

ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
NOVEMBER 6, 2017 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

MOMENT OF SILENCE

For Harriett Hollenbeck Hoster, Former ACS Employee

Mrs. Hollenbeck Hoster began her career at ACS as a substitute bus driver in the fall of 1963. By May of that year, she became a full-time bus driver. In September of 1968, she expanded her role with the Albion students adding a food service helper position to her daily routine. She worked in the district for nearly 16 more years and retired in 1984. She passed away on October 2, 2017.

RECOGNITION

Elementary School Student Awards

Joshua Zayac - Leadership Award

Bryan Hillman - Character Award

High School Student Award

Tyler Kast - Leadership Award
(from October meeting)

Friends of Education

Orleans Community Health/Medina Memorial Hospital
Wendy Jacobson, CEO

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM

Mrs. Natalie McCue expressed concern about rumors that cameras in the district may not be in working order. If the information was accurate, she asked whether the school would be updating the cameras. Mr. Bonnewell indicated there are system upgrades needed and that the server that will enable these upgrades was recently received. Work will be completed on the cameras which will offer more coverage to ensure the safety of students.

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of October 2, 2017 Regular Board Meeting
- B. Treasurer's Report August 2017
Treasurer's Report September 2017
- C. Quarterly Revenue and Expenditure Reports
- D. Extra-Classroom Activity Fund Report for September 2017
- E. CSE & CPSE Recommendations
- F. Committee on Special Education Referral Information
- G. Budget Transfer Requests
- H. Fundraiser Requests

BOARD APPROVED

- I. Building Use Requests

BOARD APPROVED

3. CORRESPONDENCE - None

4. PRESENTATIONS - None

5. COMMITTEE REPORTS

- A. Report on Annual NYSSBA Convention in Lake Placid, NY
October 12-14, 2017 Mrs. Weller/Mrs. Kirby

Mrs. Weller and Mrs. Kirby attended the Annual New York State School Boards Association Convention in Lake Placid, New York October 12-14, 2017. Mrs. Weller reported that she and Mrs. Kirby attended the Communications workshop. The workshop had three sessions that addressed Managing Community Opposition, Social Media and Fake News. Mrs. Weller provided information from each of the sessions along with relevant hand-outs for review by Board members. She highlighted information regarding a Student Art Exhibition and the possibility that Albion students might be able to participate. Information was also shared with regard to Voting Delegates. Mrs. Weller indicated a lot of good information was shared at the conference and encouraged Board members to consider attending in the future.

- B. Audit and Finance Committee Report - see 7B

Mr. Liddle informed the Board that the Finance and Audit Committee had met. He updated the Board on the tax collection and indicated that 94%-95% of the taxes have been collected with 5%-6% being returned to the county for re-levy. The initial state budget outlook shows the first quarter revenues are below the August projection. There is a projected \$1.1 billion deficit in the current year and a \$4 billion structured deficit in the 2018-19 state budget. This will present challenges moving forward.

6. OLD BUSINESS

A. Village of Albion Letter - Crossing Guard Support

BOARD APPROVED

7. NEW BUSINESS

A. Personnel

TABLED FOR EXECUTIVE SESSION

B. Acceptance of External Audit with a Letter
Communicating Internal Control Related Matters
Identified in Said Report

Mr. Liddle informed Board Members that the Audit Finance Committee met with Thomas Lauffer, CPA of Raymond F. Wager, CPA, P.C. firm. Mr. Lauffer indicated that Albion remains in a strong financial condition. Mr. Liddle reviewed the External Audit financial documents, the Financial Analysis of the School District's Funds, the Factors Bearing on the District's Future, the Long-Term Debt of the District, and the Letter Communicating Internal Control Related Matters Identified in An Audit with Board members.

BOARD APPROVED

C. 2018 New York State School Boards Association
Membership Dues

BOARD APPROVED

D. Surplus Equipment for Auction

- Donation

BOARD APPROVED

- Auction

Items:

Lot #1

Office Furniture: (2 pics)

File Cabinets: 1-5 drawer, 1-4 drawer, 1-2 drawer

Small Files: 1-2 drawer, 2-1 drawer

Computer Stands (3)

Large Office Desk (1)

Office Chairs (2)

Student Desk/Chair Combos (3)

(1 pic at the end of photos)

Lot #2

Wood Chairs (21) - (2 pics)

Lot #3

Lockers (32) - (2 pics)

Lot #4

Mirror disco ball and storage box - (3 pics)

Lot #5

Overhead Projectors (4)

Pullout Screens (8)

US Map (1) - (4 pics)

Lot #6

2006 Ford E-150 Van 27,000 plus miles (3 pics)

Lot #7

Kaiblooney Restroom Liquid Cleaner (13-4 gal boxes) (2 pics)

Lot #8

Sports Equipment (9 pics)

Cross Country Skis and Poles, Hockey Helmets, Football Uniforms, Stairmaster, Golf Bag Cart, Very Used Sports Balls (9 pics)

Lot #9

Power equipment (5 pics)

1 Homelight Gas Water Pump - needs repair

1 Electric Water Pump - needs repair

1 Bosch 24V Sawzall - no batteries

1 Cool Zone Double Work Light with Tri-pod

1 Wire Brush - 3 phase

1 - 8" Joiner - 3 phase

Lot #10

Salt Dog by Buyers

Tailgate Spreader

Model TGSURPROA

Mfg. Date 2009

BOARD APPROVED

E. Sunday Activity Request - Albion Community Holiday Concert

BOARD APPROVED

F. Student Teachers for Spring 2018

A list of Spring Student Teachers was provided for Board members' information.

