



Back to School Parent Information

Hillcrest Elementary

2020-2021

AREA/TOPIC	PROCEDURES/DEFINITIONS
AAA (BEFORE/AFTER SCHOOL PROGRAM)	<ul style="list-style-type: none"> • We will still offer a before and after school program. • Specific details have not been determined. • Please contact PACE at 822-6050 if you have specific questions.
BIRTHDAY TREATS	<ul style="list-style-type: none"> • Birthday treats (both food and non-food items) will not be allowed this school year to minimize exposure or cross contamination.
BREAKFAST	<ul style="list-style-type: none"> • Students will pick up their breakfast in the cafeteria on the way to their classroom. • Students will eat breakfast in the classroom at their desk. • The student's desk will be disinfected after they have finished eating.
BUSSING	<ul style="list-style-type: none"> • Students will clean in/clean out as they get on and off the bus. • Students will be expected to wear a mask on the bus. • Students will be seated according to the route dropoff and pick up. • Siblings will be asked to sit together on the bus. • Busses will be loaded and unloaded one bus at a time. • School Bus Expectations
CLASSROOM PARTIES	<ul style="list-style-type: none"> • Staff may plan something special for their class/cohort. Parties will not include food or volunteers at this time.
CLEAN IN & CLEAN OUT	<ul style="list-style-type: none"> • We will use the phrase "clean in and clean out" with the students. This means that everyone will use hand sanitizer (which will be provided by the district) anytime they enter or leave a space. • Please do not send hand sanitizer with the students to school.
CLEANING & DISINFECTING	<ul style="list-style-type: none"> • This year there will be more of an emphasis on cleaning and disinfecting in all school environments. • Specific information will be shared with the staff upon their return.

COHORTS	<ul style="list-style-type: none"> The students in a classroom will be considered a cohort. Each cohort (or group of students) will stay together all day (ex. in the classroom, specials, lunch and recess).
CONCERTS & FAMILY NIGHTS	<ul style="list-style-type: none"> No large group activities will be held until further notice (PTO sponsored events, school assemblies, concerts, etc.).
CROSSWALK	<ul style="list-style-type: none"> The crosswalk on County Road FF should be ready to use by the start of the school year. We will have staff assisting students who are walking to school in the morning (8:25-8:35) and home in the afternoon (3:50-4:00). More details will be shared before the start of the school year.
DISTRICT FAQ	<ul style="list-style-type: none"> For a complete list of frequently asked questions, please click here.
EARLY PICK UP OR LATE DROP OFF	<ul style="list-style-type: none"> Parents will enter the front door and check in with Barb. Parents will use the iPad to sign in and sign out their child. If leaving early, parents will wait in the vestibule for their child to exit.
FIELD TRIPS	<ul style="list-style-type: none"> Field trips have been cancelled through December. The district will reevaluate the possibility of field trips for 2nd semester at a later date.
HEALTH ROOM CHANGES	<ul style="list-style-type: none"> Minor health room concerns will be handled in the classroom. The office will primarily be for students who are exhibiting signs/symptoms of illness. More specific and detailed information will be coming from our nursing staff.
iPADS & TECHNOLOGY	<ul style="list-style-type: none"> Your child should bring his/her iPad, charging cube and cable back to school on his/her first day. The iPads will now stay in the classrooms and not travel home in our current face to face learning scenario. The iPads will be checked for any damage or repairs needs. Seesaw will be used for learning activities and communication.
LIBRARY	<ul style="list-style-type: none"> Students will be able to use the library and check out books. Books will need to sit for a period of time before they can be reshelved.

<p>LOST & FOUND & WINTER ITEMS</p>	<ul style="list-style-type: none"> ● Please try and label all of your child's materials as we will not be able to hold lost and found items like we have done in the past. ● This year we will also not be able to have extra outside recess clothes for students to borrow (ex. boots, gloves, jackets).
<p>LUNCH</p>	<ul style="list-style-type: none"> ● Students will be assigned a table by classroom/cohort. ● Each cohort will be 6 feet from any other cohort in the cafeteria. ● Each cohort will be called up one at a time to go through the line. ● Students may take their masks off once seated. ● We encourage the use of a labeled paper bag for cold lunches. ● Microwaves will not be available this year for warming food. ● Guests will not be allowed to eat lunch with their students at this time.
<p>MASKS</p>	<ul style="list-style-type: none"> ● Students will be expected to wear a mask on the bus, and in the classroom, hallways, and bathroom. ● Students will not be expected to wear a mask when eating their lunch or snack. ● We will follow state guidelines as it relates to the wearing of masks. ● Students are asked to bring a mask with them to school (it is on the school supply lists). If a student reports to school without a mask, one will be provided to them. ● Face shields will not be allowed; however, gaiter masks will be. ● We will supply the students with some type of holder for their mask when they are not wearing it.
<p>MATERIALS & SUPPLIES</p>	<ul style="list-style-type: none"> ● School supply lists have been updated and are shared below. ● Students will have their own materials to use in the classroom as often as possible. ● Materials that are shared will be disinfected between use. ● Wednesday Folder information will be digital this year instead of a folder traveling back and forth. ● Agendas will not be used this year for students in grades 3-5. ● For a complete list of school supplies by grade, please click here.
<p>OPEN HOUSE</p>	<ul style="list-style-type: none"> ● This year we will not be hosting an open house as we have traditionally done in the past. ● Teachers will be creating a short video introducing themselves that will be shared with all students prior to the start of the school year. ● We are in the process of setting up a supply drop off (similar to what we did for the supply pick up this spring) on Tuesday, August 25th from 8:00am-6:00pm. Watch for a Skylert on how to sign up.

