

Descriptor Code: AAC-AR

### **DESIGNATION OF RESPONSIBLE EMPLOYEES**

**Employee-Employee Discrimination/Harassment:** An employee of the Jamestown Public School District who has witnessed or been a victim of employee-employee workplace discrimination or harassment may file a complaint with any district administrator. The district administrator shall, in turn, follow the applicable steps in the district's discrimination/harassment grievance procedure.

**Employee/Student or Student/Student Discrimination/Harassment:** All staff are considered responsible employees for purposes of reporting employee-student and student-student discrimination/harassment and shall follow the necessary reporting steps under AAC-BR.

**End of Jamestown Public Schools Administrative Regulation AAC-AR...adopted 5/16/2016**