

RIVERDALE ELEMENTARY SCHOOL
6127 STATE ROAD 1, SAINT JOE, INDIANA 46785
Phone (260) 337-5464

August 2017

Dear Parents:



Lunch prices are as follows:

Student \$2.00 per day/\$10.00 per week
Breakfast \$1.25 per day/\$6.25 per week
Ala Carte \$ 1.75
Extra Milk \$.40

Reduced breakfast \$.30 per day/\$1.50 per week
Reduced Lunch \$.40 per day/\$2.00 per week

Our corporation utilizes Meal Magic software for our lunch program. Each student will be given a 4-digit ID number that he or she will type into a keypad at the lunch register. Students will continue to use their lunch accounts on a daily basis. On-line payment services are available on the Riverdale website, you may look up your child's lunch account information through the web page at www.dekalbeastern.com. You will need to set up an account using the **"e-funds for schools icon."** To set up an account you will use your students 4 - digit ID number. **Please do not make payments using www.sendmoneytoschool.com use only "e-fund for schools icon" to make payments.** If you have any questions, please contact the Riverdale office. Parents may continue to pay weekly or you may pay monthly, a quarter, or the whole year.

If you would like to pay for lunches for the entire school year \$360.00. You also may send any dollar amount to be entered in your child's account.

If you would like to see a history of your child's lunch account you must set up an account on the internet www.sendmoneytoschool.com you will use your child's 4-digit ID number. **Please do not make payments using www.sendmoneytoschool.com use only "e-fund for schools icon" to make payments.**

1. **Please provide your e-mail address to the Riverdale office,** we will send you an e-mail to remind you if your child's account is getting low. Reminder letters will be sent home to those without an e-mail address if your child's account is getting low. Students will also receive verbal reminders from the cashier as accounts approach a low balance. Also, please remember to advise us if your e-mail account changes!!
2. When you send in lunch money with your child please mark the envelope with the amount enclosed, your child's first and last name, and teacher's name. Make sure that the name of your student(s) is written on the memo line of your check. If you want a pre-payment split between two students please mark the envelope and check accordingly.
3. Students and adults may continue to pay with cash daily at the register, but it is strongly discouraged.
4. The total amount of the check or cash will be deposited in the account. Students will not be given change.
5. Charged meals will not be allowed. Please do not allow your child's lunch account to carry a negative balance.
6. If students move from the district accounts in excess of \$5.00 will be refunded per parental written request to the superintendent's office.
7. Accounts with money in them at the end of the year will be carried forward to the next year.
8. If your students account is in the negative at the end of the school year that negative balance will be carried forward to the next year.
9. If you wish to apply for free or reduced assistance you **must complete a new application every year!!** Please do so by August 18, 2017, the application is provided in your packet or **you may complete an application online at <http://www.lunchapp.com>.** If you receive a letter in July or August 2017 stating you qualified and were directly certified you do not have to fill out an application.

"This institution is an equal opportunity provider."

Sincerely,

Brennen Kitchen
Riverdale Elementary Principal