

ALBION CENTRAL SCHOOL DISTRICT  
ALBION, NEW YORK 14411  
APRIL 03, 2017 SUMMARY  
OF THE REGULAR BOARD OF EDUCATION MEETING

**MEETING CALL TO ORDER**

Board President, Mrs. Margy Brown, called the meeting to order at 7:02 pm.

**PLEDGE TO THE FLAG**

Mr. David Sidari, member of the Board, asked those present to observe a moment of silence in memory of Mrs. Janet Babcock who died March 23, 2017.

Mrs. Babcock worked as a teacher aide in our district for 24 years beginning in 1981. She served in a number of capacities, aiding classroom teachers and individual students. While much of her time was spent in our special needs classrooms, most people may remember her as the first face in the middle school from her role in the lobby of the building.

Mrs. Babcock was summed up in one of her observations as bringing a "positive, agreeable attitude...genuine, enthusiasm and interest in students' success." The observer added, "Students and I enjoy having her in the classroom."

**RECOGNITION**

**High School Awards**  
Emily Blanchard - Leadership  
Devin Ware - Character

**1. APPROVAL OF AGENDA**

**BOARD APPROVED**

**PUBLIC FORUM** - None

**2. APPROVAL OF BUSINESS ITEMS**

- A. Minutes of March 6, 2017 Regular Board Meeting
- B. Treasurer's Report February 2017
- C. Extra-Classroom Activity Fund Report for February 2017
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Budget Transfer Requests
- G. Fundraiser Requests

**BOARD APPROVED**

### **3. CORRESPONDENCE**

- A. E-mail from Butts family
- B. National Honor Society Induction Invitation

### **4. PRESENTATIONS**

- A. Student Art Work
  - Jacqueline Quintana Aragon - "Portrait" - pencil drawing
  - Isabella Prest - "Elephant" - pencil drawing

### **5. COMMITTEE REPORTS**

- A. Audit Finance Committee

Mr. Liddle presented the recommendation for the ACSD 2017-2018 School Budget. He reviewed the three propositions for the budget in a Power Point presentation. A review of revenues and expenditures indicate increases in salaries and benefits, health insurance, special needs tuition, the Community Schools grant and BOCES tuition. Maintenance, utilities and debt service have all decreased. Overall, the budget has increased 2.67% while the tax levy is projected to increase 1.42%. The Budget Hearing is scheduled for May 9, 2017 at the High School LGI with Statewide Voting Day to be held May 16, 2017 from Noon to 8:00 pm in the Ronald L. Sodoma Elementary School, Conference Room A.

- B. Board Process and Protocol Committee

The Board Process and Protocol Committee reported that information has been drafted and will be presented to the Board at the May meeting.

### **6. OLD BUSINESS**

- A. Board Goals/Workshop

Mrs. Brown reviewed with the Board that annual goals will need to be established for 2017-2018. She discussed with the Board having a NYSSBA workshop to facilitate the process. Further information will be provided to the Board following contact with NYSSBA on scheduling a workshop.

- A. BOCES Vote Time

The Annual BOCES Budget Vote and Election meeting was confirmed for Tuesday, April 25, 2016 at 7:00 am.

7. NEW BUSINESS

A. Personnel

**TABLED FOR DISCUSSION IN EXECUTIVE SESSION**

B. Annual School District Meeting Resolution  
Proposition #1 2017-2018 School Budget  
Proposition #2 Bus Purchase Reserve Fund  
Proposition #4 Hoag Library

**BE IT RESOLVED**, on a motion by Mr. Dibley, seconded by Mrs. Weller, the Board of Education of Albion Central School District, Orleans and Genesee Counties, New York, declares:

Section 1. The vacancies and propositions hereinafter set forth are hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District on the 16<sup>th</sup> day of May, 2017.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

\*\*\*\*\*

Notice is hereby given by the Board of Education of the Albion Central School District, Orleans County and Genesee County, New York, as follows:

Section 1: That the Annual Budget Hearing of the qualified voters of said School District shall be held in the LGI Room in the Charles C. D'Amico High School Building, 302 East Avenue, in Albion, New York, in said School District on the 9<sup>th</sup> day of May 2017, at 7:00 P.M. EDST, for the presentation of the proposed budget. Further, all propositions, resolutions, candidates for the office of Member of the Board of Education and the school budget, will be voted on during the Annual Meeting between the hours of 12:00 o'clock noon and 8:00 o'clock in the afternoon, EDST on Tuesday, May 16, 2017 at said Ronald L. Sodoma Elementary School Building, 324 East Avenue, Conference Room A, located at the community entrance on the south side of the Elementary School.

