

**ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
MARCH 5, 2018 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING**

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

MOMENT OF SILENCE

Mrs. Margy Brown asked those present to observe a moment of silence in memory of two staff members who had recently passed away.

Mrs. Chantelle Sacco shared that Mr. Roland Allen Sanford began his teaching career at Albion in seventh grade social studies in 1949. In 1965 he left the district for a four year period to pursue advanced study at the University of Buffalo and supervised teachers at his Brockport alma mater.

Mr. Sanford returned to his Albion classroom in 1969 continuing to teach Purple Eagles until his retirement on June 30, 1977.

Mrs. Irene Roth began her work with the district as a food service helper in 1968. She moved into the position of cook manager in 1972, responsible for the service of two meals each day for hundreds of students until her retirement in 1982.

RECOGNITION

Middle School Student Awards

Dallas Ecker - Leadership
Mason Lynch - Character

Friends of Education

For HS Theater Productions
Jeff Baron
Jennifer Martin
Marlene Seielstad
Gregg Squicciarini (absent)
Renna VanEpps

**1. APPROVAL OF AGENDA
BOARD APPROVED**

PUBLIC FORUM

Mr. Christopher Rice discussed with the Board that the Clay Target Club has met all criteria except for the insurance provision. He explained that the five individuals who would be coaches had been fingerprinted and cleared. Mr. Rice has spoken with the insurance offices for USA Clay Target. He has been advised that the club's insurance carrier must receive a memorandum of understanding with the district before they can issue the needed insurance certificate that lists Albion Central School as an additional insured. The insurance company is authorized to do business in New York State. Once the clay target carrier receives the memorandum from the school, the insurance certificate will be issued. Mr. Rice asked for approval by Albion Central School to accommodate the March 15th deadline date for the club's participation, pending completion of the insurance requirements.

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of February 5, 2018 Regular Board Meeting
- B. Treasurer's Report January 2018
- C. Extra-Classroom Activity Fund Report for January 2018
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Budget Transfer Request
- G. Building Use Requests

BOARD APPROVED

3. CORRESPONDENCE - None

4. PRESENTATIONS - None

5. COMMITTEE REPORTS

- A. Audit Finance Committee Report - Budget Update

Mr. Liddle presented the 2018-2019 first draft budget to the Board. There is a 1.56% net expenditure increase which would have been 2.56% except that debt expenditures accounted for a 1% budgetary decrease. The largest items of increase are salaries, health insurance and other benefits, the BOCES Occ Ed tuition increase and special needs tuition. There is a \$145,150 increase in state aid and a budget gap of \$397,176. Finalization of Federal grants, rates for health insurance and review of enrollment and staffing need to be completed. The committee will be submitting recommended final budget numbers at the April Board meeting.

Mr. Liddle reviewed the budget propositions with the Board. The propositions would include this year a Proposition 3 which seeks to have a Capital Savings Account - Reserve Fund approved by voters. This account would be used as the district looks ahead at future projects. A Building Condition Survey is completed every five years and begins the process for the next building projects to be completed. The proposition is to establish and fund the reserve only. A future vote would be required for a project and permission to expend the funds in the account.

Mr. Liddle also reviewed that the Hoag library letter had been received regarding their budget request which proposes a 4% increase for library purposes for the 2018-2019 year.

B. Process and Protocol Committee

Mrs. Linda Weller reviewed with the Board that the Process and Protocol Committee had met. A review of the New Board of Education Orientation Manual revisions was made. Mrs. Weller referenced pages where changes had been made and will provide an electronic copy once all revisions are complete. Mrs. Weller indicated a need for the Manual to be reviewed annually for necessary changes especially with reference to on-line links.

The committee will be meeting monthly and is beginning review of the Guidelines for Board Members. The committee would like to make areas and expectations in these Guidelines clearer for new Board members.

6. OLD BUSINESS

A. Additional Field Experience Teachers & Observers

Board Members reviewed a list of additional Field Experience Teachers and Observers.

