey's 21st Century Community Learning Centers Program -- Competitive Grant: Cohort 10, 11, 12, and 13 (NGO: #194-EK44-H05) for an amount not to exceed \$250,000 to serve 201-250 students and their families.
2. The Woodbury City Board of Education hereby approved the submission of a grant application for the 2019 Safety Grant Program through the New Jersey School Insurance Group ERIC South Subfund for the purposes described in the application, in the amount of \$7,709.09 for the period of July 1, 2019 through June 30, 2020.
3. The Woodbury City Board of Education hereby approved the submission of a grant application for the US Department of Justice OJJDP FY 2019 Comprehensive School-Based Approach to Youth Violence and Victimization Program Grant fund in the amount of \$775,000 over a three year period in collaboration with the Robin's Nest Inc.

### 7.7 Contracted Services

1. (Deleted)
2. The Woodbury City Board of Education hereby approved a contract with Edward Murphy to provide scheduling consulting services to the Woodbury City Public School District, not to exceed \$5,000, from July 1, 2019 through September 15, 2019.
3. The Woodbury City Board of Education hereby approved the contract with JHS Tutoring, LLC to provide Workplace Tutors to the district for the 2019-2020 school year, at an hourly rate of \$36.00, not to exceed a maximum of nine hours per week.
4. The Woodbury City Board of Education hereby approved the agreement between Woodbury City Board of Education and the Professional Medical Staffing, LLC, to provide nursing services on an add needed basis for the 2019-2020 school year.
5. The Woodbury City Board of Education hereby approved a contract with WLS Psychiatric Services, LLC to provide psychiatric services to the Woodbury City Public School District, 1 day per month, 8 hours per day for a period of 12 months beginning July 1, 2019 through June 30, 2020, not to exceed \$14,400.
6. The Woodbury City Board of Education hereby approved the contract with Tricia Bevelheimer to provide physical therapy services for the 2019-20 school year, not to exceed eight hours per week at the rate of \$72.00 per hour, for a total of \$20,736.

### 7.8 Appointments

1. The Woodbury City Board of Education hereby approved the appointment of Anthony Bonett, MD as the district's physician for the 2019-2020 school year.
2. The Woodbury City Board of Education hereby approved the appointment of Anthony Bonett, MD to provide summer sports physicals from July 1, 2019 through September 15, 2019 for an amount not to exceed \$1,500.00.
3. The Woodbury City Board of Education hereby approve the appointment of Phoenix Advisors as the District's Continuing Disclosure Agent for the 2019-2020 school year.

### 7.9 Motor Vehicle Commission On-Line District Request Program

The Woodbury City Board of Education hereby approved the contract for participation with the Gloucester County Special Services School District to participate in the MVC On-line District Request Program for the 2019-2020 school year to retrieve all driver's abstracts for the Woodbury City Public School District at the yearly cost of \$30.00.

### 7.10 Gloucester County Special Services School District - Choice School Transportation

The Woodbury City Board of Education hereby approved a contract with the Gloucester County Special Services School District to participate in the Choice School Transportation Program for the 2019-2020 school year in the amount of \$3.50 per approved student.

### 7.11 Tuition Rates for 2019-2020

The Woodbury City Board of Education hereby approved the 2019-2020 tuition rates as follows:

Full-day Preschool	\$13,365
Kindergarten	\$13,365
Grades 1-5	\$15,924
Grades 6-8	\$17,016
Grades 9-12	\$17,734
Learning/Language Disabilities	\$19,178
Multiple Disabilities	\$30,180
Behavioral Disabilities	\$23,289
Alternative School	\$15,000

Half-day Preschool Disabilities	\$9,666
Full-day Preschool Disabilities	\$35,067

**7.12 Rates of Pay for Athletic Events**

The Woodbury City Board of Education hereby approved the rates of pay for athletic sporting events for the 2019-2020 school year.

File Attachments

**7.13 Tickets Rates of Athletic Events**

The Woodbury City Board of Education hereby approved the ticket prices for paid sporting events for the 2019-2020 school year as follows:

- \$3.00 - Adult admission
- \$2.00 - Student admission
- Senior Citizen admission is free

**7.14 2019-2020 Lunch and Breakfast Prices**

The Woodbury City Board of Education hereby approved the lunch and breakfast prices for the 2019-2020 school year, effective September 1, 2019, as follows:

	Breakfast	Lunch
Junior-Senior High School-Student Entree	\$0.00	\$3.10
Elementary-Student Entree	\$0.00	\$2.85
Additional Student Entree	\$1.85	\$2.50
Adult Entree	\$2.00	\$4.00
Additional Adult Entree	\$2.00	\$2.50
Milk	\$0.50	\$0.50

**7.15 Travel and Work Related Expenses**

1. The Woodbury City Board of Education hereby ratified and affirmed the travel and work related expenses for Board Members.
2. The Woodbury City Board of Education hereby approved the travel and work related expenses for Board Members.
3. The Woodbury City Board of Education hereby approved the travel and work related expenses for employees.

