

BOARD OF EDUCATION
Newton, NJ
MINUTES OF THE REGULAR MEETING OF JULY 28, 2015

Ms. Dunn, Board President, called the meeting to order at 7:00 PM in the Board Office at 57 Trinity Street, Newton, NJ, noting in the opening statement that the notice of this meeting was sent to the New Jersey Herald, the Star Ledger, and the Town Clerk of Newton on January 13, 2015, and appropriately posted. The notice requirements of the Open Public Meetings Act have been satisfied.

OPENING

Members Present: Mr. Caffrey, Ms. Dunn, Mr. Fancher, Ms. Faye, Ms. Ham, Mr. Heckman, Ms. Larsen, Mr. Morris, Mr. O’Gorman, Mrs. Thomas and Dr. Greene.

ROLL CALL

Members Absent: Ms. Egner

Also Present: Donna C. Snyder

There were no public comments.

PUBLIC
COMMENTS

Negotiations—Report will be in Executive Session.

COMMITTEE RPTS.

Town Council—Mr. Morris attended the Reorganization Meeting. Mr. Flynn was sworn-in as Mayor. Ms. Egner was in attendance as well.

Andover—Mr. Fancher reported on the following:

SENDING
DISTRICTS

- Special Meeting—Board President retired and Mr.Fancher was elected President.
- Regular Meeting—Donna Mosner was hired as the School Business Administrator.

Green—Mr. O’Gorman reported on the following:

- Election—Four people filed for three open positions.
- Bond Proposal—This proposal is for \$145,800 to go towards a \$243,000 ventilation replacement.

League of Municipalities & NJASBO—Dr. Greene reported that both school and town officials have been asked to do a presentation on Shared Services at both conferences. Dr. Greene and Stella Dunn will represent the District.

SUPT.’S REPORT
ED. HIGHLIGHTS

Proposed Community Center—Dr. Robertozzi and others are working to create a center at Sussex County Community College. It is still in the very early stages.

SCCC President Search—Dr. Greene said that there are about 45 people on the committee. There are two days of interviews scheduled for next week.

Staffing for 2015-16—Dr. Greene stated that staffing is complete unless additional needs for Part-Time Teacher Assistants are identified.

Audit—Ms. Snyder reported that the audit is taking place and going well.

SBA/BS REPORT

2015 Election—Ms. Snyder announced that the following people filed to run for the 3 open Board seats:

- Jessica Egner
- Joan Faye
- John Jackson

Motion made by Mr. Caffrey, seconded by Ms. Larsen, to approve the following:

BOARD BUSINESS

- A. Approve the minutes of the following meetings:
Regular Meeting of June 30, 2015
- B. Authorize the secretary to pay bills and warrants Nos. 042559 to 042691 as per bill list dated July 28, 2015 in the amount of \$1,824,623.35, as per Attachment A.
- C. Approve the draft financial reports from the Board Secretary and the Treasurer of School Monies for the month of June, 2015 as on file in the Business Office.
- D. Accept the Board Secretary's certification, as attached, (pursuant to NJAC 6:20-2.12(d)) that as of June 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to NJSA 18A-22-8 & 18A-22-8.1.
- E. Pursuant to NJAC 6:23-2.11, certify that as of June 30, 2015 after review of the secretary's financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6:20-2.12(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- F. Approve the line item transfers and 10% report as per Attachment B.

Carried unanimously by a roll call vote of the 11 member Board with the following exceptions:

- Mr. Fancher abstained on Board Business Item A.
- Ms. Ham abstained on Board Business Item A.
- Mr. O'Gorman abstained on Board Business Item A.

Motion made by Ms. Larsen, seconded by Mrs. Thomas, to approve the following:

PROGRAM

- A. Approve the following trips for Newton High School:

<u>Class/Club</u>	<u>Purpose</u>	<u>Location</u>
MD Summer Class	Field Trip	Kittatinny High School, Newton, NJ
MD Summer Class	Field Trip	Sussex County Fairgrounds, Augusta, NJ
- B. Approve the following new textbooks for use at Newton High School:

<u>Course</u>	<u>Text</u>	<u>Publisher</u>	<u>Year</u>
AP US Government & Politics	American Government & Politics	Cengage	2015
RC Environmental Science	AGS Environmental Science	Pearson/AGS	2007

Carried unanimously by a roll call vote of the 11 member Board.