Section 2: That a copy of the statement of the amount of money which will be required for the ensuing year for school purposes, exclusive of public monies, will be available to any resident of the District during the fourteen (14) days immediately preceding the Annual Meeting

except Saturday, Sunday or holidays, at each or any of the following locations:

1. High School, 302 East Avenue
2. Middle School, 254 East Avenue
3. Elementary School, 324 East Avenue
4. District Office, 324 East Avenue

The statement is available during the hours of 9:00 A.M. and 3:00 P.M. EDST.

Section 3: The following vacancy is to be filled on the Board of Education:

| <u>Board Member Position</u>  | <u>Term of Office</u> |
|-------------------------------|-----------------------|
| Incumbent - Dean Dibley       | Five Years            |
| Incumbent - Marlene Seielstad | Five Years            |

Petitions nominating candidates for the office of Member of the Board of Education must be filed with the Clerk of the District no later than 5:00 P.M. EDST on April 17, 2017. Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five (25) qualified voters of the District, must state the name and address of each signer, must state name and residence of the candidate; residence must be by house number (where one has been assigned) and by name of road, not RFD or PO Box. The candidates receiving the greatest number of votes shall be declared elected to the two vacant five (5) year terms.

Section 4: That the following propositions shall be presented to the voters of the District to be voted upon:

PROPOSITION No. 1 SCHOOL BUDGET

RESOLVED, that the Board of Education of the Albion Central School District of Orleans and Genesee Counties New York be authorized to expend the sum of thirty-four million, seven hundred ninety six thousand, six hundred seventy-six dollars (\$34,796,676) during the fiscal year 2017-18 and a general tax levied thereon.

PROPOSITION No. 2 BUS PURCHASE

RESOLVED, that the Board of Education be authorized to appropriate an amount of four hundred sixty thousand dollars (\$460,000) from the Albion Central School Bus Purchase Reserve Fund to purchase buses for the 2018-2019 school year.

PROPOSITION No. 3 HOAG LIBRARY

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education of Albion Central School District of Orleans County and Genesee Counties, New York, pursuant to the provisions of Section 259 of the

Education Law of the State of New York, be authorized and empowered to raise an annual sum of six hundred eighty seven thousand, two hundred eleven dollars (\$687,211) for library purposes; that this amount be raised by tax levy during the school year for support of the maintenance and operations of the Hoag Library of the Swan Library Association; and that this sum be in addition to the funds raised to meet the estimated expenditures of the School District, in the form commonly known as the School District Budget.

The vote upon the candidates and propositions to be submitted to the qualified voters shall be by ballot, or voting machines, and the District Clerk is hereby authorized and directed to have the necessary ballot labels prepared for said voting machines, in form corresponding as nearly as may be with the requirements of the Education Law of the State of New York and the voting machine rules.

Absentee ballots may be requested by mail from the District Clerk up to seven (7) days prior to the election at the following address:

Albion Central School District Clerk  
324 East Avenue  
Albion, New York 14411

Absentee ballots may be requested in person up to one (1) day prior to the election at the same address. Absentee ballots must be received by 5:00 P.M. the day of the election in the District Clerk's office at 324 East Avenue, in completed form to be considered valid.

Section 5: That the School District Clerk is hereby authorized and directed to cause notice to be given of said Annual District Meeting in substantially the form herein before prescribed, by publishing the same four times within the seven weeks next preceding such District Meeting, the first publication to be at least forty-five days before said meeting, in The Daily News, a newspaper having a general circulation in said School District, and by giving such other notice, as in such Clerk's discretion, may be deemed advisable.

