

**ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
JANUARY 8, 2018 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING**

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

MOMENT OF SILENCE

For Roger Webb, Former ACS Employee

Mr. Roger Webb passed away December 31, 2017. Roger came to work at ACS following a career as an industrial mechanic in private industry. As a Purple Eagle, Roger served as a cleaner and custodian for seven years.

Roger was known in his work as a most pleasant man. Three different evaluators noted the quality of his work and his willingness to help other staff or to offer a hand when extra tasks needed attention.

MOMENT OF SILENCE

For Ms. Norma DiLaura, Former ACS Employee

Ms. Norma DiLaura, an Albion graduate and retired commercial, or business/office skills teacher, and later guidance counselor, passed away December 14, 2017.

During her time at ACS, Ms. DiLaura participated in and supervised a variety of extra-curricular and community activities including Red Cross and Junior Red Cross, Girl Scouts, Student Council and class advisor.

Ms. DiLaura was particularly involved in the Albion High School Alumni Committee, establishing more than 50 years ago, a scholarship for graduating seniors.

An observer noted, "Miss DiLaura has a spirit of friendliness, is sincere and honest in her relations with others."

RECOGNITION

HIGH SCHOOL STUDENT AWARDS

Demetrius Gardner - Leadership
Mckenna Boyer - Character

FRIENDS OF EDUCATION AWARDS

Holy Family Parish
Emma Reed Webster Aid Association

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM - None

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of December 4, 2017 Regular Board Meeting
- B. Treasurer's Report November 2017
- C. Quarterly Revenue and Expenditure Reports
- D. Extra-Classroom Activity Fund Report for November 2017
- E. CSE & CPSE Recommendations
- F. Committee on Special Education Referral Information
- G. Building Use Requests

BOARD APPROVED

3. CORRESPONDENCE - None

4. PRESENTATIONS - None

5. COMMITTEE REPORTS

Niagara Orleans School Boards Association
Legislative Breakfast

Information was provided to the Board regarding the Niagara Orleans School Boards Association Legislative Breakfast and the rescheduled planning meeting. Mr. Bonnewell shared with the Board that the planning meeting had been rescheduled from January 6, 2018 to January 8, 2018, 6:00 pm - 8:00 pm, during the scheduled Albion Board meeting.

Any Board member interested in attending the NOSBA Breakfast was requested to confirm with Ms. Ishmael as soon as possible to be registered.

6. OLD BUSINESS

7. NEW BUSINESS

- A. Personnel

Tabled for Executive Session

B. Standard Work Day Resolution

TITLE	NAME	STANDARD WORK DAY	TERM BEGINS/ ENDS	PARTICIPATES IN EMPLOYER'S TIME KEEPING SYSTEM (Y/N)	DAYS/ MONTH (based on Record of Activities)
Auditor	Laura Simboli	7.5	07/01/17 - 06/30/18	N	.20
School Tax Collector	Diane Stirk	7.5	07/01/17 - 06/30/18	N	3.41

BOARD ESTABLISHED the above as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the timekeeping system records or the record of activities maintained and submitted by these officials to the deputy clerk of this body.

C. Single Audit Report

D. Extra-classroom Activities Fund Report

BOARD ACCEPTED the Single Audit Report as recommended by Assistant Superintendent, Mr. Liddle, as prepared by the Raymond F. Wager, CPA, P.C. Firm for the year ended June 30, 2017.

E. Corrective Action Matrix - Basic Financial Statements, Single Audit Report and Extra-classroom Activity Funds Audit

BOARD APPROVED the Corrective Action Matrix regarding the audit of Basic Financial Statements, the Single Audit Report and Extra-Classroom Activities Fund audit for the year ended June 30, 2017.

F. Wellness Policy Revision - Second Read/Approval

BOARD APPROVED

G. Designation of Local Attorney for the District

BOARD APPROVED the appointment of Jim Bell, Esq. as local attorney for the District for the remainder of the 2017-2018 school year, as recommended by Superintendent, Mr. Bonnewell.

H. Knowing God Bible Study Club

BOARD APPROVED

I. FFA Trip Request

BOARD APPROVED

J. Donation

BOARD ACCEPTED the donation of \$3,133.88 from the Elisabeth Dye Curtis Foundation to be used for the creation of interpretive historical panels along the Erie Canal.