Motion made by Mr. Caffrey, seconded by Ms. Larsen, to approve the following:

PERSONNEL

- A. Approve Judy Cooper as Title I Extended Day Teacher at Halsted Middle School, \$30/hr., not to exceed \$25,500 (total of all Title I Extended Day Teachers).
- B. Rescind the June 30, 2015 motion that approved Aimee Storms for a 6th teaching period and approve Jared Roe for a 6th teaching period at Halsted Middle School, salary to be determined.
- C. Approve Lorrie Osborne as a Title I Summer Enrichment Teaching Assistant, not to exceed \$1,000.
- D. Approve the following teachers as AM Supervisors at Merriam Avenue School for the 2015-16 school year, \$30/hr., not to exceed \$3,600 collectively:
Steve Down
Scott Zymet
Ray Stocker
- E. Approve Michelle Mayhood as a Long-Term Leave Replacement Art Teacher at Halsted Middle School from September 7, 2015 through November 30, 2015, Step A1 per diem, salary to be determined.
- F. Approve Susan Desautels for Halsted Middle School Summer, 2015 Curriculum Writing for 3 days @ \$181/day.

- G. Approve the following Part-Time Teacher Assistants for the 2015-16 school year, salary to be determined:

Michelle Handrich	Merriam Avenue School
Thomas Zayac	Merriam Avenue School
Jean Donahue	Halsted Middle School

- H. Approve the following for a 6th teaching period at Halsted Middle School for the 2015-16 school year, salary to be determined:

Judy Cooper
Kyle Gryzmko
Liz Zetterstrom

Carried unanimously by a roll call vote of the 9 member Board.

Motion by Ms. Larsen, seconded by Mr. Heckman, to approve the following:

- I. Approve Molly Whipple as a volunteer assistant for Girls Soccer for the 2015-16 school year.

- J. Approve the following custodians to receive a stipend for holding a valid NJ Boiler License (\$275 paid in July and \$275 paid in January):

<u>Newton High School</u>	<u>Halsted Middle School</u>	<u>Merriam Ave. School</u>	<u>District</u>
Mark Hartmann	Barbara Kurbel Riker	Robert Colville	Dave Hughen
Jean Colville	Frank Fasolo	Therese Johnson	Chet Wisniewski
Michael DePue	Paul Kays, Jr.	Rada Marjanovic	Scott Witt
David Hallet	Peter Kazmierski	Richard Reskovac	John Talmadge
Rich Sear		Keith Scheffler	
Adam Johnson			
Sean Wallace			

- K. Approve the following Substitutes and Homebound Instructors for 2015-16:

Lorey Deeb	Substitute Teacher/Homebound Instructor
Stephanie Green	Substitute Teacher
Robert Wade	Substitute Teacher

- L. Approve Deborah Sumowski as a Special Education Teacher at Newton High School effective September 28, 2015 or upon release from contract, Step A10, salary to be determined.

- M. Approve the following for Newton High School Summer, 2015 Curriculum Writing for 2 days @ \$181/day:

Mike Bussow
Deborah Dewey
Yvonne LaForge
Brendan Scullin

- N. Approve the Newton High School Instructional Stipends for 2015-16 as per the negotiated agreement between the Newton Education Association and the Newton Board of Education, per Attachment C.

- O. Approve the following Part-Time Teacher Assistants at Newton High School for the 2015-16 school year, salary to be determined:

Kaitlyn Chudley
Theresa Fanella

- P. Approve Karen Mitchell as a Homebound Instructor @ 10 hrs./week for Student #3029.

- Q. Approve Chris Boyle for Summer, 2015 ESY Counseling @ 2 hrs./week for 6 weeks for Student #3029.

Carried unanimously by a roll call vote of the 11 member Board.

