

BOARD OF EDUCATION
Newton, NJ
MINUTES OF THE REGULAR MEETING OF SEPTEMBER 22, 2015

Ms. Dunn, Board President, called the meeting to order at 7:00 PM in the Board Office at 57 Trinity Street, Newton, NJ, noting in the opening statement that the notice of this meeting was sent to the New Jersey Herald, the Star Ledger, and the Town Clerk of Newton on January 13, 2015, and appropriately posted. The notice requirements of the Open Public Meetings Act have been satisfied.

OPENING

Members Present: Mr. Caffrey, Ms. Dunn, Ms. Egner, Mr. Fancher, Ms. Faye, Ms. Ham, Mr. Heckman, Mr. Morris, and Mr. O’Gorman, Mrs. Thomas and Dr. Greene.

ROLL CALL

Members Absent: Ms. Larsen

Also Present: Donna C. Snyder

Ms. Ham arrived at 7:36 PM.
Mr. Fancher arrived at 8:25 PM.

There were no public comments.

PUBLIC
COMMENTS

Town Council—Mr. Heckman attended the council meeting and noted that water restrictions were effective last Thursday. Pedestrian crosswalk “stings” are in effect to try to increase pedestrian safety.

COMMITTEE RPTS.

Ed Services Commission—Ms. Faye said the meeting was to review the start of the school year. She said there was a complication with construction.

Andover—Mr. Fancher reported that they had a Special Meeting on Monday to accept the resignation of a Principal. He also reported that they are continuing natural gas conversions.

SENDING
DISTRICTS

Green—Mr. O’Gorman stated that Green held a Back-to-School Night on September 16th. Also a “Meet the Candidate Night” is scheduled for October 27th. A roof repair of \$18,000 was approved. Current enrollment is 462 students including 44 school choice.

School Improvement Plans-Principals—Dr. Greene stated that each year in September the Principals present academic goals and assessments; but since PARCC assessments are not back to the districts yet, this meeting will focus on 2014-15 achievements and 2015-16 goals.

SUPT.’S REPORT
ED. HIGHLIGHTS

Super Football Conference—Dr. Greene stated that he had provided information on the conference in the Friday update and Mr. Waldron provided additional information.

Facilities Survey is on the website. There are 53 responses so far. Brave News will be released next week.

Road Construction—Ms. Snyder said that the Trinity Street milling project will begin at 7:00 AM on October 5th and paving will occur on October 6th. Signal installation has been moved to second week of October.

SBA/BS REPORT

Busing continues to be challenging as the construction areas and students riding continues to change. Restructured routes will be implemented on Wednesday. Notices were both mailed home and sent home with affected students.

School Traffic—New signs have been ordered and pavement marking redone as there seems to be a problem with people ignoring the one-way section at Halsted.

Audit—Ms. Snyder said that Nisivoccia will be presenting a draft audit due to the fact that the State has not released data needed to meet GASB 68 requirements. She asked for a Finance Committee Meeting on October 20th.

NJASBO—Ms. Snyder reported that she will be sitting on the NJASBO Legislative Committee this year.

Motion made by Mr. Caffrey, seconded by Ms. Faye, to approve the following:

BOARD BUSINESS

- A. Approve the minutes of the following meetings:
 - Regular Meeting of September 8, 2015
 - Executive Session of September 8, 2015
- B. Authorize the secretary to pay bills and warrants Nos. 042839 to 043022 as per bill list dated September 22, 2015 in the amount of \$1,812,272.67, as per Attachment A.
- C. Approve the draft financial reports from the Board Secretary and the Treasurer of School Monies for the month of August, 2015 as on file in the Business Office.
- D. Accept the Board Secretary's certification, as attached, (pursuant to NJAC 6:20-2.12(d)) that as of August 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to NJSA 18A-22-8 & 18A-22-8.1.
- E. Pursuant to NJAC 6:23-2.11, certify that as of August 31, 2015 after review of the secretary's financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6:20-2.12(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- F. Approve the line item transfers and 10% report as per Attachment B.
- G. Approve Food Service checks from August, 2015 as per Attachment C.

Carried unanimously by a roll call vote of the 11 member Board with the following exceptions:
Mr. Caffrey abstained on Board Business Item B.
Mr. Heckman abstained on Executive Session.

Motion made by Mrs. Thomas, seconded by Ms. Faye, to approve the following:

PROGRAM

- A. Approve the following trips for Merriam Avenue School:

<u>Class/Club</u>	<u>Purpose</u>	<u>Location</u>
Grade 1	Field Trip	Race Farm, Blairstown, NJ

Carried unanimously by a roll call vote of the 9 member Board.

