

BOARD OF EDUCATION
Newton, NJ
MINUTES OF THE REGULAR MEETING OF SEPTEMBER 9, 2014

Ms. Dunn, Board President, called the meeting to order at 7:00 PM in the Board Office at 57 Trinity Street, Newton, NJ, noting in the opening statement that the notice of this meeting was sent to the New Jersey Herald, the Star Ledger, and the Town Clerk of Newton on January 9, 2014, and appropriately posted. The notice requirements of the Open Public Meetings Act have been satisfied.

OPENING

Members Present: Ms. Cooke, Ms. Dunn, Ms. Egner, Mr. Fancher, Ms. Faye, Mr. Goldschmidt, Mr. Heckman, Mr. Morris, Mrs. Thomas and Dr. Greene.

ROLL CALL

Members Absent: Mr. Caffrey and Ms. Larsen

Also Present: Donna C. Snyder

There were no public comments.

PUBLIC
COMMENTS

Send-Receive—Ms. Dunn indicated that this would be discussed during a 9 member Executive Session.

COMMITTEE RPTS.

Andover—Mr. Fancher reported that the interim Superintendent has started.

SENDING
DISTRICTS

Green—Ms. Cooke stated that Green has not had a meeting since Newton's last meeting.

NJ Monthly Magazine

Dr. Greene described the ratings with Newton High School being in the top half of the schools in NJ.

SUPT.'S REPORT
ED. HIGHLIGHTS

Site Plan Analysis

The architect will send the report to Dr. Greene and Ms. Snyder to review and they will share with the Board prior to scheduling a presentation at one of the next two meetings.

SBA/BS REPORT

Snack Bar

In response to the request about a permanent snack bar in the gym lobby at Newton High School, the architect said there could be capacity and egress issues. The architect asked if the small room across from the gym had been considered.

Start of School Year

Ms. Snyder thanked everyone who worked so hard to make the continuously changing transportation routes work. Another big thank you went to the maintenance and custodial crews who had the facilities in such great shape for the opening of school.

State Determination of Residency

Ms. Snyder reported that Newton has received correspondence from the State reversing an April ruling on residency for four children, which now makes Newton retroactively responsible for the 2013-14 school year at an approximate cost of \$90,000. The issue has been discussed with auditors and the County Office, and Newton intends to contest the State's determination. This may affect the date of closing the audit report as the potential obligation would affect the year-end closing financial reports.

Motion made by Mrs. Thomas, seconded by Ms. Faye, to approve the following:

BOARD BUSINESS

A. Approve the minutes of the following meeting:

Regular Meeting of August 26, 2014

Carried unanimously by a roll call vote of the 11 member Board with the following exceptions:

Mrs. Thomas abstained on Board Business Item A.

Ms. Egner abstained on Board Business Item A.

Motion made by Mr. Heckman, seconded by Ms. Egner, to approve the following:

PROGRAM

- A. Approve the receipt of the following homeless students. The district of residence will be billed for their tuition and services:

Student ID #11321 (Bloomingtondale)	Grade 7	Effective 9/4/14
Student ID #11322 (Bloomingtondale)	Grade 5	Effective 9/4/14
Student ID #11299 (Bloomingtondale)	Grade 4	Effective 9/4/14
Student ID #11301 (Vernon)	Grade 2	Effective 9/4/14
Student ID #11300 (Vernon)	Grade K	Effective 9/4/14

Carried unanimously by a roll call vote of the 9 member Board.

Motion made by Mrs. Thomas, seconded by Ms. Egner, to approve the following:

- B. Approve the following new and revised policies and regulations for 2nd reading:

