

OAK GROVE DISTRICT NO. 68

1700 S. O'Plaine Road Green Oaks, IL 60048
(847) 367-4120 Fax (847) 367-4172 Fax (847) 367-7933

"Where Students Come First"

Medication Policy

Medication will be dispensed to a student during school hours by school health personnel under the following conditions:

1. The medication is required during school hours and is necessary to help the student maintain his/her health.
2. All medication sent to school must be accompanied by written permission from parent(s) and signed by a doctor. This includes **both prescription and non-prescription medications** including aspirin, Tylenol, cold medications and topical ointments. Medications will not be dispensed without a signed physician/dentist order.
3. Written orders from the physician/dentist must be provided to the school and should include the following:
 - a) child's name; medication; dosage; time interval and route of administration.
 - b) diagnosis requiring medication and possible side effects.
 - c) doctor's/dentist's name, signature and phone number.
4. Medication must be in the original prescription bottle or manufacturer's container and brought to the nurse's office.

PRESCRIPTION MEDICATION shall be labeled with

Child's name

Prescription number/medication/dosage/date

Doctor's Name

OVER THE COUNTER MEDICATION Be brought in the original manufacturer's container with the ingredients listed and the student's name affixed.

5. The parent shall bring any medication to the school. In the event the parent is unable to bring medication, arrangements must be made to have it brought to school and a phone call to the health office must be made to alert them the medication is being delivered.
6. The school administration retains the discretion to reject any request for administering medication, in which case a parent/guardian may come to school to administer the medication.