B. Clay Target Club

Mr. Bonnewell updated the Board on the progress of the Clay Crushers Target Club. Five individuals have been fingerprinted and cleared and completed CLASS Training Certification. Work is still being done to have the New York State Clay Target League insurance match the expectations of the school's insurer.

C. Board of Education Workshops

Mrs. Brown reviewed with the Board the topics of interest the Board would like to address in future workshops. The Roles and Responsibilities of the Board and Superintendent and Legal Issues School Board Members May Encounter workshops received the highest interest as well as Board Communications. Mrs. Brown will contact NYSSBA to schedule in April or May and will confirm with the Board at a later date.

7. NEW BUSINESS

A. Personnel

MOVED TO EXECUTIVE SESSION

B. 2018 Fall Athletic Bid

Vendor	Items	Amount
Ad Pro Sports	182 items	\$ 5,328.20
BSN Sports	153 items	\$ 3,818.16
Jim Dalberth Sporting Goods	266 items	\$ 2,219.26
Healy Awards	116 items	\$ 509.73
Medco Supply Co.	2 items	\$ 29.34
Riddell	24 items	\$ 2,455.80
Sportsman's	345 items	\$ 5,962.63
Triple Crown Sports	516 items	\$ 115.40
TOTAL BID	1,604 items	\$ 20,438.52

(16 companies received bid packets, 10 responded)

BOARD APPROVED the above vendors as the low bidders for the 2018 Fall Athletic Bid.

C. Memorandum of Agreement: Suspension of Employee For Excessive Absenteeism

MOVED TO EXECUTIVE SESSION

D. Donation

BOARD APPROVED

A. Volunteers

A list of volunteers was submitted for Board Members' information.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Building Principals submitted their monthly reports for Board Members' information.

B. Attendance Report

The Attendance Report for September 2017 through January 2018 was submitted for Board Members' information.

C. Superintendent's Report

- o Board Member Question: Schools of Opportunity
Mr. Bonnewell reviewed with the Board that a Board member had requested an explanation of the Schools

of Opportunity. He explained that this is a project of the National Education Policy Center at the University of Colorado - Boulder. NEPC seeks to identify and recognize excellent public high schools that actively strive to close opportunity gaps and build on student strengths by creating and supporting engaging learning opportunities for all of their students. Albion Central School submitted an application for review in 2015. Our school was chosen as one of the schools that were eligible for consideration. CAS was one of our highlighted programs.

- o Smart Bond Committee

Mr. Bonnewell reviewed with the Board that the Smart Bond Committee had met last month to review the State process and the safety and security plan. The group is working on a "behind the scenes" overview and working to identify and evaluate current resources and the educators' needs. The committee is comprised of sixteen members including teachers, administrators and a Tech Department employee.

- o American Legion Oratorical Contest

Mr. Bonnewell shared with the Board that Melissa Barnosky is the winner of the New York State Contest held this past Saturday. Melissa will move on to Nationals at Indianapolis in April. An invitation will be sent to Melissa for recognition at an upcoming Board meeting for her achievement.

- o Orleans Niagara BOCES Tour

Mr. Bonnewell reminded the Board that the tour of Orleans Niagara BOCES is taking place at the Medina Center on Thursday, April 19th at 8:15 am. There will also be a tour held at the Sanborn Center on April 17th. Any interested Board members will confirm with Cindy Ishmael if they wish to attend.

- o Bus Drivers' Breakfast

Mr. Bonnewell reminded the Board that the Bus Drivers' Breakfast is scheduled for Tuesday, March 13th at 10:00 am in the HS Café. He invited the Board to join in sharing appreciation for the drivers and what they do to ensure the safety of our students.

- o Albion Police Department

Mr. Bonnewell reviewed with the Board that he had met with the Chief of Police and one of his staff. There was discussion regarding a greater police presence at school. The department participates in monthly safety meetings at the school. There is good communication between the police department and the school. The Chief would like to come to a future Board meeting for further discussion.