**7.16 Use of Facility**

1. The Woodbury City Board of Education hereby ratified and affirmed the use of the All Purpose Room at the Walnut Street Elementary School, by the Walnut Street HSA for Talent Show on June 7, 2019 from 6:00pm - 9:00pm. (User: Class I)
2. The Woodbury City Board of Education hereby ratified and affirmed the use of the Chestnut Street Playground at the Walnut Street Elementary School, by the Walnut Street HSA for Yard Sale on June 1, 2019 from 9:00am - 2:00pm. (User: Class I)
3. The Woodbury City Board of Education hereby approved the use of the Room #C118 (Blue Cafeteria), #C121, #C125, #C130 (Auditorium) and the Cap Paine Gym of the Junior-Senior High School, by the Woodbury Police Department for the Junior Police Academy Basic and Advanced training July 8-19, 2019 from 7:00am - 4:00pm. (User: Class II)
4. The Woodbury City Board of Education hereby approved the use of the Room #C130 (Auditorium) located at the Junior-Senior High School, by the Woodbury Police Department, for Junior Police Academy Graduation to be held on Friday, July 12 and 19, 2019 from 2:00pm - 5:00pm. (User: Class II)
5. The Woodbury City Board of Education hereby approved the use of the Room #C130 (Auditorium) located at the Junior-Senior High school, by the Woodbury Police Department, for Parent Night for the Junior Police Academy to be held on June 26 and June 27, 2019 from 6:30pm - 8:30pm. (User: Class II)

**7.17 Donations**

The Woodbury City Board of Education hereby ratified and affirmed the receipt of \$1,000 in gift cards from ACME Markets, to be used at the discretion of the Woodbury City Public School District.

**7.18 Substitute Rates 2019-2020**

The Woodbury City Board of Education hereby approved the hourly Substitute Rates for the 2019-2020 school year.

Substitute Nurse	\$32.00/hour or \$225.00/day
Substitute Bus Aide	\$11.00/hour
Substitute Secretary	\$11.00/hour
Substitute Custodian	\$12.50/hour
Substitute Bus Driver	\$18.50/hour
Substitute Lunch Aide	\$11.00/hour

**7.19 Additional Transportation Route**

The Woodbury City Board of Education hereby ratified and affirmed the transportation routes provided by Del City Bus for the remainder of the 2018-2019 school year:

Route #	# of Students	Per Diem Cost	Total Route Cost	School	Dates of Transportation
S7180	1	\$267.95	\$6,698.75	Home from Glassboro to West End and back to Glassboro	5/14/2019-6/18/2019

**7.20 Cooperative Agreements**

The Woodbury City Board of Education hereby approved the Resolution for Member Participation for the Woodbury City Public School District to receive pricing for the Stadium and Staircase Replacement through the Camden County Educational Services Commission ("CCESC") Bid Cooperative Pricing System.

Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Ulmer \_\_\_\_\_

**Roll Call Vote:**

Mr. Abbott, Mr. Hill, Mrs. Mcilvaine, Mr. Pegues, Mrs. Sylvester, and Mrs. Ulmer – 6 YES

Mr. Coldren, Mr. Pipolo and Mrs. Mangeri – 3 – ABSENT

Mr. Hill, Mr. Pegues and Ms. Ulmer – Item 7.15.1 – ABSTAIN (name only)

Mr. Abbott – Item 7.15.2 – ABSTAIN (name only)

**Items #7.1-7.20**

**7.21 Close Meeting to the Public and to Enter into Executive Session**

Close: Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_ Second \_\_\_\_\_ Mr. Hill \_\_\_\_\_

**7.22 Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Woodbury City Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Woodbury City Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT The Woodbury City Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospect public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, nature of discussion is WEA Staff Member Non-Tenured/Non-Renewal/Resignation; Health Care; and Superintendent Transition.);

BE IT FURTHER The Woodbury City Board of Education does hereby determine that it is necessary to meet in executive session to discuss the aforementioned matters for approximately 30 minutes;

BE IT FURTHER The Woodbury City Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodbury City Board of Education Attorney advises the Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER The Woodbury City Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

**7.23 Close Executive Session and Open Meeting to the Public**

Open: Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Ulmer \_\_\_\_\_

**8. OLD/NEW BUSINESS**

**8.1 Old Business – None**

**8.2 New Business**

Mr. Hill asked how can the District let the senior citizens know that they can get into the games for free.

Mrs. McCabe said that she will look into this.

*Mr. Pipolo arrived at 8:08 p.m.*

**9. CLOSING OF THE MEETING**

**9.1 Representatives**

The following representatives may provide verbal reports:

City Council Liaison -- David Pipolo

Mr. Pipolo said that the city applied to the Division of Local Government Services for a 3½% increase in their budget. Mr. Pipolo said that the budget will be presented at the next City Council meeting and he will be there for it.

Gloucester County School Boards Association -- Peggy Ulmer

Congratulations were expressed to Mrs. Ulmer and Mr. Abbott for receiving the NJSBA Board Member Academy's Master Board Member award, and Mr. Coldren for receiving the NJSBA Board Member Academy's Certificated Board Member award.

New Jersey School Boards Association Delegate Assembly – Steven Abbott

Mr. Abbott stated that he will be going to the NJ Delegate Assembly this week.

New Jersey School Boards Association Legislative Committee -- Joseph Coldren – no report.

**9.2 Open Meeting to the Public for Comment**

Open: Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_

Second \_\_\_\_\_ Mrs. Ulmer \_\_\_\_\_

No public comment.

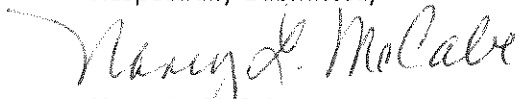
Close: Motion \_\_\_\_\_ Mrs. Mcilvaine \_\_\_\_\_

Second \_\_\_\_\_ Mrs. Sylvester \_\_\_\_\_

**9.3 Adjournment to End the Board Meeting**

On motion by Mr. Hill, seconded by Mrs. Ulmer and carried by voice vote, the meeting was adjourned at 8:21pm.

Respectfully Submitted,



Nancy L. McCabe,  
Business Administrator/Board Secretary