Policy 0134	Board Self Evaluation (Revised)
Policy 0141	Board Member Number and Term (Revised)
Policy 0143	Board Member Election and Appointment
Policy 1110	Organizational Chart (Revised)
Policy 1330	Evaluation of School Business Administrator (Revised)
Policy 1331	Evaluation of the Board Secretary (Revised)
Policy 1581	Victim of domestic or Sexual Violence Leave (New)
Policy 2412	Home Instruction Due to Health Condition (Revised)
Policy 2415.04	Title I-District-Wide Parental Involvement (Revised)
Policy 2417	Student Intervention and Referral Services (Revised & Name Change)
Policy 2460	Special Education (Revised)
Policy 2481	Home or Out-of-School Instruction for a General Education Student for Reasons other Than a Temporary or Chronic Health Condition (Revised & Name Changed)
Policy 3125	Employment of Teaching Staff Members (Revised)
Policy 3230	Outside Activities (Revised)
Policy 3240	Professional Development for Teachers and School Leaders (Revised & Name Changed)
Policy 4125	Employment of Support Staff (Revised)
Policy 4230	Outside Activities (Revised)
Policy 5200	Attendance (Revised)
Policy 5240	Tardiness (New)
Policy 5536	Pupil Random Drug and Alcohol Testing (Revised)
Policy 5610	Suspension (Revised)
Policy 5611	Removal of Students for Firearms Offenses (Revised & Name Changed)
Policy 5612	Assaults on District Board of Education Members or Employees (Revised)
Policy 5613	Removal of Students for Assaults with Weapons Offenses (New)
Policy 5620	Expulsion (Revised)
Policy 6511	Direct Deposit (New)
Policy 8130	School Organization (Revised)
Policy 8462	Reporting Potentially Missing or Abused Children (Revised)
Policy 8507	Breakfast Offer Versus Serve (OVS) (New)
Regulation 2361	Acceptable Use of Computer Networks/Computers and Resources (New)
Regulation 2412	Home Instruction due to Health Condition (New)
Regulation 2417	Student Intervention and Referral Services (Revised & Name Change)
Regulation 2481	Home or Out-of-School Instruction for a General Education Student for Reasons other Than a Temporary or Chronic Health Condition (New)
Regulation 3240	Professional Development for Teachers and School Leaders (Revised)
Regulation 5200	Attendance (Revised)
Regulation 5536	Pupil Random Drug and Alcohol Testing (Revised)
Regulation 5610	Suspension Procedures (New)
Regulation 5611	Removal of Students for Firearms Offenses (Revised)
Regulation 5612	Assaults on District Board of Education Members or Employees (New)
Regulation 5613	Removal of Students for Assaults with Weapons Offenses (New)
Regulation 7510	Use of School Facilities (Revised)
Regulation 8462	Reporting Potentially Missing or Abused Children (Revised)

- C. Approve the out-of-district placements for 2014-15 as per Attachment A.

Mr. Fancher asked that the document be shared with the sending districts.

- D. Approve up to 10 hours a week of homebound instruction for Andover Student #1807151749 for the 2014-15 school year.

- E. Approve a Newton homeschooled student to attend Newton High School's Concert Choir Period 6 Class and Jazz Band for the 2014-15 school year.

Carried unanimously by a roll call vote of the 11 member Board.

Motion by Mrs. Thomas, seconded by Mr. Morris to approve the following:

PERSONNEL

- A. Rescind the August 26, 2014 motion to approve Eric Welch as Part-Time Teacher Assistant at Merriam Avenue School for the 2014-15 school year effective September 1, 2014, Step 2, 83% to \$14,741, prorated; and approve Eric Welch as Part-Time Teacher Assistant at Merriam Avenue School for the 2014-15 school year effective September 1, 2014, Step 2, 50% to \$8,880.
- B. Rescind the June 17, 2014 motion to approve Meg Waldron as Middle School Field Hockey Coach, Step 1, \$3,381, and approve Meg Waldron as Middle School Field Hockey Coach at Step 6, \$4,290.
- C. Approve the following Core Team appointments at Merriam Avenue School:
- Jill Merson, 9/1/14-10/31/14, Step 1, prorated to \$133.
 - Jane Langeveld, 9/1/14-6/30/15, Step 1, \$663.
- D. Rescind the June 17, 2014 motion to approve Maggie Hoffman as Core Team at Merriam Avenue School for the 2014-15 school year, Step 3, \$734, and approve Maggie Hoffman as Core Team at Merriam Avenue School from November 1, 2014 to June 30, 2015, Step 3, prorated to \$587.
- E. Approve the following at Title I Parent Academy Instructors at Merriam Avenue School, \$30/hr., not to exceed \$900 each:
- Rose Lange
 - Tina Maruziak
 - Linda Sullivan

Carried unanimously by a roll call vote of the 9 member Board.

Motion by Ms. Cooke, seconded by Ms. Faye, to approve the following:

- F. Approve the following Substitutes for the 2014-15 school year:
- | | |
|-----------------|--------------------|
| Sandra Adamietz | Substitute Teacher |
| Claire Cifelli | Substitute Teacher |
| Tyler Erhard | Substitute Teacher |
| Judith Harland | Substitute Teacher |
- Mrs. Thomas said that is it always wonderful to see the names of Newton graduates on the agenda as employees.
- G. Rescind the August 26, 2014 motion to approve Jack Choma, Special Education Teacher, for a 6th Teaching Period at Newton High School for 2014-15.
- H. Approve Nancy VanHorn, Special Education Teacher, for a 6th Teaching Period at Newton High School for 2014-15 @ \$4,118.
- I. Approve Kaitlyn Chudley as Part-Time Teacher Assistant at Newton High School for the 2014-15 school year effective September 1, 2014, Step 2, 83% to \$14,741.
- J. Approve Elizabeth Bojko as Part-Time Teacher Assistant at Newton High School for the 2014-15 school year effective September 1, 2014, Step 1, 83% to \$14,658.
- K. Rescind the August 26, 2014 motion to approve Ruthann Takacs as Part-Time Teacher Assistant at Newton High School effective September 1, 2014.