<p>PARENT DROP OFF & ARRIVAL</p>	<ul style="list-style-type: none"> • We are encouraging parents to use the curbside drop off this year as parents will not be allowed to walk their child into the building. • We will start this process at 8:25 as students will no longer be able to wait in the hallways. • We will only allow 5 vehicles to drop off at a time to reduce the number of students entering the building at one time.
<p>PARENT PICK UP & DISMISSAL</p>	<ul style="list-style-type: none"> • Parents can still use curbside pick up in the north parking lot. • 4K and Kgn students will exit through door 9 (which is the same door as the drop off in the morning). • 1st-5th grade students will exit through door 6 (gym doors). • Students will be asked to stand in the gym with their siblings while social distancing. • If you choose not to wait in the pick up line, only one family member will be allowed to wait for their child outside the doors while wearing a mask and practicing social distancing. • More details will be shared before the start of the school year.
<p>PARENT/TEACHER CONFERENCES</p>	<ul style="list-style-type: none"> • Parent teacher conferences for the fall will be virtual. • Spring conferences will be reevaluated at a later date.
<p>PBIS PROCEDURES</p>	<ul style="list-style-type: none"> • Documents and videos will be created and shared with staff, students and parents regarding PBIS procedures and information.
<p>PICTURE DAY</p>	<ul style="list-style-type: none"> • School pictures will be scheduled in the spring instead of the fall.
<p>PTO & FUNDRAISING</p>	<ul style="list-style-type: none"> • For the first semester, the apparel sale will be the only fundraising opportunity for our families. • The district will reevaluate the possibility of additional fundraising opportunities at a later date. • PTO meetings will be held virtually until further notice.
<p>RECESS</p>	<ul style="list-style-type: none"> • The playground will be zoned with classrooms/cohorts being assigned a zone each day. • Cohorts will rotate through the zones over the course of the week. • No personal equipment/toys can be brought from home at this time as classroom equipment will be provided. • Students will be expected to clean in/clean out as they go to recess and as they come in from recess.

<p style="text-align: center;">SNACKS</p>	<ul style="list-style-type: none"> ● Students will still be able to bring in snacks to eat during the school day. ● If they are a whole group snack, the teacher will be the only one handing them out. ● If they are individual snacks, students will bring them into the classroom when they arrive.
<p style="text-align: center;">SPECIALS</p>	<ul style="list-style-type: none"> ● Specialists in the areas of Art, Music, and Spanish will travel to each classroom. ● PE will be held outdoors as often as the weather allows. If not, the gym will be used with social distancing. ● Students will have the following minutes of specials per week <ul style="list-style-type: none"> ○ 90 minutes for Spanish ○ 60 minutes for art, music and phy. ed.
<p style="text-align: center;">SPECIAL EDUCATION</p>	<ul style="list-style-type: none"> ● The district will follow established procedures and services for students in spec. ed. based on each student's IEP. ● It may not be feasible, depending on the needs of the individual student, to adhere both to distancing guidelines and the criteria outlined in the IEP. In these situations, IEP teams may collaborate to seek creative solutions and/or revise the student's IEP. There may need to be some adjustments to an IEP for the blended instructional format or online format. ● In these cases, your special education case manager will be reaching out and communicating with you. When they reach out they will work with you to either schedule an IEP meeting or to make revisions in collaboration with you.
<p style="text-align: center;">TECHNOLOGY</p>	<ul style="list-style-type: none"> ● If your family is in a situation where you currently do not have internet or you have internet concerns, be sure to complete the questions in step 1A under Technology at Home as part of the Annual Registration process. This will help the district determine who may need assistance.
<p style="text-align: center;">VOLUNTEERS</p>	<ul style="list-style-type: none"> ● Volunteers will not be allowed in our schools at this time.
<p style="text-align: center;">WATER BOTTLES</p>	<ul style="list-style-type: none"> ● There will be 3 filling stations throughout the building for students to use (as water fountains will be turned off). ● Please send water bottles clearly labeled with the student's name. ● We will ask students to take these home daily to be cleaned. ● Cup dispensers will be available near the filling stations if students need a drink during the day and do not have a water bottle. ● Please only send water with your child.