



Rental Delivery Job Description

Job Title:	Rental Delivery Personnel		
Department/Group:	Rental		
Level/Salary Range:	TBD	Position Type:	Full Time; Seasonal
Applications Accepted By: Kim Agostine			
EMAIL: Email: info@biebelscatering.com Subject Line: Rental Delivery Position Application	MAIL: Biebel's Catering & Rental ATTN: Kim Agostine 1234 Bellevue St Green Bay, WI 54302		
Job Description			
<p>ROLE AND RESPONSIBILITIES Delivery, pick-up, & day-to-day maintenance of our large rental equipment. Tasks include but are not limited to:</p> <ul style="list-style-type: none"> • Delivering & picking up both rental + catering equipment from clients/customers in a timely & safe manner • Communicating effectively with the catering coordinators & managers to ensure orders are completely filled and customer needs & expectations are met • Completion of daily delivery/pick-up schedule & warehouse tasks efficiently & on-time. • Drive vehicle with trailer to and from destinations, adhering to all traffic laws. • Loading & unloading delivery rentals • Daily maintenance and cleaning of rental items • Check vehicles and trailers to ensure in proper road condition. Notify management immediately of any issues with vehicles and trailers <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <ul style="list-style-type: none"> • Driving experience with clean driving record required. • Must have excellent attendance & punctuality. • Display excellent customer service skills & can-do attitude. • Must have good communication skills • Must be a team player, detail oriented, & have strong work ethic • Must be able to problem solve issues and unexpected situations calmly • Must be able to work both indoors & outdoors with varying weather conditions. • Must be able to handle frequent lifting of objects up to 100+ lbs. <p>PREFERRED SKILLS Past experience working in a rental company a plus, but not required. Ability to work weekends & overtime as customer orders necessitate Basic handy man skills</p> <p>ADDITIONAL NOTES Seasonal position. Most often Monday – Friday with a start time of 8 am. Occasional weekends & earlier or later nights on occasion. Very fast paced environment subject to short notice for activity & priority changes for customer deliveries.</p>			

Applications available at:

<https://www.biebelscatering.com/about/join-our-team/>