

NEWTON BOARD OF EDUCATION  
57 Trinity St., Newton, NJ  
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## New Student Registration Information Parent/Guardian Checklist

The following documentation must be uploaded while performing the online registration. Or submitted to Chris Renna at the Board of Education office:

- \_\_\_\_\_ 1. Newton residents need to prove residency with a combination of **two** documents.
- A. Property tax bills, deeds, contracts of sale, leases, mortgages, signed letter from landlords and other evidence of property ownership, tenancy or residency.
  - B. Voter registrations, license, permits, financial account information, utility bills, delivery receipts, and other evidence of personal attachment to a particular location.
  - C. Court orders, State agency agreements and other evidence of court or agency placements or directives.
  - D. Receipts, bills, cancelled checks, insurance claims or payments, and other evidence of expenditures demonstrating personal attachment to a particular location.
  - E. Medical reports, counselor or social worker assessments, employment documents, unemployment claims, benefit statements.
  - F. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance.
  - G. Documents pertaining to military status and assignment
  - H. Any other business record or document issued by a governmental entity.

Andover/Green students **must** have a District card from their Board of Education office.

- \_\_\_\_\_ 2. Birth certificate, passport or copy of federal taxes to verify age of student.
- \_\_\_\_\_ 3. Immunization and Health Records (Immunization and Health Records must accompany parent and student at time of registration). Student **will not** be permitted to attend school without documentation.
- \_\_\_\_\_ 4. Proof of withdrawal from previous school. (NJ schools transfer card for NJ students).
- \_\_\_\_\_ 5. Proof of guardianship. (If there is a court order affecting this student, proof of guardianship is required.)