



# WOODBURY CITY PUBLIC SCHOOLS

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*A Leader in Personalizing Education*

March 2020

Dear Woodbury City School District Families and Community Partners:

The news has inundated us with stories about the Coronavirus, now being referred to as COVID-19. We share your concern, as this remains an evolving and dynamic situation. The Woodbury City School District is working closely with state and county health officials to ensure our policies and procedures align with the latest recommended preventative measures, as well as to monitor updates regarding the virus and the potential impact it may have on our community. We will keep you updated with information as it becomes available to us.

Please be aware that outbreaks involving COVID-19 evolve quickly, and recommendations from public health officials may change frequently as new information becomes available. Any relevant new information that we receive from state or federal health agencies will be available on our website. Please note the district is currently preparing comprehensive plans in the event of an extended closure which will be available in the next few days. Part of that plan will require our teaching staff to be fully ready to provide students an education remotely, whether that be through online learning, or prepared curriculum packets. **In order to allow our faculty to create a system which works for students, please note that Friday, March 13, 2020, will now be an early dismissal day for students.**

**District Cleaning Protocols** The safety and well-being of your child remains our daily and utmost priority. As we have done every winter during flu season, the Woodbury City School District has enacted precautionary cleaning protocols. Throughout the district, we are utilizing the following preventative measures:

- Provide additional training to our facilities staff to ensure best and evidenced-based practices are used during daily cleaning procedures in response to reducing the spread of illnesses.
- Routine cleaning procedures have been supplemented with a concentration on cleaning all surfaces, with a particular emphasis on cleaning common touchpoints, like doorknobs, tables, and other frequently shared items. These surfaces will be cleaned during the school day much more frequently as a means to mitigate any potential transmission.

**Taking Precautions at Home** Maintaining a healthy learning environment is a key focus for all of us. As of now, no cases of Coronavirus have been identified in our community. Because basic hygiene practices are key to preventing the spread of illness, the Center for Disease Control (commonly referred to as the CDC) recommends the following:

- Keep children home when they are sick, especially if they present with a fever (above 100 degrees Fahrenheit). Children should be fever-free (without fever-reducing medication) for at least 24 hours before returning to school. Our nurses will be monitoring our students and anyone presenting as ill. Parents will be called immediately to pick up students presenting ill.
- Wash hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if your hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.



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- Avoid close contact with people who are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash. If tissues are unavailable, use the elbow, arm or sleeve.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Do not share personal items like drinks, food, utensils, or electronic devices (i.e. cell phone).

We understand the level of uncertainty this illness presents for all of us. It is important right now that we work together to remain focused on what we can control. Thank you for spending time discussing these items with your children. If you have any questions, please do not hesitate to contact your school nurse and/or principal.

Enclosed with this letter are Frequently Asked Questions for your quick reference. Additionally below there are important questions the district needs your assistance with to ensure that if there is a State mandated school closure, we are able to continually educate your child. Please take the time to answer these questions and return to your child's school as soon as possible.

Sincerely,

Andrew T. Bell, Sr.  
Superintendent

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As the district makes preparations for the COVID-19 outbreak and possible school closures, we are seeking information from you to determine the ability to deliver instruction electronically to students. Please chose the option below that best describes your home situation:

\_\_\_\_\_ Yes, I have access to the internet at home by:

\_\_\_\_\_ Computer or Laptop

\_\_\_\_\_ Tablet or Phone

\_\_\_\_\_ Yes, I have access to the internet, but only through a cell phone. As such, I would like the opportunity to sign-out a district owned Chromebook, if available, in case of school closure.

\_\_\_\_\_ No, I do not have access to the internet. My child will need instructional materials via paper copies or packets.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Grade Level