

BOARD OF EDUCATION  
Newton, NJ  
MINUTES OF THE REORGANIZATION MEETING OF JANUARY 6, 2015

School Business Administrator/Board Secretary, Donna C. Snyder, called the meeting to order at 7:00 PM in the Board Meeting Room, 57 Trinity Street, Newton, NJ noting in the opening statement that the notice of this meeting was sent to the New Jersey Herald, the Star Ledger, and the Town Clerk of Newton on December 18, 2014 and appropriately posted.

OPENING

The Board of Education shall be bound by the provisions of the Open Public Meetings Act in the conduct of the public's business in the governance of this school district. None of the business of the Board shall be considered or acted upon by the Board except in accordance with statute and the rules of this Board. The Board shall presume the validity of all its acts taken in good faith compliance with the law, but may move to remedy a challenged act.

The Board may consider and act upon any matter properly within its governmental authority, except that it may consider at special meetings only those matters for which the meeting was called and at non-scheduled meetings only those matters on the announced agenda and those matters that could not be reasonably foreseen for inclusion in the announced agenda.

The Board may choose to create committees of the Board members for the purpose of information gathering and synthesis, study and formulation of recommendations. Meetings of such committees shall not be subject to the provisions of the Open Public Meetings Act provided that no more than five (5) members comprise the committee.

Report of proceedings of the General Election held on Tuesday, November 4, 2014 as it pertains to the election of Members of the Newton Board of Education in the County of Sussex:

- A. The number of ballots at the polls and absentee counted was 1,518, which constitutes 31.93% of registered voters.
- B. The Board Secretary announced the results of the election as follows:

For Member of Board

Three (3) Year Term

Tina Larsen	1,134
Stella Dunn	1,089
Guilene Ham	1,083

Mrs. Snyder, the School Business Administrator/Board Secretary administered the Oath of Office to newly elected Board members Stella Dunn, Guilene Ham and Tina Larsen.

A Roll Call was taken. Members Present: Mr. Caffrey, Ms. Cooke, Ms. Dunn, Ms. Egner, Mr. Fancher, Ms. Faye, Ms. Ham, Mr. Heckman, Ms. Larsen, Mr. Morris, and Mrs. Thomas.

ROLL CALL

Members absent: Dr. Greene.

Flag Salute

Mrs. Snyder opened the floor for the nominations for President of the Board. Mrs. Snyder explained the process and that elected officers will take seats at the front following the election of President and Vice-President. Motion was made by Mr. Caffrey, seconded by Mrs. Thomas, to nominate Ms. Dunn. Motion was made by Mr. Caffrey, seconded by Mrs. Thomas, to close nominations.

ELECTION  
OF  
OFFICERS

Motion was carried with a 11-0 vote of the 11 member Board to elect Ms. Stella Dunn as President.

Mrs. Snyder opened the floor for the nominations for Vice-President of the Board. Motion was made by Ms. Larsen, seconded by Mrs. Thomas, to nominate Ms. Egner. Motion was made by Mr. Caffrey, seconded by Mr. Morris to close nominations.

Motion was carried with an 11-0 vote of the 11 member Board to elect Ms. Jessica Egner as Vice President.

Ms. Snyder turned the meeting over to newly elected President, Ms. Dunn.

There were no public comments.

PUBLIC  
COMMENTS

Motion made by Mr. Caffrey, seconded by Mrs. Thomas that the 11 member Board approve the following:

PERSONNEL

- A. That the Board of Education approves the following appointments, where appropriate, for January 1 through June 30, 2015:

<u>Description</u>	<u>Appointment</u>
Donna C. Snyder	School Business Administrator/ Board Secretary District Purchasing Agent/ Attachment A Qualified Purchasing Agent Custodian of Public School Records HIPAA Compliance Officer Integrated Pest Management Coordinator
Michael Stark	Asst. to Business Administrator/ Board Secretary

Carried unanimously by a roll call vote of the 11 member Board.

Motion made by Mr. Caffrey, seconded by Ms. Egner, that the 11 member Board approve the following:

BUSINESS

- A. Approve the following:

- (1). In compliance with the Open Public Meeting Act, P.L. 1975, the public meetings of the Newton Board of Education for January through December, 2015 are hereby set down as per Attachment B, and as posted on the school's website. The meetings scheduled will be held in the Board Office, 57 Trinity Street, commencing at 7:00 p.m. Public discussion will be invited at these meetings.

Notice of the aforesaid meetings and of all other public meetings hereafter scheduled, whether same be revised or additional meeting dates, shall be given in accordance with the terms of said Act by posting said notice in the Board Office, by filing same with the Town Clerk, and furnishing same to "The New Jersey Herald" and the "Star Ledger", which newspapers are hereby designated as having the greatest likelihood of informing the public of such meetings.

This resolution shall take effect immediately and shall be subject to superseding resolutions by the public body.

- (2). That the Board of Education approves the following locations for posting of legal notices:

Merriam Avenue School  
Halsted Middle School  
Newton High School  
Newton Board Office  
Newton Town Hall

- (3). That the New Jersey Herald/New Jersey Sunday Herald, Newton, New Jersey and the Star Ledger, Newark, New Jersey be designated as official newspapers of the Board of Education for 2015.
- (4). That the Board of Education authorize the Board Secretary to use the President's signature stamp on school warrants and contracts.
- (5). That the Board of Education authorize the Superintendent of Schools to approve such budget transfers as are necessary between meetings of the Board.
- (6). That the Board of Education authorize the Superintendent of Schools to continue payroll deductions for the tax sheltered annuity programs (403 & 457) in existence unless deleted, changed or added to between this meeting and the 2016 organization meeting.

Carried unanimously by a roll call vote of the 11 member Board.

The Board discussed operation by Committee or Committee of the Whole. Consensus was to continue as the split model used in 2014-15.

Business

Motion made by Ms. Egner, seconded by Mrs. Thomas, that the 11 member Board approve the following:

- A (7). That the Board Committees shall remain as appointed in January, 2014 until such time as new committees are appointed by the President.

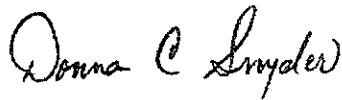
Carried unanimously by a roll call vote of the 11 member Board.

Motion by Mr. Heckman, seconded by Ms. Cooke, that the Board recess at 7:13 PM to reconvene at the Regular Meeting at 7:14 PM.

ADJOURN

There was no opposition.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna C. Snyder".

Donna Snyder  
School Business Administrator/ Board Secretary