Motion made by Ms. Faye, seconded by Ms. Egner, to approve the following:

- B. Approve the receipt of the following homeless student. The State of NJ will be billed for their tuition and services:

Student ID #11658	(Guatemala)	Effective 9/3/15
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- C. Approve the receipt of the following homeless students. The district of residence will be billed for their tuition and services:

Student ID #11706	(Perth Amboy)	Effective 9/3/15
Student ID #11707	(Perth Amboy)	Effective 9/3/15

- D. Approve the following trips for Newton High School:

<u>Class/Club</u>	<u>Purpose</u>	<u>Location</u>
Art Students	Field Trip	High Point State Park, Sussex, NJ
French & Spanish Clubs	Field Trip	Liberty State Park/Ellis Island, Jersey City, NJ
MD Class	Field Trip	Waterloo Village, Stanhope, NJ
MD Class	Field Trip	Stokes State Forest, Branchville, NJ
MD Class	Field Trip	Buttermilk Falls, Walpack, NJ
MD Class	Field Trip	Old Mine Road, Montague, NJ
Robotics	Field Trip	North Brunswick HS, N. Brunswick, NJ
TRS Pass It Along	Field Trip	Wallkill Valley HS, Hamburg, NJ

- E. Approve Newton High School to use Apex Learning as a credit retrieval tool.

- F. Approve an overnight trip in October, 2015, for the Newton High School FFA to attend the National FFA Convention in Louisville, KY, to compete in Career Development Events.

Carried unanimously by a roll call vote of the 11 member Board.

Motion made by Mrs. Thomas, seconded by Ms. Ham, to approve the following:

PERSONNEL

- A. Approve Lynn Sodora as Teacher Assistant for a Child Study Team student attending the After-School Enrichment Program at Merriam Avenue School for 4 hours/week for the 2015-16 school year, retroactive to September 14, 2015, @ \$15/hr.
- B. Approve Lynn Sodora as Lunch Supervisor at Merriam Avenue School for 3.75 hrs./week @ \$20/hr. for the 2015-16 school year.
- C. Approve the following Title I extra pay positions at Merriam Avenue School:

Andrea Guillorn—Computer Lab Supervisor @ \$30/hr., not to exceed \$3,600
Rose Lange—Parent Academy @ \$30/hr., not to exceed \$900
Kelsey Nelson—Title I After School Enrichment @ \$30/hr., not to exceed \$3,600
German Rueda—Parent Academy @ \$30/hr., not to exceed \$900
Jamie Sloboda—Parent Academy @ \$30/hr., not to exceed \$900
Susana Smith—Spanish Language/Parent Community Outreach @ \$30/hr., not to exceed \$900
- D. Approve Dee Penoyer as Tutoring Supervisor at Merriam Avenue School @ \$30/hr., not to exceed \$1,080.
- E. Approve movement on guide for the following Halsted Middle School Teachers:

Judy Cooper Step B-2, \$53,700 to C-2, \$58,280
Kara Hartzell Step C-3, \$58,980 to D-3, \$60,860
Joanne Nieman Step B-5, \$55,850 to C-5, \$60,430
Elysia Ochs Step C-7, \$62,230 to D-7, \$64,110
Ashley Woortman Step B-3, \$54,400 to C-3, \$58,980
Susanna Zwarych Step B-5, \$55,850 to C-5, \$60,430

Carried unanimously by a roll call vote of the 9 member Board.

Motion by Mr. Caffrey, seconded by Ms. Egner, to approve the following:

- F. Approve Barbara Straulina as Teacher Assistant for a Newton High School Child Study Team student participating in Cross Country for 20 hours/week during the Cross Country season, retroactive to September 14, 2015 at her hourly rate.
- G. Approve Anna Zalokostas as Child Study Team School Psychologist, Step D-1, salary TBD.
- H. Approve Ana Maniago as Child Study Team translator for 120 hours @ \$30/hr., not to exceed \$3,600, for the 2015-16 school year.
- I. Rescind the September 8, 2015 motion approving Dave Pede for Agriscience After School Instruction at \$35/hr., not to exceed \$3,500, and approve Dave Pede for Agriscience After School Instruction at \$35/hr., not to exceed \$5,250.
- J. Approve the following substitutes and homebound instructors for 2015-16:

Rebecca Dey Substitute Teacher
Kyle Gabbard Substitute Teacher
Dawn Schorling Substitute Teacher
Alfrida Vlachos Substitute Teacher
Cindy Tracey Homebound Instructor
- K. Approve the following high school students for the Aftercare Program at Merriam Avenue School @ \$8.38/hr. for the 2015-16 school year:

Kimberlee Ferri
Micayah Latimer
Brianna Murray
- L. Approve Courtney Yetter, Science Teacher at Newton High School, for a combination of paid and unpaid leave effective January 1, 2016, through the end of the 2015-16 school year as per contract and FMLA.

