

OGS Threat Assessment and Response Protocol

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Step 1

Evaluate the threat

- Obtain a detailed account of the threat
 - Interview multiple people (person making the threat, witnesses)
 - Identify key observations from each conversation
 - Obtain evidence
 - Verbal, Written, Digital media
 - Consider the circumstances in which the threat was made
 - Is there a communication of intent?
 - Does the threat specify that the individual is going to harm themselves, someone else, or a violent act has taken place

Yes, there is a threat. Move to step two.

No, there is not a threat. This might be an expression of anger, a mean moment, and the students' needs might merit attention and support.

Step 2

In what type of manner was the threat expressed?

- Humor
- Rhetoric
- Emotionally driven

Does the individual retract the threat, offer an explanation, or provide an apology with no further intent to harm?

Yes, the threat is resolved and add services as needed

No, continue to step three.

Step 3

Respond to the threat

Who responds from the team and what is the threat?

- Intruder
- Self-harm/suicide
- Bullying/harassment/violence

Very serious, continue to step four.

Serious, the case is resolved as a serious substantial threat and add services as needed

Step 4*Conduct a safety evaluation of the threat*

- Take precaution to protect potential victims
- Warn intended victim and parents
- Look for ways to solve the conflict
- Utilize restorative practices or remove the student (safety)

Step 5*Implement the safety plan*

- Document the plan
- Maintain contact(s) with the student
- Monitor the plan and adjust when appropriate

Initial threat report

Name of person(s) reporting the threat:	Date and time of the report:
Affiliation of the person making the report (highlight): <ul style="list-style-type: none"> • Student • Parent • Staff member • Community member • Other 	
Situation or behavior of concern:	
Name of the person making the threat:	Date and time:
Affiliation of the person making the threat (highlight): <ul style="list-style-type: none"> • Student • Parent • Staff member • Community member • Other 	Identification: <ul style="list-style-type: none"> • Male/female • Grade • Home address • Phone
Summary of the threat:	