



JAMESTOWN PUBLIC SCHOOL DISTRICT #1  
BULLYING COMPLAINT REPORT

Complainant: \_\_\_\_\_ Student/grade or Employee (circle)  
Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
School: \_\_\_\_\_ Date: \_\_\_\_\_

Summary of the Alleged Complaint/Conduct

1. Date(s) on which alleged conduct occurred: \_\_\_\_\_
2. Names of witnesses (please specify whether employee, student, or other): \_\_\_\_\_  
\_\_\_\_\_
3. Name(s) of the alleged offender(s) (If known) *Please Print* \_\_\_\_\_  
\_\_\_\_\_
4. Where did the incident happen (choose all that apply)  
On school property \_\_\_\_\_ On a school bus \_\_\_\_\_  
At a school sponsored activity/event \_\_\_\_\_  
Other (explain): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Describe in detail the specific incident(s) that is the basis of this complaint. Include verbal statements (e.g. threats, demands), or physical threats that are relevant. (Use additional sheets if needed.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Did a physical injury result from the incident?  
No \_\_\_ Yes, but it did not require medical attention \_\_\_ Yes, medical attention was required \_\_\_
7. Was the student victim absent from school as a result of the incident? Yes \_\_\_ No \_\_\_  
If yes, how many days? \_\_\_\_\_  
\_\_\_\_\_  
Is there any additional information you would like to provide? \_\_\_\_\_  
\_\_\_\_\_  
I request that the following actions be taken for restitution/recovery: \_\_\_\_\_  
\_\_\_\_\_

CERTIFICATION

I certify that the statements made in this complaint are true and accurate.

\_\_\_\_\_  
Signature of Complainant