A. Approve the following district purchases for the 2015-16 school year:

<u>Newton Board of Education</u>	<u>Description</u>	<u>Amount</u>
ABCODE Security	Fire & Security Monitoring	\$ 2,052.00
Amerigas	Propane for Kitchen—2015-16	\$ 3,000.00
Atlantic Tomorrow's Office	District Copier Maint. Contract 15-16	\$ 30,250.00
Bako Construction	Asbestos Abatement—HMS	\$ 23,000.00
Blue Diamond Disposal, Inc.	District Garbage Removal July, 2015	\$ 2,162.40
Bollinger Insurance	Student Accident Insurance 2015-16	\$ 56,175.00
Cumulus Global	Faculty Archiving	\$ 3,890.00
Delta Dental	District Dental Benefits 2015-16	\$264,864.00
Educational Data Services Inc.	Membership Renewal	\$ 2,200.00
Elizabethtown Gas	District Natural Gas Usage 2015-16	\$129,000.00
Graffen Integ. Bus. Solutions	Antivirus Renewal	\$ 3,245.00
Honeywell, Inc.	Maintenance Contract 2015-16	\$ 13,215.00
JCP&L	District Electric 2015-16	\$166,400.00
Jive Communications	Voice Service—District	\$ 3,600.00
Jive Communications	District Telephones	\$ 16,214.95
Katherine Sura	Tuition Reimbursement	\$ 2,078.94
National Flooring Removal	Asbestos Abatement—Auditorium	\$ 7,381.50
New Jersey School Boards	BOE Membership Dues 2015-16	\$ 11,361.05
Newton BOE Agency Acct.	DCRP April-June, 2015	\$ 7,086.88
Newton Police Department	Traffic Control Tech Construction	\$ 5,000.00
Nisivoccia & Co.	District Audit	\$ 38,000.00
Penteledata	July 2015 Internet Service	\$ 5,004.84
Pitney Bowes, Inc.	District Postage Meter Lease—2015-16	\$ 6,263.04
R.K. Environmental	Asbestos Abatement—HMS	\$ 7,781.44
Ricoh Americas Corp.	District Copier Lease	\$ 33,554.28
School Alliance Ins. Fund	Insurance for 2015-16	\$323,238.00
Schwartz Simon Edelstein	Attorney Fees 2015-16	\$ 36,810.00
Sussex County Regional Co-op	Public/Non-Public Trans. 2015-16	\$ 41,600.00
The Paint Spot	Summer Paint Supplies	\$ 3,500.00
Thyssenkrupp Elevator Corp.	Elevator Maintenance Contract 2015-16	\$ 3,505.20
Town of Newton	Remaining Prop. Taxes—New Property	\$ 4,715.87
US Postal Service	Board Office Postage 2015-16	\$ 2,500.00

<u>Newton High School</u>	<u>Description</u>	<u>Amount</u>
Allegheny Ed. Systems	Network & User Licenses 2015-16	\$ 2,798.00
Cengage Learning	AP US Gov't & Politics Textbooks	\$ 6,118.88
Comfort Inn	Nat'l FFA Convention	\$ 3,353.60
Dell Marketing	Chromebooks	\$ 35,609.94
EMC Paradigm	Spanish Language Workbooks	\$ 2,440.65
Gopher Sport	Physical Education Supplies	\$ 2,351.25
HWS Athletic Association	League Dues/Tournament Fees	\$ 2,070.00
Handilift Service Co.	Maintenance Agreement 2015-16	\$ 4,160.00
Interstate Music Supply	Instrumental Music Supplies	\$ 2,965.39
Kittatinny Regional BOE	Swim Pool Rental 2015-16	\$ 3,250.00
Newton Trophy & Sport	Athletic Program Award Plaques	\$ 2,000.00

<u>Halsted Middle School</u>	<u>Description</u>	<u>Amount</u>
Handilift Service Co.	Lift Repair	\$ 4,478.95
Junior Library Guild	Library Books	\$ 2,133.00
School Specialty	Classroom Supplies	\$ 2,999.84

