

**NEWTON BOARD OF
EDUCATION 57 Trinity St.,
Newton, NJ Telephone: (973)
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New Student Registration Information Parent/Guardian Checklist

The following documentation must be uploaded while performing the online registration. Or submitted to Cheryl Ross at the Board of Education office:

- _____ 1. Newton residents need to prove residency with a combination of **two** documents.
- A. Property tax bills, deeds, contracts of sale, leases, mortgages, signed letter from landlords and other evidence of property ownership, tenancy or residency.
 - B. Voter registrations, license(s), permits, financial account information, utility bills, delivery receipts, and other evidence of personal attachment to a particular location.
 - C. Court orders, State agency agreements and other evidence of court or agency placements or directives.
 - D. Receipts, bills, cancelled checks, insurance claims or payments, and other evidence of expenditures demonstrating personal attachment to a particular location.
 - E. Medical reports, counselor or social worker assessments, employment documents, unemployment claims, benefit statements.
 - F. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance.
 - G. Documents pertaining to military status and assignment H. Any other business record or document issued by a governmental entity.

Andover/Green students **must** have a District card from their Board of Education office.

- _____ 2. Birth certificate
- _____ 3. Immunizations and Health Records or Annual Physical Exam (Document must accompany parent and student at the time of registration). Student **will not** be permitted to attend school without documentation.
- _____ 4. Proof of withdrawal from previous school. (NJ schools transfer card for NJ students).
- _____ 5. Proof of guardianship. (If there is a court order affecting this student, proof of guardianship is required.)