M. Approve Winter Athletic Coaches and Volunteers for 2015-16 as per Attachment D.

N. Approve JoAnn DaSilva as Academic Bowl Advisor at Newton High School for the 2015-16 school year @ Step 1, salary TBD.

Carried unanimously by a roll call vote of the 11 member Board.

Motion by Mrs. Thomas, seconded by Mr. Caffrey, to approve the following:

BUSINESS

A. Approve the following district purchases for the 2015-16 school year:

<u>Newton Board of Education</u>	<u>Description</u>	<u>Amount</u>
Bob Viersma & Sons	Field Repair—St. Paul’s Abbey	\$ 5,880.00
Follett Educational Services	Spanish Textbooks	\$ 2,198.45
Grainger	Air Conditioners	\$ 2,500.00
Jive Communications	Voice Communication 2015-16	\$30,000.00
Laufer Dalena Cadicina	Legal 7/20-8/7/15	\$ 3,066.84
Newton Water & Sewer Util.	Water & Sewer 15-16	\$42,024.00
North Jersey Refrigeration	Refrigeration Repairs	\$ 4,550.00
Telecom Management	Consultation Services 15-16	\$ 7,500.00
The State Chemical Mfg.	Custodial Supplies	\$ 2,034.86
Town of Newton	Fuel & Diesel 3/15-8/14/15	\$10,081.16

<u>Newton High School</u>	<u>Description</u>	<u>Amount</u>
Collins Sports Medicine	Athletic Trainer Supplies	\$ 2,999.99
Newton Public Schools	Officials Fees	\$20,000.00

<u>Halsted Middle School</u>	<u>Description</u>	<u>Amount</u>
AHA!	Professional Development	\$ 5,758.20

<u>Merriam Avenue School</u>	<u>Description</u>	<u>Amount</u>
Brain Pop	Education Site Access	\$ 2,295.00
Dell Marketing	Chromebooks	\$ 9,542.99

<u>Special Services</u>	<u>Description</u>	<u>Amount</u>
Realtime Information Tech.	Student Information System	\$ 7,450.00

B. Approve tuition to Sussex County Technical School for 16.5 students at \$2,100/full-time student and \$1,050/shared-time student for the 2015-16 school year.

C. Approve Andover Student #10306 to attend Shepard Preparatory High School for the 2015-16 school year, effective September 23, 2015, at a prorated tuition rate of \$276.03/day.

D. Approve the disposal of a Film Strip Projector at Newton High School, Asset Tag #00160.

E. Approve the following revised plans, which are on file in the Board Office:

- Wellness Plan (Policy 8505)
- Eye Protection (Policy and Regulation 7432)
- Asbestos Management Plan (Policy 8420.5)

F. Approve district travel expenses as per Attachment E.

Carried unanimously by a roll call vote of the 11 member Board.

There was no Old Board Business.

OLD BD. BUSINESS

NJSBA Conference—Ms. Snyder asked that everyone confirm attendance.

NEW BD. BUSINESS/
OPEN DISCUSSION

Volunteer Coach—Mr. Morris stated that due to ethics regulations, he is not able to serve as volunteer Assistant Coach, and asked if the Board would be willing to support an Assistant Coach. Dr. Greene stated that he has had a conversation with the Athletic Director. The Athletic Director will be evaluating the situation.

Walking to School—Ms. Dunn suggested that we have an event encouraging students and parents to walk to school.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Please identify yourself and spell your last name.

PUBLIC COMMENTS

Wayne Levanti, Town Council Member, provided an update on road construction, water usage, and one-way Spring Street issues.

Linda Gianni stated that she enjoyed the presentation. She has heard good things about the new Principal at Newton High School and suggested that the Principal and Superintendent visit the sending districts to introduce themselves and provide an update.

This public committee meeting is designed for the Board of Education to discuss issues that may appear on future board agendas. Please consider that an individual employee's terms and conditions of employment cannot be discussed prior to that employee being given proper notice.

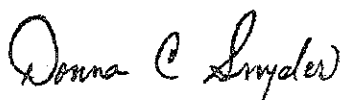
COMMITTEE OF
THE WHOLE

There were no Committee of the Whole discussions.

Motion by Mr. Caffrey, seconded by Ms. Egner, to adjourn to Executive Session at 9:07 PM, not to reconvene. There was no opposition.

ADJOURN

Respectfully submitted,



Donna C. Snyder
School Business Administrator/Board Secretary