

Account Creation/Login for PowerSchool



The latest version of PowerSchool allows parents to create a PowerSchool account and to supply the Access ID and password for each K-8 student in your family. **Students do not need to create an account - one already exists for them.** Students can log into PowerSchool using their “Short Username” and “Short Password.”

Here’s how to create your new PowerSchool Parent account. *If you already have a PowerSchool parent account, you can associate more students with your account by going to Account Preferences -> Students -> Add.*

- 1 - go to our PowerSchool server address <https://ps.ogschool.org>
- 2 - click on the **Create Account** tab, then the **Create Account** button

A screenshot of the PowerSchool SIS website's sign-in page. At the top is a dark blue header with the PowerSchool SIS logo. Below the header is the section title 'Student and Parent Sign In'. There are two buttons: 'Sign In' and 'Create Account'. A red arrow points to the 'Create Account' button. Below this is a section titled 'Create an Account' with a horizontal line underneath. The text below the line reads: 'Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)' At the bottom right of this section is a blue button labeled 'Create Account', with a red arrow pointing to it.

- 3 - Enter your first name and last name, your email address and your desired username (this can be the same as your email address). Also provide a password that you would like to use that is at least 8 characters long.

4 - Provide the name, "Access ID" (student number) and "Access

Create Parent Account

| | |
|-------------------|---|
| First Name | <input type="text" value="Herman"/> |
| Last Name | <input type="text" value="Munster"/> |
| Email | <input type="text" value="frank@fake.com"/> |
| Desired Username | <input type="text" value="frank@fake.com"/> |
| Password | <input type="password" value="....."/> Strongest |
| Re-enter Password | <input type="password" value="....."/> |

Password must: •Be at least 8 characters long

Password" (short password) for up to six students in your family. **The access ID and access password is the student number and 4-digit "short password" for the student.** You are also asked to indicate your relationship to the student.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

| | |
|-----------------|---------------------------------------|
| 1 | <input type="text" value="Billy"/> |
| Access ID | <input type="text" value="2016999"/> |
| Access Password | <input type="password" value="...."/> |
| Relationship | <input type="text" value="Father"/> |
| 2 | <input type="text" value="Jill"/> |
| Access ID | <input type="text" value="2017999"/> |
| Access Password | <input type="password" value="...."/> |
| Relationship | <input type="text" value="Father"/> |

5 - When finished entering the student information, scroll to the bottom and click ENTER. From now on, you will be able to log in with the username and password you supplied.



Common data entry errors include not completing all fields, entering an email address or user name that is already associated to another account, or entering incorrect access IDs or passwords. When this occurs, parents will need to re-enter any information that was not entered correctly, and also re-enter any passwords for security reasons.