

Parent Email Notifications for Grades

There are two types of email notifications that a parent can set up for their child's grades:

1. **Receive Weekly Grading Notifications for My Student** - if they have a grade/assignment below a certain percent, have a missing assignment, or the term grade has changed.
2. **Receive weekly progress reports**

How to set up or change your email notifications

1. Login to Skyward Family Access
2. Select Email Notifications from the list on the left-hand side
3. Select Change My Notifications button from the upper left-hand corner
4. Select the types of notifications you would like to receive
5. Click the save button to complete

General Information

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Change My
Notifications

My Email Notifications

Attendance:

Receive Daily Attendance Notifications For My Student(s)

Food Service:

Receive Notifications when Food Service Balance is under \$15.00

Grading:

Receive Weekly Grading Notifications For My Student(s) if one of the following happened:

Low Assignment/Class Grade Percent

- Student has missing assignments in the current term.
- Student received an assignment score less than the Low Assignment Percent in the last week.
- Student's current Progress Report grade is less than the Low Class Grade Percent in a class.
- Student's grade mark has changed for a past term.

Progress Report:

- Receive Progress Reports For My Student(s)
- Receive on the first of each month (Monthly)
 - Receive every Saturday (Weekly)
 - Receive every day (Daily)

***These notifications are different from the Skylert email notifications**