



Parent Letter

Pulaski Community School District Glenbrook B&A Care Program 2019-20 School Year

Who:	All Students Grade 4K-5 attending Glenbrook School
What:	PACE Before & After School Program
When:	Sept. 3, 2019 to June 9, 2019 Open 6:30-7:40am & 2:45-6pm on SCHOOL DAYS ONLY
Where:	Glenbrook Elementary School
Why:	Make friends, have fun, and learn new things! Convenient location!

PACE Director, Mark Heck: 920-822-6051 Cell 920-639-6049 or mrheck@pulaskischools.org
 PACE Before School Lead Teacher: 920-822-6056 - Jean Kraning
 PACE After School Lead Teacher: 920-822-6056 - Anne Boehmer
 PACE Office, Registration & Billing 920-822-6050 or dkschneider@pulaskischools.org
 Glenbrook Principal, Kurtis Sufka: 920-822-6100

Our Federal Tax ID # is 39-6008483. If needed, two entrance FOBs per family will be distributed.

Expectations for B&A students and families:

1. Same rules & behavior expectation as during school
2. Students need to be in assigned areas on time
3. Students may not be dropped off before 6:30am
4. Students must be picked up before 6:00pm
5. Drop-off and pick-up will use entrance #6 on Front St
6. Pack healthy snack for your child each day
7. Inappropriate behavior of child, late payments or late pickups may lead to dismissal from program
8. On days of inclement weather or emergencies: If school is closed early we ask that you pick up your children as soon as safely possible. We will try to be open as usual on Late- In mornings, but the parking lots may not be plowed. Never leave your child without signing them into the room. If school is closed for the day there is no B&A

BEFORE SCHOOL DAILY SCHEDULE

6:30-7:35am	Enter at your convenience
7:00-7:35am	Indoor Activities, Play & Games
7:15-7:35am	Optional School Breakfast (extra fee)
7:40am	Children go to regular classes

AFTER SCHOOL DAILY SCHEDULE

2:45-3:00pm	Snack (Please bring from home)
3:00-4:00pm	Active Play; Outdoor if possible
4:00-5:30pm	Indoor Activity or Back Pack Attack
5:30-6:00pm	Program wrap-up

The PACE Before & After School Care at Glenbrook is offered only on days school is in session

2019-20 SCHOOL YEAR FEES: Before School Cost is \$126 per quarter*/per program/per student
 After School Cost is \$330 per quarter*/per program/per student

DUE DATES:	Quarter 1: Sept 3 to Nov 7	Due August 15 th
	Quarter 2: Nov 8 to Jan 23	Due October 15 th
	Quarter 3: Jan 24 to April 6	Due January 15 th
	Quarter 4: April 7 to June 9	Due March 15 th

A "LATE FEE" of \$25 may be added to your invoice if the payment comes in after the due date.

*Families receiving free or reduced lunch may receive a reduced rate if approved by PACE.
 Cost is \$126 for Before and another \$330 for After / per quarter / per student
 Please contact Mark Heck, PACE Director at 822-6051 for more information or questions.

The address to mail payments is: PACE, P.O. Box 36, Pulaski, WI 54162.



B&A Glenbrook Registration Form
(Please circle the Care Program(s) you are requesting)

BEFORE AFTER

Parent Name(s) _____ Phone: _____ Email: _____

Address: _____

Parent's Name(s) _____ Phone: _____ Email: _____

Children's Information:

Child 1 Name: _____ Grade in 2019-20 _____ Teacher _____
Health & Behavior Info (allergies, meds or other) _____

Child 2 Name: _____ Grade in 2019-20 _____ Teacher _____
Health & Behavior Info (allergies, meds or other) _____

Child 3 Name: _____ Grade in 2019-20 _____ Teacher _____
Health & Behavior Info (allergies, meds or other) _____

In case of emergency, you may list additional person(s) allowed to pick up your child:

_____ (Name) _____ (Daytime Phone) _____ (Relationship)

Family Physician _____ Phone _____ Hospital of Preference _____

In consideration of participation in this activity of the youth above, who is in good health, the undersigned hereby agrees to hold harmless all promoters of this activity by reason of any injury which could be suffered.

Parent/Guardian Signature & Date _____

There is no need to deposit money at this time, but if you want a spot held for your child(ren) you should fill this registration out and get it to PACE. Our programs are limited by student/teacher ratios; we will add late registrants on a first come first served basis, if we have enough staff. Quarterly payments are due by August 15, October 15, January 15, March 15. Return this form and your check to: PACE Office, P.O. Box 36, Pulaski, WI 54162

Office Use Only

FOB #