K. Donation

BOARD ACCEPTED the donation of the Catholic Bible Stories for Children Book and Catholic Book of Bible Stories to the Ronald L. Sodoma Elementary School Library in the approximate amount of \$50.00 from Ms. Karen Spierdowis in memory of John A. Limina, father of Cathy Galbreth.

L. 2018 Spring Field Experience Students

A list of 2018 Spring Field Experience Students was submitted and reviewed for Board Members' information.

M. Volunteers

A list of volunteers was submitted and reviewed for Board Members' information.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Building Principal Reports were submitted and reviewed for Board Members' information.

B. Attendance Report

The Attendance Reports for November through December 2017 were submitted and reviewed for Board Members' information.

C. Superintendent's Report

o WNY Regional Calendar

Mr. Bonnewell reviewed with the Board that he had received a draft copy of the 2018-2019 WNY Regional Calendar. The draft proposes an additional three days on the school calendar with Regents being held through Wednesday, June 26th. Once the final calendar is received, a meeting will be scheduled with the ATA to review it.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	January 22, 2018	Audit Finance Committee Meeting	6:00 pm
Saturday	January 27, 2018	NOSBA's Annual Legislative Breakfast <i>Cornell Cooperative Extension Lockport, NY</i>	8:30 am
Monday	February 5, 2018	Regular Board of Education Meeting	7:00 pm
Monday	February 12, 2018	Audit Finance Committee Meeting	6:00 pm
Monday	February 26, 2018	Audit Finance Committee Meeting	6:00 pm
Monday	March 5, 2018	Regular Board of Education Meeting	7:00 pm
Monday	March 12, 2018	Audit Finance Committee Meeting	6:00 pm

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

BOARD APPROVED

7. NEW BUSINESS

A. Personnel

1. Appointments:

a. Mary Heise

Position: School Monitor @ HS

Effective: 01/09/18

Civil Service Classification: Non-Competitive

Probationary Period: 01/09/18 - 01/08/19

Salary: \$10.40 per hour

2. 2017-2018 Elementary School After-School Activities

Program Appointments to supervise activities after school at a rate of \$25 per hour which may include planning at \$10 per half hour:

a. Julie Keller

b. Jennifer Waters

3. Elementary School Additional Duty Positions:

- a. Brooke Beatty
Position: Elementary School Girls Group
Combination Grades 4 & 5 Supervisor
Dates: 01/09/18 - 03/07/18
(16 Sessions - Tuesdays/Thursdays)
Time: 3:40 pm - 4:40 pm
Salary: STIPEND provided by Title I Grant
\$25 per hour - 16 Sessions
\$10 planning ½ hour - 4 Sessions
- b. Tammorah Neal
Position: Elementary School Girls Group
Combination Grades 4 & 5 Supervisor
Dates: 01/09/18 - 03/07/18
(16 Sessions - Tuesdays/Thursdays)
Time: 3:40 pm - 4:40 pm
Salary: STIPEND provided by Title I Grant
\$25 per hour - 16 Sessions
\$10 planning ½ hour - 4 Sessions
- c. Scott Green
Position: Elementary School Boys Group
Combination Grades 4 & 5 Supervisor
Dates: 01/09/18 - 03/07/18
(16 Sessions - Tuesdays/Thursdays)
Time: 3:40 pm - 4:40 pm
Salary: STIPEND provided by Title I Grant
\$25 per hour - 16 Sessions
\$10 planning ½ hour - 4 Sessions

4. Leave Request:

- a. HELD FOR SEPARATE MOTION
- b. Kimberly Wroblewski
Position: Clerk @ DO
Leave: Unpaid Maternity Leave
Effective: 02/01/18 - 04/26/18

5. Substitutes:

Certified Substitute Teachers

- Mimi C. Reyngoudt
- Sarah L. Spencer

Non-Certified Substitute Teachers

- Megan E. Sheehan

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

BOARD APPROVED

4. Leave Request:

- a. Megan Zambito
Position: Vocal Music Teacher @ ES
Leave: Unpaid Leave
Effective: 12/14/17 - 02/11/18

BOARD DISAPPROVED

12. ADJOURNMENT

BOARD APPROVED