- o NYS Not Changing Its Stance on Transgender Students
Mr. Bonnewell reviewed with the Board a hand-out from the State Education Department regarding Transgender students. Despite Federal changes to their practices, New York State has reaffirmed its protections for transgender students.
- o Hoag Library
Mr. Bonnewell reviewed with the Board that he received materials from the Hoag Library regarding the Summer Reading Program this afternoon. A review will be made of the materials and follow up with the Hoag personnel will be made.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	March 12, 2018	Audit Finance Committee Meeting	6:00 pm
Tuesday	March 13, 2018	Annual Bus Drivers' Breakfast - HS Café	10:00 am
Monday	April 9, 2018 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Monday	April 16, 2018	Board Candidate Petitions Due	5:00 pm
Tuesday	April 24, 2018	Annual BOCES Budget Vote & Election	7:00 am
Tuesday	May 8, 2018	Budget Public Hearing HS LGI	7:00 pm
Monday	May 14, 2018	Audit Finance Committee Meeting	6:00 pm
Monday	May 14, 2018 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Tuesday	May 15, 2018	Budget Vote ES Conf. A	Noon - 8:00 pm
Monday	May 21, 2018	Annual Honors Convocation Hickory Ridge	7:00 pm

BOARD APPROVED

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

BOARD APPROVED

A. Personnel

1. Resignations:

- a. Tokuko Steeves
Position: Cleaner @ MS
Effective: 02/12/18
- b. Peter Gaylard
Position: Cleaner @ HS
Effective: 02/12/18
- c. Meghan Snook
Position: Monitor @ ES
Effective: 03/01/18

2. Salary Correction:

- a. Peter Gaylard
Salary: \$27,588 (includes \$750
maintenance stipend)

3. Appointments:

- a. William Allport
Position: Cleaner
Effective: 03/19/18
Civil Service Classification: Non-Competitive
Probationary Period: 03/19/18 - 03/18/19
Salary: \$23,500
- b. Robert Dillard
Position: Cleaner
Effective: 03/26/18
Civil Service Classification: Non-Competitive
Probationary Period: 03/26/18 - 03/25/19
Salary: \$23,500
- c. Mimi Reyngoudt
Position: Long-Term Substitute Teacher
at ES & MS (T. Burgett)
Certification: Nursery, Kindergarten & Grades
1-6, Permanent
Art, Permanent
Step: 1 Daily Rate
- d. Emily Aydelotte
Position: Long-Term Substitute Teacher
at ES (M. Auricchio)
Certification: Literacy (Birth - Gr. 6),
Initial
Step: 1 Daily Rate

e. Emily Aydelotte
Position: Long-Term Substitute Teacher
at ES (E. Kozerski)
Certification: Literacy (Birth - Gr. 6),
Initial
Step: 1 Daily Rate

4. 2017-2018 Before/After School Activities for the Community Schools Program, fill-in supervisors for activities after school at a rate \$25 per hour which may include planning at \$10 per half hour:

- a. Rachel Curtin
- b. Jennifer Ashbery

5. Fifth Block Appointment:

a. Richard Gannon
Position: Fifth Block Global Instructor
Dates: 20 Sessions 03/20/18 - 06/07/18
Time: 2:30 pm - 4:30 pm
Salary: \$30 per hour plus ½ hour planning
for each session

6. Lifeguard Recommendation the 2017-2018 school year:

Senior Lifeguard @ \$15.00 per hour
Koppenhaver, Sara

8. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Sarah Graham

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

- Meghan Snook

BOARD APPROVED

7. Clay Target Club Appointments:

- a. Jeffrey R. Atwell
Position: Coach
- b. Michael D. Donahue
Position: Assistant Coach
- c. Timothy T. Brien
Position: Assistant Coach
- d. Ryan D. Uderitz
Position: Assistant Coach
- e. Christopher S. Rice
Position: Range Safety Officer

BOARD APPROVED

- C. Memorandum of Agreement: Suspension of Employee
For Excessive Absenteeism

BOARD APPROVED

BOARD APPROVED the attendance of Mrs. Weller, Mr. Sidari and Mr. Wadhams at the NYSSBA workshops in Rochester and approved payment of the registration fees to attend.

12. ADJOURNMENT

BOARD APPROVED