



Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district please submit one application for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant (Local Educational Agency or Equivalent): St. Catherine's Academy

Name of District/School: Diocese of Orange

If this is a School District Consolidated Application Yes: No:
(Please list each school on a separate sheet)

School Type: Traditional Public School
 Charter School
 Private, Independent, or Faith-Based School

Number of schools: 1

Enrollment: 54

Superintendent (or equivalent) Name: Sister Johnellen Turner, O.P.

Address:

215 N. Harbor Blvd.
Anaheim, CA 92805

Number of students and number of classes per grade proposed to be reopened:

TK	K	1 st	2 nd	3 rd	4 th	5 th	6 th
0	1: 5	1: 7	1: 9	1: 4	2: 17	1: 6	1: 6

Date of Proposed Reopening: September 8, 2020

Name of Person Completing Application: Sister Johnellen Turner, O.P.

Phone Number: 714-772-1363

Email: president@stcatherinesacademy.org

Signature: *Sister Johnellen Turner, OP*

Date: 8/10/2020

I. **Consultation**

Please confirm consultation with the following groups:

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Not Applicable

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

St. Catherine's Academy Board of Directors ~ 8/7/2020 All members of Board of Directors in favor of and supportive of plans to reopen.

St. Catherine's Academy Parents ~ 8/7/2020 All families are supportive of the waiver and are grateful for plans to reopen the campus with students present. Five families are opting to attend classes virtually.

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

The process for consultation with school staff included constant communication via email and video chat meetings.

Staff was consulted 8/7/2020

All staff are in favor of and supportive of plans to reopen school with students present on campus.

II. **Elementary School Reopening Plans**

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance from the California Department of Public Health and the local health department, have been published on the website of the local educational agency (or equivalent):

Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

- Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced.
- Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.
- Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.
- Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.
- Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.
- Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.
- Testing of Students and Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.
- Triggers for Switching to Distance Learning:** The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.
- Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.
- School Website URL** where reopening plan and waiver are posted.

<https://www.stcatherinesacademy.org/>

<https://www.stcatherinesacademy.org/news-events/files/documents/2020-2021%20Reopening%20Plan%208-10-20.pdf>

Additional Resources:

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs

<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools

<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>

CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year

<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>

For Internal Use Only:

Date Received

Health Officer Review

Determination Date



ST. CATHERINE'S ACADEMY

A Boys' Catholic School with a Military Tradition

Reopening Plan 2020-2021

Cleaning and Disinfection

- All surfaces will be cleaned with CDC/CDPH approved disinfectant.
- Each student will have his own set of school supplies including textbooks, computer, writing and art supplies, paper, desk, and chair.
- Shared supplies, including manipulatives, will be limited; however, they will be disinfected throughout the day between uses.

Cohorting

- Students in K-6th are in self-contained classrooms for classroom instruction.
- At lunch, students will be seated 6 ft. apart, arranged in classroom pods in one of two large dining areas.
- At recess time, students will engage in games and activities that support social distancing. Multiple staff members will monitor to ensure that these guidelines will be met.

Entrance, Egress, and Movement Within the School

- All students, monitored by staff members, will enter campus through one gate in order to ensure that social distance guidelines are followed.
- Staff arrive at various times in the morning and will follow guidelines to ensure that they are maintaining social distance.
- We are encouraging limited parent presence on campus. Parents who do need to enter campus will enter via one gate and will be expected to follow the same guidelines as students and staff when it comes to temperature checks, wearing of masks, and social distancing.

Face Coverings and Other Essential Protective Gear

- Students will receive five (5) numbered masks. This will allow for a clean mask to be worn daily.
- Staff will also be required to wear masks.
- There will be an extra supply of masks available for students, staff, and parents if needed

Health Screenings for Students and Staff

- Students and staff will receive temperature checks each morning with a non-contact digital thermometer before entering campus.
- If a student or a staff member becomes ill during the day, he/she will immediately be sent to the infirmary which is staffed by a full-time RN and will be sent home for rapid testing.



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Healthy Hygiene Practices

- Touchless hand sanitizers will be provided for classrooms, offices, dining room, chapel, music rooms, infirmary, and dormitories (when students are allowed to return).
- Each classroom will have an air humidifier/purifier as another way of fighting off the virus and germs in general.
- Windows with the capability of being opened have been installed in all classrooms to allow for movement of fresh air.
- A tent (40 x 80 feet) has been purchased to provide shade for religious events and a place for outside learning.
- Eight (8) portable sinks have been placed in various locations on SCA's campus to ensure continuous handwashing. These will be in addition to all the sinks in the four restroom areas located on campus. We are spreading out the sinks' availability to provide better distancing.
- SCA's campus including: offices, classrooms, restrooms, dining rooms and dormitories have been thoroughly cleaned and will continue to be sanitized by our maintenance staff on a daily basis.
- There will be two (2) separate dining rooms provided and two (2) separate lunch times.
- There will be two (2) recess periods. Sanitization of equipment will take place between the groups of students who will be utilizing the playground.
- Restrooms: SCA's maintenance staff will sanitize restrooms each morning, after both morning recesses, and after the two (2) lunch times. Restrooms will be cleaned thoroughly up to five (5) times a day.
- Desks will be sanitized multiple times a day and students will be given the opportunity to wash their hands before returning to class from recess, lunch, and PE.

Identification and Tracing of Contacts

- A fulltime registered nurse will always be on the premises to support contact tracing, creating lists of exposed students and staff, and submitting lists to the local health department for notification of exposed persons.

Physical Distancing

- The white top in the playground area has been marked to reflect 6 ft distancing. Students will have enough space between themselves during Military Tradition and PE time.
- Eight (8) portable sinks have been placed in various locations of SCA's campus to ensure continuous handwashing. These will be in addition to all of the sinks in the restrooms located on campus. We are spreading out the sinks' availability in order to provide better distancing
- There will be two (2) separate dining rooms provided and two (2) separate lunch times.
- There will be two (2) recess periods. Sanitization of equipment will take place between the groups of students who will be utilizing the playground.



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- All students, monitored by a staff member, will enter campus through one gate in order to ensure that social distance guidelines are followed.
- As self-contained classes need to enter and exit their rooms, staff will ensure that they do so systematically so as to maintain the 6ft social distancing at all times. In addition, each self-contained class will do so at designated times to limit contact with other grades.

Staff Training and Family Education

- Prior and throughout the school year, staff will undergo training on CDC/CDPH suggested cleaning guidelines. The registered nurse will stay up-to-date on all new findings and will disseminate information to the families via email and video conferencing as necessary.

Testing of Student and Staff

- Students and staff will receive temperature checks each morning with a non-contact digital thermometer before entering campus.
- If a student or a staff member becomes ill during the course of the day, they will immediately be sent to the infirmary staffed by a full-time RN and sent home.
- Students/staff who have symptoms of COVID-19 or who have been exposed to someone with COVID-19 will be directed to the nearest testing site by our registered nurse and will be quarantined until they have received test results.
- Staff will be tested periodically to detect asymptomatic infection.

Triggers for Switching to Distance Learning

- The criteria that the principal will use to determine when to physically close the school and prohibit in person instruction will be communication and collaboration with the Diocese of Orange, Orange County Public Health Department and CDC/CDPH guidelines.

Communication Plans

- Students, staff, and parents will be notified of cases and exposures via email consistent with the privacy requirements of FERPA and HIPPA