Section 6: This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

|              |        |     |
|--------------|--------|-----|
| Margy Brown  | VOTING | YES |
| Dean Dibley  | VOTING | YES |
| Wendy Kirby  | VOTING | YES |
| Marie Snyder | VOTING | YES |

|                   |        |     |
|-------------------|--------|-----|
| David Sidari      | VOTING | YES |
| Marlene Seielstad | VOTING | YES |
| Linda Weller      | VOTING | YES |
| Chantelle Sacco   | VOTING | YES |
| Steven LaLonde    | VOTING | YES |

The resolution was thereupon declared duly.

## BOARD APPROVED

### C. Designation of Election Personnel

WHEREAS, the Board of Education of Albion Central School District, Orleans County, New York, has called an Annual District Meeting to be held on the 16<sup>th</sup> day of May 2017 and;

WHEREAS, it is now desired to provide for the appointment of inspectors of election for said Special District Meeting; NOW, THEREFORE,

BE IT RESOLVED, on a motion by Mrs. Snyder, seconded by Mrs. Seielstad, the Board of Education of Albion Central School District, Orleans County, New York, as follows:

Section 1. Margy Brown, a duly qualified voter of said School District, is hereby appointed as the permanent chairperson of the Annual Meeting and Special District Meeting referred to in the preambles hereof.

Section 2. The following named qualified voters of said School District are hereby appointed to act as inspectors of election of said Special District Meeting, so that there shall be at least two inspectors for each ballot box or voting machine to be used thereat:

|               |                 |                |
|---------------|-----------------|----------------|
| Carol Neibert | Christina Snook | Linda Lewis    |
| Laura Simboli | Nancy Moore     | Megan Radder   |
| Helen Wilkins | Sue Webster     | Cindy Ishmael  |
| Diane Stirk   | Debra Schomske  | Michele Powley |

Section 3. Shawn E. Liddle is hereby designated as chief election inspector.

Section 4. The following named qualified voter of said School District is hereby appointed as assistant clerk of said Special District Meeting: Laura Marek

Section 5. Each inspector of election and assistant clerk appointed for said Special District Meeting, as herein provided, shall be entitled to compensation at their Board contracted rate of pay for each day actually and necessarily spent on the duties of his/her office. Compensation for inspectors without a Board

contract work rate shall be \$16 per hour. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairman, inspectors of election and assistant clerks for said Special District Meeting.

Section 6. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

|                   |        |           |
|-------------------|--------|-----------|
| Margy Brown       | VOTING | YES       |
| Dean Dibley       | VOTING | YES       |
| Wendy Kirby       | VOTING | ABSTAINED |
| Marie Snyder      | VOTING | YES       |
| David Sidari      | VOTING | ABSTAINED |
| Marlene Seielstad | VOTING | YES       |
| Linda Weller      | VOTING | ABSTAINED |
| Chantelle Sacco   | VOTING | YES       |
| Steven LaLonde    | VOTING | YES       |

The resolution was thereupon declared duly.

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D. Property Tax Report Card

**BOARD APPROVED**

E. 2017-2018 Orleans County Chamber of Commerce Dues

**BOARD APPROVED**

F. Football Field Trip

**BOARD APPROVED**

H. Volunteers

A list of volunteers was submitted for Board Members' information.

## **8. ADMINISTRATORS' REPORTS**

A. Building Principal Reports

Board Members reviewed the building principals' monthly reports.

## B. Attendance Report

The Attendance Report from September 2017 through February 2017 was submitted for Board Members' information.