Carried unanimously by a roll call vote of the 11 member Board.

Motion by Ms. Faye, seconded by Mr. Heckman, to approve the following:

BUSINESS

A. Approve the following district purchases for the 2014-15 school year:

<u>Newton Board of Education</u>	<u>Description</u>	<u>Amount</u>
Atra Janitorial Supply Co.	Custodial Supplies	\$14,155.15
E.A. Morse & Co.	Custodial Supplies	\$18,390.66
Mall Chevrolet	Passenger Van	\$26,191.26

<u>Newton High School</u>	<u>Description</u>	<u>Amount</u>
APEX Learning	Professional Devel. Courses & Trng.	\$ 2,200.00
Follett Educational Svcs.	Math Textbooks	\$ 5,684.50
Follett Educational Svcs.	Science Textbooks	\$ 9,152.00
Hertz Furniture Systems	Music Room Desks	\$ 2,852.78
Varsity Spirit Fashions	Varsity Cheer Uniforms	\$ 3,541.50

<u>Halsted Middle School</u>	<u>Description</u>	<u>Amount</u>
CDWG, Inc.	Chromebooks & Site Licenses	\$ 6,138.00
Fitness Superstore	Exercise Equipment	\$ 2,298.00
Hertz Furniture Systems	Table & Chairs	\$ 3,622.20
School Specialty	Classroom Supplies	\$ 3,100.84

<u>Merriam Avenue School</u>	<u>Description</u>	<u>Amount</u>
Learning.Com	Easy Tech Digital Literacy License	\$ 3,900.00
Rachel's Challenge	Assembly	\$ 2,000.00
Scholastic Class. Magazine	Classroom Magazines	\$ 2,808.95

- B. Approve district travel expenses as per Attachment B.
- C. Approve the revised District Calendar, changing the early dismissal originally planned for March 16, 2015 to February 13, 2015 to prepare staff for PARCC testing, per Attachment C.
- D. Approve revisions to the district safety and security plan for the 2014-15 school year.
- E. Accept a donation in the amount of \$1000 from the Educational Testing Service for Newton High School's participation in the College Board New Item Type Tryout.

Carried unanimously by a roll call vote of the 11 member Board.

Ms. Dunn said that she was approached to see if the flash mob video was going to be put on the website. Dr. Greene said no, and added that the parents who created the video had already put it up on Twitter.

OLD BD. BUSINESS

Policy 3283 & 4283—Ms. Cooke asked about the policies regulating electronic communication Between staff and students and the reality of implementing the policy.

PTO Meeting—Ms. Egner thanked Dr. Greene, Steve Sandor and Kevin Stanton for attending and said that she was pleased with the attendance.

Digital Student Records—Mrs. Thomas asked if the clean-out and digitized records of Newton High School graduates had been completed.

NJSBA—Mrs. Thomas asked when NJSBA would be at a Newton Board Meeting, and Ms. Dunn replied January.

There was no New Business.

NEW BD. BUSINESS/
OPEN DISCUSSION

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Please identify yourself and spell your last name.

PUBLIC COMMENTS

There were no public comments.

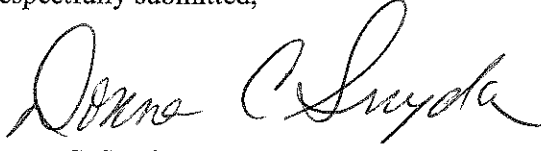
This public committee meeting is designed for the Board of Education to discuss issues that may appear on future board agendas. Please consider that an individual employee's terms and conditions of employment cannot be discussed prior to that employee being given proper notice.

COMMITTEE OF
THE WHOLE

Motion by Mrs. Thomas, seconded by Ms. Egner, that the meeting would adjourn to Executive Session at 7:38 PM to discuss update from ad hoc Send-Receive Agreement Committee.
There was no opposition.

ADJOURN

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna C. Snyder". The signature is written in black ink and is positioned above the printed name.

Donna C. Snyder
School Business Administrator/Board Secretary