

# SCA-Admissions Forms and Required Documents Checklist

## Early Childhood Program (TK-K) Applicants

### Dear Parent/Legal Guardian:

Thank you for applying to St. Catherine's Academy. Please use the checklist below to assist you in making sure that you have a complete admissions application packet.

Admissions application packets will only be considered when all documentation is complete. Please return this checklist with your forms. Upon receipt of the packet, a representative from the admissions department will contact you. Thank you.



First and Last Name of Student	Current Grade	Grade Applying For
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In order to be considered for acceptance at St. Catherine's Academy, please submit the following forms and documentation to our Admissions Office. Please mark with an "X" the items you are submitting with this checklist. Thank you.

Items Submitted by parent: Mark with an "X"	VERIFIED BY: (SCA only)	REQUIRED FORMS AND DOCUMENTATION	
		1.	<b>Application for Admission</b> (front and back). To be completed and signed by both parents (if applicable)
		2.	<b>Parent Questionnaire</b> (front and back)
		3.	<b>Results of any IEP's, psychological or special testing</b> (if applicable/copy).
		4.	<b>Student's Birth Certificate</b> (copy)
		5.	<b>Student's Immunization Record</b> (copy)
		6.	<b>Medical Insurance card</b> (copy - front and back)
		7.	<b>Current Photo of Student</b> (write his full name on the back and attach to this form)
		8.	<b>Non-Refundable Application Fee</b> \$100 Domestic/\$175 International
		9.	<b>Guardianship/Custody Documents</b> (if applicable/copy)
		10.	<b>Baptism Certificate</b> (if Catholic, copy)
		11.	<b>First Communion Certificate</b> (if Catholic, copy)

Please return this checklist with your forms. Thank you.