## C. Superintendent's Report

- o Code of Conduct Review  
Superintendent Bonnewell reviewed with the Board that it is time for the annual review of the Code of Conduct. He will reach out to the building principals for any recommended changes and notify the Board Code of Conduct Committee to schedule a meeting.
- o Safety Enhancement Plan  
Superintendent Bonnewell reviewed with the Board that he would like to schedule a meeting with the Maintenance and Operations Committee to review the safety enhancement plans for the facilities. A meeting date will be coordinated.
- o Bus Drivers' Appreciation Breakfast  
Superintendent Bonnewell noted that the Bus Drivers' Appreciation breakfast will need to be rescheduled following cancellation due to the closing of school. It is anticipated that the breakfast will be rescheduled in May to accommodate the attendance of as many drivers as possible.
- o Notes from the Nest  
Superintendent Bonnewell reviewed with the Board the possibility of adding a group to the alert system called "Notes from the Nest." This group would enable him to gather information from the buildings regarding updates on events taking place and other relevant information. This would be an optional group for parents to subscribe to.
- o Traffic at Elementary School Bus Circle  
Superintendent Bonnewell reviewed with the Board safety issues that have been raised regarding traffic at the elementary school bus circle. Review of procedures and notifications will be made and police support will be requested to ensure the safety of arrival and departure of students.
- o Public Forum Response  
Superintendent Bonnewell provided the Board with a copy of his letter of response to Vivian Rivers following the Public Forum at the March Board of Education meeting.
- o Professional Development Day  
Superintendent Bonnewell discussed with the Board that a Professional Development day had been considered for May 26, 2017. It was not formally announced but given recent closings and the presenter canceling, it was recommended that a regular school day would be held. The Board concurred.



- o Website Development Update  
 Superintendent Bonnewell reviewed the website development with the Board. Another school district website was provided to the Board for their review. This school website is built on a platform similar to what Albion Central School is looking to incorporate into our new website. Features of this site were shared and feedback requested from the Board following their review.
- o School Closings  
 Superintendent Bonnewell reviewed school closing information with the Board. Mrs. Brown reviewed the school's policy on closings and Superintendent Bonnewell reviewed the process followed in determining when to close school. Parent and community concerns were shared regarding the timing of closing. A review will be made of the procedures followed and further information shared at a future Board meeting.

## 9. BOARD DATES

| DAY       | DATE                                    | EVENT   | TIME              |
|-----------|---|---|-------------------|
| Monday    | April 17, 2017                          | Board Candidate Petitions Due                               | 5:00 pm           |
| Tuesday   | April 18, 2017                          | Candidate Ballot Drawing District Office                    | 10:00 am          |
| Tuesday   | April 25, 2017                          | Annual BOCES Budget Vote & Election                         | <b>7:00 am</b>    |
| Monday    | May 8, 2017<br>(2 <sup>nd</sup> Monday) | Regular Board of Education Meeting                          | 7:00 pm           |
| Tuesday   | May 9, 2017                             | Public Hearing<br>HS LGI                                    | 7:00 pm           |
| Monday    | May 15, 2017                            | Audit Finance Committee Meeting                             | <b>5:30 pm</b>    |
| Tuesday   | May 16, 2017                            | Budget Vote<br>ES Conf. A                                   | Noon -<br>8:00 pm |
| Monday    | May 22, 2017                            | Annual Honors Convocation<br>Hickory Ridge                  | 7:00 pm           |
| Sunday    | June 4, 2017                            | Baccalaureate<br>First Presbyterian Church                  | 7:00 pm           |
| Monday    | June 5, 2017                            | Annual Board of Education Recognition Reception<br>ES Foyer | 6:00 pm           |
| Monday    | June 5, 2017                            | Regular Board of Education Meeting                          | 7:00 pm           |
| Friday    | June 16, 2017                           | Class Night<br>MS Auditorium                                | 7:00 pm           |
| Tuesday   | June 20, 2017                           | Kindergarten Graduation<br>MS Auditorium                    | 5:30 pm           |
| Wednesday | June 21, 2017                           | Kindergarten Graduation<br>MS Auditorium                    | 5:30 pm           |

|        |   |                                       |         |
|--------|---|---------------------------------------|---------|
| Friday | June 23, 2017                             | Graduation<br>High School Gym         | 7:00 pm |
| Monday | July 10, 2017<br>(2 <sup>nd</sup> Monday) | Reorganizational<br>Meeting           | 7:00 pm |
| Monday | July 10, 2017<br>(2 <sup>nd</sup> Monday) | Regular Board of<br>Education Meeting | 7:15 pm |