<u>Merriam Avenue School</u>	<u>Description</u>	<u>Amount</u>
Edmentum	Testing Packets	\$ 2,816.00
Houghton Mifflin	Math Textbooks	\$ 2,251.88
Houghton Mifflin	Reading Kits	\$ 36,868.75

<u>Special Services</u>	<u>Description</u>	<u>Amount</u>
Gabrielle Heller	PT Services 2015-16	\$ 2,125.00
US Postal Service	CST Postage 2015-16	\$ 3,000.00

B. Approve the following district purchases for the 2014-15 school year:

<u>Newton Board of Education</u>	<u>Description</u>	<u>Amount</u>
Parette Somjen Architects	Architect Services—Generators	\$ 23,000.00

C. Approve district travel expenses as per Attachment D.

- D. Approve the sale of a 2000 Chevrolet Bluebird 34-Passenger Bus, Asset Tag #2079, for \$1,025 to the highest bidder through the Interlocal Vehicle Sale Agreement with Hunterdon County Educational Services Commission.
- E. Approve the contract with Applied Behavioral Consulting, LLC to provide ABA Services to the Newton Public Schools at a cost of \$90/hr. for ESY and the 2015-16 School Year as per Attachment E.
- F. Approve the acceptance of the following Non-Public Funds for the 2015-16 school year:

Non-Public Nursing	\$ 9,720
Non-Public Textbooks	\$ 6,167
Non-Public Technology	\$ 2,808
- G. Approve the application of the Teen CAP Grant, part of the NJ Child Assault Prevention Project, for Halsted Middle School for the 2015-16 school year.
- H. Approve the disposal of textbooks at Newton High School as follows:

<u>Qty</u>	<u>Title</u>	<u>Year</u>	<u>Publisher</u>
14	Language Arts Today	1993	Macmillan/McGraw-Hill
14	Dream Chasers	1991	Silver Burdett & Ginn

I. Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, Donna C. Snyder, School Business Administrator/Board Secretary, possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Newton Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Donna C. Snyder to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

J. Resolution for Insurance Consultant Services

WHEREAS, the Newton Board of Education issued an RFP for Insurance Consultant Services; and

WHEREAS, Integrity Consulting Group was the only respondent; and

WHEREAS, Integrity Consulting Group does meet all the criteria in the RFP;

NOW, THEREFORE BE IT RESOLVED that Integrity Consulting Group be appointed as Broker of Record for Employee Health Benefits for the 2015-16 school year.

Carried unanimously by a roll call vote of the 11 member Board.

Board Self-Evaluation—Ms. Dunn reminded everyone to complete their evaluation so they can be discussed at the August Board Meeting. OLD BD. BUSINESS

Reading—Ms. Dunn reminded the group to be prepared for the discussion on “Disrupting Class”.

Road Construction—Mr. Caffrey asked about the status on road construction and how it will relate to the beginning of the school year. NEW BD. BUSINESS/
OPEN DISCUSSION

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Please identify yourself and spell your last name. PUBLIC COMMENTS

There were no public comments.

This public committee meeting is designed for the Board of Education to discuss issues that may appear on future board agendas. Please consider that an individual employee's terms and conditions of employment cannot be discussed prior to that employee being given proper notice.

COMMITTEE OF
THE WHOLE

Long Term Facilities Planning

Dr. Greene gave a summary of Facility Planning over the past seven years. Board Members reviewed the District building by building, identifying needs and positive aspects of each. A discussion then ensued regarding how to involve other stakeholders.

District Goals

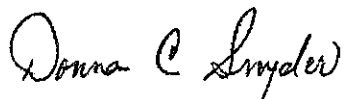
The Board discussed possible goals:

1. Student Centered Learning
2. Strategic Plan for School Facilities
3. Community Engagement through Technology Applications

Motion by Ms. Larsen, seconded by Mr. Caffrey, to adjourn to Executive Session at 9:34 PM, after a short break, to discuss Negotiations (NEA), not to reconvene. There was no opposition.

ADJOURN

Respectfully submitted,



Donna C. Snyder
School Business Administrator/Board Secretary