G. Volunteers

A list of volunteers was submitted for Board Members' information.

8. **ADMINISTRATORS' REPORTS**

A. Building Principal Reports

Board Members reviewed the Building Reports submitted by each Principal.

B. Attendance Report

C. Superintendent's Report

- o Enrollment Projections

Mr. Bonnewell reviewed the five year enrollment projection for ACSD prepared by Middle Cities Education Association. He indicated that several measures are used but that Method 3 is the closest in predicting the future enrollment of ACS. The report shows that the expected decline is slowing but hasn't stopped yet.

- o Board Electronic Packet

Mr. Bonnewell reviewed with the Board that the electronic packet would look a bit different. He explained that headings are used to bookmark the document. Secondary headings are used to describe the contents of documents that are inserted into the packet as images. These changes make the packet ADA compliant so that the contents are searchable and readable.

- o ATA - "Please Preside"

Mr. Bonnewell reviewed with the Board that the ATA has agreed with the district to renew the "Please Preside" agreement.

- o GCC Educator's Forum

Mr. Bonnewell reviewed the invitation to the GCC Educator's Forum scheduled on Tuesday, November 7th, 11:30 am - 1:30 pm at the main campus that was sent to Board members October 20, 2017. The college had contacted District Office to see if any Board members or ACS staff would be in attendance.

- o Website

Mr. Bonnewell reviewed with the Board that the new website has been well received. Communication continues with Campus Suite as the need arises.

- o Lockdown Drill
Mr. Bonnewell reviewed with the Board that on Wednesday, November 8th at 10:00 am, the district will hold a pre-announced Lockdown Drill. Parents will be provided this information through the alert system as there are many new parents of Pre-K, Kindergarten and transfer students. Other Lockdown Drills for the 2017-18 school year will be unannounced.
- o Bus Mileage - Charter
Mr. Bonnewell reviewed with the Board that information is being compiled to inform the district's decision making regarding the use of charter buses for long trips taken by ACS groups. Additional information will be provided to the Board in the future.
- o Orleans County Clay Crushers
Mr. Bonnewell reviewed with the Board that he will meet with Mr. Axtell next week regarding the Orleans County Clay Crushers. The Board will be updated at a future meeting.
- o Vacancies
Mr. Bonnewell reviewed with the Board that a review is being made of future retirement vacancies and work will begin in the process to fill them.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	December 4, 2017	Regular Board of Education Meeting	7:00 pm
Monday	January 8, 2018 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Monday	February 5, 2018	Regular Board of Education Meeting	7:00 pm

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

BOARD APPROVED

7. NEW BUSINESS

A. Personnel

1. Notice of Resignations:

- a. Brennan Meakin

Position: Varsity Basketball (Male) Coach
Effective: 10/18/17

- b. David Kozar
Position: Assistant Varsity Basketball
(Male) Coach
Effective: 10/18/17
- c. Krystal Thompson
Position: Monitor (ES)
Effective: 10/31/17
- d. Bradlee Driesel
Position: Custodian/Building Leader (MS)
Effective: 11/18/17

2. 2017-2018 After School and Evening Activities for the Community Schools Program at a rate of \$25 per hour which may include planning at \$10 per half hour:

- a. Tim Archer
- b. Sherry Zayac
- c. Sara Koppenhaver
- d. Rebecca Grillo

3. 2017-2018 Middle School Structured Homework Support Program through the Title I Grant at a rate of \$25 per hour, no planning required:

- a. Theresa Christopher
- b. Cathy Schmitt
- c. Bruce Pritchett
- d. Barbara Wesolowski
- e. Dawn Squicciarini
- f. Bonnie Baldwin
- g. Kim Toombs
- h. Hillary Fiegl
- i. Matthew Coniff
- j. Leslie Gates

4. 2017-2018 Mentoring Program "buddy teachers" for first year teachers with a \$500 annual stipend:

- a. Kristin Roche
- b. Theresa Christopher
- c. Bruce Blanchard
- d. Samantha Seaman
- e. Robin Bower
- f. Bill Dambra
- g. Pat Uveino
- h. Mindy Kenward

5. Extra-curricular Appointments:

- a. David Kozar
Position: Varsity Basketball (Male)
2017-2018
Salary: Step 2
- b. Bruce Blanchard
Position: Assistant Varsity Basketball
(Male) 2017-2018
Salary: Step 4
- c. Renee Liberti
Position: Basketball Cheerleading
2017-2018
Salary: Step 5 + 18
- d. Will Francis
Position: 7/8 Wrestling 2017-2018
Salary: Step 1
- e. Karen Dibley
Position: Play 9-12 Costumes
Salary: \$500
- f. Karen Dibley
Position: Musical 9-12 Costumes
Salary: \$1,000

7. Notice of Retirement:

- a. Nancy Wickman
Position: Science Teacher @ HS
Effective: 06/30/18

8. Substitutes:

Certified Substitute Teachers

- Christine M. Bogan-Meehan

Non-Certified Substitute Teachers

- Jeremy T. Arnett
- Richard J. Dussault
- William R. Francis
- Amy L. Jessmer
- Kourtnei C. Mietlicki
- Joan L. Mrzywka
- Chelsea L. Napierala

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

- Rosemarie Johnston

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12. ADJOURNMENT

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