**10. EXECUTIVE SESSION WITH THE SUPERINTENDENT**

**BOARD APPROVED**

**11. OPEN SESSION**

**BOARD APPROVED**

A. Personnel

1. Resignations:

- a. Emily Wemmer  
     Position: English Teacher @ High School  
     Effective: 06/30/17

2. Appointments:

- b. Bradley Pritchard  
     Position: Middle School Principal  
     Certifications: School District Leader,  
                     Professional  
                     School Building Leader,  
                     Initial  
                     Biology 7-12, Permanent  
     Probationary Period: 07/01/17 - 06/30/21  
     Tenure Area: Middle School Principal  
     Salary: \$93,000
- c. Matthew Coniff  
     Position: Latin  
     Certifications: Latin 7-12, Professional  
                     English to Speakers of Other  
                     Languages, Professional  
     Probationary Period: 09/05/17 - 09/04/21  
     Tenure Area: Latin  
     Salary: Step 3

4. Appointments:

- a. Katie Robinson  
     Position: Orchestra Pit Accompanist  
     Effective: 3/16/17 - 4/2/17

5. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- None

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

- Scott Marks
- Sarah McCormick
- Kelly Wright

**BOARD APPROVED**

2. Appointments:

a. Joshua Green

Position: Social Studies Teacher  
Certification: Social Studies 7-12, Initial  
Probationary Period: 09/05/17 - 09/04/21  
Tenure Area: Social Studies 7-12  
Salary: Step 1

**BOARD APPROVED**

3. 2017-18 School Year Extra-curricular Appointments:

| <b>ALBION CENTRAL SCHOOL DISTRICT<br/>CLUB ADVISORS 2017-2018 SCHOOL YEAR</b> |                 |
|---|-----------------|
| <b>ACTIVITY</b>   | <b>ADVISOR</b>  |
| Play 9-12 Director  | Gary Simboli    |
| Play 9-12 Co-Director   | Kathy Winans    |
| Play 9-12 Assistant Director<br>*   | Shari Berg      |
| Play 9-12 Choreographer *   | Valerie Pettit  |
| Play 9-12 Tech  |                 |
| Play 9-12 Costumes  |                 |
| Play 9-12 Tickets   | Jill Albertson  |
| Play 9-12 Set Design  | Kim Nesbitt     |
| Play 9-12 House Manager   | Maureen Bennett |
| *only when the Fall play is a<br>musical                                      |                 |
| Musical 9-12 Director   | Gary Simboli    |
| Musical 9-12 Co-Director  | Kathy Winans    |
| Musical 9-12 Ass't Director   | Shari Berg      |
| Musical 9-12 Choreographer  | Valerie Pettit  |
| Musical 9-12 Tech   |                 |
| Musical 9-12 Set Design   | Kim Nesbitt     |
| Musical 9-12 Costumes   |                 |
| Musical 9-12 Conductor  | Michael Thaine  |

