

Form 1: General Residency

(Own home or rent with lease)

Parent/Guardian Completes This Form

This form is to be completed **each year** by the adult with custody of a student(s) wishing to enroll in Pennoyer School District 79. Completing this form does not establish residency. The District may investigate residency status, including through a home visit and additional documentation, before allowing enrollment. Enrollment is not complete until residency is confirmed.

Note: Based on your answers to this form, you may be required to complete an additional affidavit.

Student Name(s)	Date of Birth	Grade in 20-21

Step 1: Relationship to Student(s) and Proof of Identity

Only natural or adoptive parent can register student(s).

- Are parents divorced or separated? No Yes
If Yes, who is the custodial parent? _____
- Court ordered permanent guardian (Example: Grandparent, Aunt, Uncle etc) **(Provide copy of Court Order)**
Reason for court ordered guardianship: _____
- Statutory short-term guardian **(Provide copy of Appointment)**
Date of appointment: _____ **(NOTE: Permanent guardianship must be ordered within 60 days of short-term order)**
Reason for short-term guardianship: _____
- Adult caretaker receiving aid under the Illinois Public Aid Code
Reason for student living with caretaker: _____
- Other adult who has assumed and exercises legal responsibility over the student
(NOTE: You must complete an Affidavit for Non-Parent/Non-Legal Guardian with whom Student Resides. Please contact the District office to obtain the forms.)
- Foster parent with whom the student was placed by the Department of Children and Family Services
Reason for student enrolling in the District (check all that apply)
 ___ Foster parent resides in the District
 ___ Other child care facility where the student resides is located in the District
 ___ DCFS determined it is in the student's best interest to maintain attendance in the District
 ___ Other: _____

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Family Name: _____

Step 2: Residency Verification

Parent/Guardian Name: _____

Address: _____

List names of all individuals who reside at this address:

Check the box that best describes your living situation:

- Own home
- Rent home

Unless you lack a fixed, regular, adequate residence, you must provide documentation showing you reside on a regular, fixed, nighttime basis at the address provided. **All documents must be current (within the last 30 days) and show your name and address.** Check the boxes for the documentation you are providing and include the documentation with this completed form. To guard your security, please block out account and social security numbers on the documents before you present them. Please contact the registration staff if you are having trouble collecting all required documents.

Category A –provide at least one (1) Must be current	Category B – provide at least one (1) Must be current	Category C- provide at least one (1) Must be current
<input type="checkbox"/> Real estate tax bill <input type="checkbox"/> Signed lease (lease end date _____) <input type="checkbox"/> Mortgage Statement	<input type="checkbox"/> Gas bill <input type="checkbox"/> Electric bill <input type="checkbox"/> Water/sewer bill <input type="checkbox"/> Public aid card <input type="checkbox"/> Medicaid card <input type="checkbox"/> Cable Bill <input type="checkbox"/> Bank or Credit Card Statement <input type="checkbox"/> Home/Renters Insurance Bill <input type="checkbox"/> Car Registration	<input type="checkbox"/> Illinois Driver's License <input type="checkbox"/> Illinois State ID <input type="checkbox"/> Consulate Card

Do you own, rent, or lease any other residential property than that identified above? If so, provide address information for such property(ies):

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Step 3: Affirmation and Warning (Must be completed in the presence of a District employee)

Please read the following statements, **initial each**, and sign below:

_____ I affirm that the information presented in this verification form, and that is or will be presented in connection with any investigation of my residency or the residency and custody of the student(s), is true, complete, and accurate.

_____ I understand that knowingly or willfully providing false information to a School District regarding the residency of a child for the purpose of enabling that child to attend any school in that District without the payment of nonresident tuition is a Class C misdemeanor.

_____ I understand that knowingly enrolling or attempting to enroll a child in the school of a School District on a tuition-free basis when I know the child to be a nonresident of the School District, unless the nonresident child has a lawful right to attend, is a Class C misdemeanor, and I will be liable for payment of tuition, fees, and all other applicable fines.

_____/_____/_____
Date

Person Enrolling Student (Signature)

Person Enrolling Student (Print Name)

District Employee (Signature)

District Employee (Print Name)