



# Hillcrest PTO Meeting Minutes

September 8, 2020 Sarah Zemple's Home & Virtual Meeting via Zoom

Attendees: Mrs. Wells, Sarah Zemple, Alex Zemple, Kara Tess, Bridget Buckman, Shannon Minzlaff, Heather Piwonski-Dickinson

**Meeting call to order at 6:01 p.m.**

**Sarah Zemple**

**Approve May 2020 Minutes**

**Kara Tess**

Motion made by Alex Zemple. Second made by Sarah Zemple

**Principal's Report**

**Mrs. Wells**

- The year is off to a great start and the teachers are excited to be back in school. The children have been great about wearing masks and continue to work on social distancing.
- The new flex seating arrangement is in all of the classrooms. The flex seating is being rotated throughout the classroom so all students have the opportunity to utilize it.
- There will be no Raider pride cards this semester and no Raider store on Friday's. However, each classroom will be doing their own recognition program.
- The crosswalk is complete and there have been a few students who have been utilizing it. Staff will continue to assist students at the crosswalk, parents are to meet the students on the East side of the crosswalk. The bike racks will be pushed out until Spring when the weather warms up.

**Officers' Reports**

President's Report

**Sarah Zemple**

- Review of 2020 - 2021 PTO Board members
- Future PTO meetings - options will include virtual only or a hybrid model of in-home and virtual. Any/all feedback is welcome.
- Facebook Group and Facebook Page
  - The PTO Facebook Group and Facebook Page will be getting a big push this year as no papers can be sent home in the Wednesday folders.
- 2020 - 2021 Calendar
  - Fall 2020
    - Spirit Wear Sale: kicked off on August 17th and runs through September 13th.
    - Crayola Recycling Program: Ms Michaud will use what she can and the rest will get sent to Crayola for recycling.
    - Pop Tab Collection: all proceeds will be donated to the Ronald McDonald House.
    - Canceled events: Fall Mums, Fall Restaurants, Fall Book Fair, Fall Cookies & Canvas, Holiday Shop and Date Night Offering.

- Ideally Bingo Night, Butter Braids, and the Knowledge-A-Thon fundraisers will be held in the Spring. If parents/volunteers are not allowed for the Knowledge-A-Thon fundraiser, the event will be run by school staff.
- Spring 2020
  - All Spring fundraisers are still scheduled.

### Vice- President's Report

**Alex Zemple**

- October 2020 Newsletter
  - Parents are looking for advice/tips as we venture into unknown territory this school year. If anyone has anything to share, please reach out to Alex so she can include it in the October newsletter.

### Treasurer's Report

**Sarah Zemple**

- Financial Report
  - Refer to the Treasurer Report for details.
  - From May 2020 to August 2020 the PTO provided \$18,500 for flex seating which covered 33% of students. 50 masks were also pre-ordered for the Spirit Wear sale.
  - Additional classroom funds are still available.
  - A revision of the budget was completed and will be discussed by Melissa at the next PTO meeting.

## **Committee Reports**

### Spirit Wear - Kara Tess

- Results as of 09-08-2020:
  - Screen print design: Qty 67
  - Embroidery design: Qty 20
  - Masks (pre-ordered 50): Qty 25
- The sale ends on September 13th - will do a final push on the PTO Facebook Group, Facebook Page, and via email.

### School Supply Kits - Bridget Buckman

- No concerns or complaints were voiced by parents. The PTO purchased a few extra items that needed to be swapped out when the school supply list changed due to COVID.
- Feedback regarding the school supply kit program would be appreciated.

### Scrip - Sarah Zemple

- Most difficult part of the Scrip program is getting families signed up. Jess Gwidt will come up with ideas and send them in for feedback.

### Box Tops - Sarah Zemple

- There are two collection dates for box tops, the first one in early November. All box tops will be due at the end of October. Families do not need to wait to send in box tops - they can be put in an envelope and dropped off at school at any time.
- A gift card raffle will be held for all families who contribute box tops.

### Reading Program - Heather Piwonski-Dickinson

- The reading program is currently on hold since things can't be sent back and forth between home and school. This program will be revisited for the second semester.

#### Restaurant Fundraisers - Alex Zemple

- Options are being considered with Marco's, Noodles and Chili's - checking with each restaurant to find out what they are comfortable planning.
- Smart Cow is scheduled for May.

### **New Business**

#### Document Cameras

**Mrs. Minzlaff**

- Requesting the use of teacher classroom funds to purchase six document cameras - one for each of the three Kindergarten classrooms and one for each of the three 1st grade classrooms. The existing document cameras are outdated and are not compatible to support new software. The cameras are used to project real-time information onto the smart boards in each room. Teacher classroom funds are set aside for the teachers by the PTO each year.
- The Board approved the purchase of the six document cameras. Mrs. Minzlaff will work directly with Sarah Zemple to purchase.

**Adjournment at 6:32 p.m.**

**Sarah Zemple**

#### **Next Meeting**

Tuesday, October 13th at 6:00 p.m.