|   |  |
|---|--|
| Musical 9-12 Tickets                              | Valerie Rush                             |
| Musical 9-12 House Manager                        | Maureen Bennett                          |
|   |  |
| Marching Band                                     | Michael Thaine                           |
| Marching Band - Ass't.                            | Lindsey Fix                              |
| Marching Band - Ass't. 2                          |  |
| Marching Band - Ass't. 3                          |  |
| Color Guard                                       | Renee Liberti                            |
|   |  |
| Jazz Band A - H.S.                                | Michael Thaine                           |
| Jazz Band B - H.S.                                | Greg Martillotta                         |
| Jazz Band M.S.                                    | Greg Martillotta                         |
|   |  |
| Acapella Choir                                    | Gary Simboli                             |
|   |  |
| HS FFA  | Adam Krenning                            |
| MS FFA  | Cathy Schmitt                            |
|   |  |
| Yearbook H.S. 9-12                                | Roxanne Bieler                           |
| Yearbook M.S. 6-8                                 | Leslie Gates .5<br>Mary Ann Jablonski .5 |
|   |  |
| Signor Prize<br>(American Legion Contest<br>Prep) | Richard Gannon                           |
|   |  |
| HS Literary Magazine 9-12                         | Susan Sampson                            |
| MS Literary Magazine 6-8                          | Leslie Gates                             |
| H.S. Student Council 9-12                         | Sherry Zayac                             |
| M.S. Student Council 6-8                          | Christopher Keller                       |
| E.S. Leadership Club                              | Cathy Hryhorenko .5<br>Debra Perry .5    |
|   |  |
| Honor Society 9-12                                | Suzanne Newton                           |
| Honor Society 7-8                                 | Lisa Castricone                          |
|   |  |
| Mock Trial  | Matthew Brooks                           |
|   |  |
| Advisor 9   | Amber Sidari                             |
| Advisor 10  | Jennifer Blanchard                       |
| Advisor 11  | Valerie Pettit                           |
| Advisor 12  | Kathy Winans                             |
|   |  |
| History Club - H.S.                               | Richard Gannon                           |
| History Club M.S. 7 <sup>th</sup> Gr.             | Tim Archer                               |
| History Club M.S. 8 <sup>th</sup> Gr.             | Bruce Pritchett                          |
| Multi-Cultural Club - ES                          | CarmenRose Brittan                       |
| Multi-Cultural Club - MS                          | Tina Burgett                             |
| Multi-Cultural Club - HS                          | Della Morales                            |
|   |  |
| Latin Club H.S.                                   |  |
| Spanish Club H.S.                                 | Brad Nickerson                           |
| Japanese Club H.S.                                | Dana Martin                              |

|                                 |                                   |
|---------------------------------|-----------------------------------|
| Latin Club 7-8                  |                                   |
| Spanish Club 7-8                | Theresa Christopher               |
|                                 |                                   |
| M.S. Play Director              | Carrie Kozody                     |
| M.S. Play Ass't. Director       | Kevin Feder                       |
| M.S. Play Tech                  | Kamie Feder                       |
| M.S. House Manager              | Maureen Bennett                   |
|                                 |                                   |
| M.S. Musical Director           | Carrie Kozody                     |
| M.S. Musical Ass't. Director    | Kevin Feder                       |
| M.S. Musical Tech               | Kamie Feder                       |
| M.S. Musical Ass't. Tech        |                                   |
| M.S. Choreographer              |                                   |
| M.S. Musical Accompanist        |                                   |
| M.S. House Manager              | Maureen Bennett                   |
|                                 |                                   |
| Masterminds                     | Suzanne Newton                    |
| JV Masterminds                  | Shawn Ragonese                    |
| MS Chess Club                   | Christopher Keller                |
| HS Chess Club                   | Shelly Daggs                      |
| M.S. Science Olympiad           | Jeremy Petrus                     |
|                                 |                                   |
| Interact                        | Timothy Archer                    |
|                                 |                                   |
| Technology Club H.S.            | Adam Krenning                     |
| Multi Media Club M.S.           | Jonathan Sanford                  |
|                                 |                                   |
| Ropes Course                    | Randy Knaak                       |
|                                 |                                   |
| Elementary School Safety Patrol | Robin Bower                       |
|                                 |                                   |
|                                 |                                   |
| M.S. Bookstore                  | Mary Ann Jablonski                |
|                                 |                                   |
| K-5 Yearbook                    | James Wood                        |
|                                 |                                   |
| HS Bowling Club                 | Shelly Daggs .5<br>Ann Capacci .5 |
|                                 |                                   |
|                                 |                                   |
| HS Art Club                     | Athena Nichols, Ph.D.             |
|                                 |                                   |
| Running/Fitness Club            | Mark Hryvniak                     |
|                                 |                                   |
|                                 |                                   |
| HS Broadcasting Club            |                                   |
|                                 |                                   |
|                                 |                                   |
| HS Engineering Club             |                                   |

BOARD APPROVED

BOARD TABLED 2017-2018 ATHLETIC EXTRA-CURRICULAR APPOINTMENTS

12. ADJOURNMENT

BOARD APPROVED