

ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
NOVEMBER 7, 2016 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

MOMENT OF SILENCE

For Robert Bacon, Former High School Mathematics Teacher

Mr. Bacon was a Mathematics Teacher at the Albion High School for six years, where he also served as the President of the Parent Teacher Association, before moving to teach in the junior high school at Ithaca, New York. He passed away on October 8, 2016. Mr. Bacon, an Albion native and graduate of our high school, attended Cornell University, the University of Colorado and graduated from Brockport Teachers College. He also served in the United States Army during the Korean War.

RECOGNITION

Elementary School Student Awards

Hannah Olles - Leadership Award
Abigail Kincaid - Character Award

High School Student Award

Emilie Barleben - Leadership Award
(from October meeting)

Friends of Education

Albion Fire Department - Harry Papponetti, Chief
Barre Fire Department - Jerry Bentley, Chief

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM - None

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of October 3, 2016 Regular Board Meeting
- B. Treasurer's Report September 2016
- C. Quarterly Revenue and Expenditure Reports
- D. Extra-Classroom Activity Fund Report for September 2016
- E. CSE & CPSE Recommendations
- F. Committee on Special Education Referral Information

- G. Budget Transfer Requests
- H. Fundraiser Requests
- I. Textbook Request
- J. Building Use Requests

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3. CORRESPONDENCE

4. PRESENTATIONS

5. COMMITTEE REPORTS

- A. Report on Annual NYSSBA Convention in Buffalo, NY
October 27-29, 2016 Mr. Sidari/Mrs. Weller

Mr. Sidari and Mrs. Weller attended the Annual New York State School Boards Association Convention in Buffalo, New York October 27-29, 2016. (Mrs. Seielstad attended as the O-N BOCES Board Member.) Mrs. Weller reported that there were many full school Boards and Superintendents at the Convention. She had participated in the Pre-Convention Seminar on Communications. She found several good ideas at this Seminar. She and Mr. Sidari will share more details at the December Board of Education meeting.

- B. School Law Conference
October 27, 2016 Mrs. Brown

Mrs. Brown attended the School Law Conference held in Buffalo, New York on October 27, 2016. Mrs. Brown reported that the School Law Conference was very informational especially with regard to the number of rules and regulations for everything involving schools. She shared information with the Board on collective bargaining, student discipline trends, heroin and opioid addiction in New York State and the benefits students report in the use of dog searches in schools. Mrs. Brown also reviewed with the Board the expanded laws and requirements for website accessibility.

- B. Audit and Finance Committee Report - see 7B

6. OLD BUSINESS

- A. Additional Fall Field Experience Student

An additional list of Fall Experience Students was submitted for Board Members' information.

7. NEW BUSINESS

A. Personnel

1. Notice of Resignations:

- a. Gary Parisi
Position: Varsity Football Head Coach
Effective: 11/25/16
- b. Michael Fahy
Position: JV Baseball Supporting Coach
Effective: 10/11/16
- c. Alexander Veltz
Position: JV Baseball Head Coach
Effective: 10/11/16

2. Appointments:

- a. Rachel Coolbaugh
Position: Long-Term Substitute Teacher
at ES (M. Zambito)
Certification: Music, Initial
- b. Sharon Race
Position: Long-Term Substitute Teacher
at ES (J. Azzolino)
Certifications: Nursery, Kindergarten & Grades
1-6, Permanent
French 7-12, Permanent

3. 2016-2017 Mentoring Program:

The following individuals are appointed mentoring program "buddy teachers" for first year teachers with a \$500 annual stipend:

- a. Katie Reith
- b. Jennifer Bennett
- c. Cheryl Rightmyer
- d. Bradford Nickerson
- e. Jill Albertson
- f. Jennifer Blanchard
- g. Holly McNair
- h. Jodi Shaffer & Della Morales (share one stipend)

4. 2016-2017 Administrative Mentor:

- a. Daniel Monacelli
Position: Administrator Mentor
Effective: 2016-2017 school year (as provided by contract)

5. Notice of Retirements:

- a. Lu Johnson
Position: Teacher Assistant @ CAS
Effective: 06/30/17
- b. Randy Knaak
Position: Athletic Director
Effective: 06/30/19 (Retirement Date Change from original letter submitted)

6. Special Education Consultant Appointment:

- a. Annette Pearl
Dates: 09/06/16 - 06/30/17
Salary: \$30 per hour, not to exceed 100 hours during the school year

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7. Substitutes:

Certified Substitute Teachers

- Renee M. King

Non-Certified Substitute Teachers

- Angela R. Boyce
- Christine R. Edwards
- Theresa M. O'Hearn

Non-Instructional: Clerical, Teacher Aide, Monitor and Cleaner Substitutes

- Angela R. Boyce
- Ryan M. Morey
- Elizabeth A. Moyer
- Tina L. Zinsmeister

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B. Acceptance of External Audit with Internal Control
Matters Identified in Said Report

Mr. Liddle informed Board Members that the Audit Finance Committee met with Thomas Lauffer, CPA of Raymond F. Wager, CPA, P.C. Firm. Mr. Lauffer indicated that Albion remains in a strong financial condition. Mr. Liddle reviewed the External Audit financial documents, the Financial Analysis of the School District's Funds, the Factors Bearing on the District's Future, the Long-Term Debt of the District, and the Letter Communicating Internal Control Related Matters Identified In An Audit with Board Members.

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C. 2016 Spring Athletic Bid

Vendor	Items	Amount
AAE (Aluminum Athletic Equipment Co.)	9 items	\$ 1,279.00
BSN Sports	116 items	\$ 1,438.05
Jim Dalberth Sporting Goods	222 items	\$ 1,283.81
Laux Sporting Goods	64 items	\$ 1,508.40
Medco	168 items	\$ 2,357.79
Sportsman's	47 items	\$ 1,282.46
TOTAL BID		\$ 9,149.51

(15 companies received bid packets, 10 responded)

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D. Surplus Equipment for Auction

Items:

Student Desks (59)
Miscellaneous Chairs
Assortment of AV Carts and (2) old TV's
Cases of Obsolete Light Bulbs (21)
Welding Table
Salad Bar Serving Line and Miscellaneous Pots and Trays
3M Overhead Projector with Cart
Halogen Work Light
Obsolete Mop Heads (16)
Couch
Wood Lathe, Tools and Saw Blades
Ballast
Wood Desk (damaged)
Miscellaneous Uniforms/Wind Breakers/Bags
Learning Maps (2), 1 US and 1 World (approximately 4' x 8')
Projector Screens (3) - 1 Tripod, 2 Hangers
Electric Heaters (6)
Case Plus 3 Bulbs

Wood Shop Benches with Cabinet and Lockers (2)
Miscellaneous Tools/Radios
Snow Blower/Mantis - needs work
12V Convertible Car
Devilbiss Air Compressor 3PHZ Hole in Tank
2006 Ford Van 41,439 miles - VIN #: 1FTRE14W56HA21563

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E. 2017 New York State School Boards Association
Membership Dues

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F. Tenure Appointment

Mrs. Brown tabled the Tenure Appointment for Executive Session.

G. Addendum to Superintendent's Contract

Mrs. Brown tabled the Addendum to Superintendent's Contract for Executive Session.

H. Memorandum of Agreement with Assistant
Superintendent for Business

Mrs. Brown tabled the Memorandum of Agreement with the Assistant Superintendent for Business for Executive Session.

I. Donations

- 1) Program from "High School" Grand Opening
and 6 Chevrons

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J. Student Teachers for Spring 2017

A list of Spring Student Teachers was provided for Board members' information.

K. Volunteers

A list of volunteers was submitted and reviewed for Board Members' information.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Board Members reviewed the Building Reports submitted by each Principal.

B. Attendance Report

C. Superintendent's Report

- o BOCES Visit
Mr. Bonnewell confirmed the BOCES Visit scheduled for Monday, November 14th with the Board members interested in attending.
- o Parent Letter
Mr. Bonnewell reviewed the letter sent to all ACS parents regarding the upcoming emergency drills as well as a summary of the emergency codes and the protocols used for each.
- o Enrollment Projections
Mr. Bonnewell reviewed the five year enrollment projection for ACSD prepared by Middle Cities Education Association.
- o Water Testing
Mr. Bonnewell reviewed water testing information with the Board. The district is still awaiting the results on the data collected regarding the testing.
- o Community Schools Aid
Mr. Bonnewell reviewed with the Board that he had participated in a Webinar regarding the Community Schools Aid. This Webinar provided information on what these funds can be used for and the timeline for their use.
- o American School Boards Journal
Mr. Bonnewell reviewed the American School Board Journal subscription information with the Board to confirm those members interested in receiving the subscription.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	December 5, 2016	Regular Board of Education Meeting	7:00 pm
Monday	January 9, 2017	Regular Board of Education Meeting	7:00 pm
Monday	February 6, 2017	Regular Board of Education Meeting	7:00 pm

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

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11. OPEN SESSION

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7-F. Tenure Appointment

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7-G. Addendum to Superintendent's Contract

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7-H. Memorandum of Agreement with Assistant
Superintendent for Business

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The Board members discussed the development of the school's website.

12. ADJOURNMENT

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