

ALBION CENTRAL SCHOOL DISTRICT  
ALBION, NEW YORK 14411  
JUNE 4, 2018 SUMMARY  
OF THE REGULAR BOARD OF EDUCATION MEETING

**MEETING CALL TO ORDER**

Board President, Mrs. Margy Brown, called the meeting to order at 7:00 pm.

**PLEDGE TO THE FLAG**

**MOMENT OF SILENCE**

Mrs. Margy Brown asked those present to observe a moment of silence in memory of a staff member who had recently passed away.

Mrs. Eleanor C. Williams passed away May 30th at the age of 94. She began her career as an Albion Central secretary in 1956. Mrs. Williams retired from her position as high school secretary in August of 1985.

Upon her retirement, Mr. Sodoma noted, "It has been a pleasure to have had the privilege of working with you. It will be very difficult to find someone to carry on in the tradition you have established."

Please join us in a moment of silence to honor Mrs. Williams and her service to the district.

**RECOGNITION**

**Middle School Student Awards**

Audrey Pask - Leadership Award  
Hayden Button - Character Award

**Elementary School Student Award**

Ashlynn Hill - Character Award - (May Meeting)

**Special Student Recognition**

Samantha Hollenbeck

**Friends of Education**

Mark's Pizzeria/Brian Christiaansen  
Gregg Squicciarini - (March Meeting)

**NYSSBA School Board Award**

Mrs. Linda Weller - Board Mastery Award - (May Meeting)

**1. APPROVAL OF AGENDA**

**BOARD APPROVED**

**PUBLIC FORUM** - None

**2. APPROVAL OF BUSINESS ITEMS**

- A. Minutes of May 14, 2018 Regular Board Meeting  
Minutes of May 15, 2018 Annual Election
- B. Treasurer's Report April 2018
- C. Extra-Classroom Activity Fund Report for April 2018
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information

**BOARD APPROVED**

**3. CORRESPONDENCE** - None

**4. PRESENTATIONS** - None

**5. COMMITTEE REPORTS**

- A. Board Process and Protocol Committee

Mrs. Linda Weller shared with the Board that their committee had met and made a final review of the New Board Member Orientation Manual. Typographical corrections had been made to the cover letter and a final copy had been e-mailed to District Office. Mrs. Weller will also e-mail a final copy to each of the Board members.

Mrs. Brown commended the committee on the manual and the work involved in completing it.

- B. NYSSBA School Board Appreciation Week

Mr. Bonnewell reviewed an e-mail from NYSSBA that was previously sent to the Board and included in the Board Packet. The e-mail gave information on various meetings Board members could attend for information from NYSSBA staff and interaction with other Boards.

- C. 2018-2019 District Goals

Mrs. Brown reviewed with the Board that past practice has been that the District Goals follow a two-year cycle. The Board submits their goals to the Superintendent; the goals are given to building

Administration for implementation; and an annual progress report is submitted to the Superintendent for review with the Board. The current Board Goals are Communication, Technology, Safety and Literacy. Mrs. Brown requested input on continuing with these goals.

Board members expressed interest in continuing with the present Board goals. Mrs. Kirby indicated she would like to see continued work on Math/Literacy. Mrs. Weller shared the importance of the Technology goal. She also suggested the district explore more STEM programs.

Mr. Sidari reviewed with the Board information he has received regarding the Superintendent Evaluation tool. This information was previously provided to the Board. He will continue to work on obtaining feedback from other districts using the tool and share this with the Board at a future meeting. The Board will also form a committee to review evaluation options.

Mrs. Weller also indicated that the Board should continue the Custom Retreats and schedule regular building tours for new Board members.

**6. OLD BUSINESS** - None

**7. NEW BUSINESS**

A. Personnel

1. Appointment:

- a. Katie McGaffick
  - Position: Clerk
  - Start Date: 07/01/18
  - Civil Service Classification: Competitive
  - Probationary Period: 07/01/18 - 06/30/19
  - Salary: \$29,000

2. 2018-2019 Community Schools Appointments:

- a. Toni Plummer
  - Position: Community Schools Program Coordinator/Instructor
  - Dates: July 1, 2018 - June 30, 2019
- b. Robin Bower
  - Position: Community Schools Program Instructor
  - Dates: 2018-2019 Budget Year

- c. Kim Burrell  
     Position: Community Schools Program  
               Instructor  
     Dates: 2018-2019 Budget Year
  
- d. Kristin Roche  
     Position: Community Schools Program  
               Paid Chaperone  
     Dates: 2018-2019 Budget Year
  
- e. Dawn Squicciarini  
     Position: Community Schools Program  
               Paid Chaperone  
     Dates: 2018-2019 Budget Year

3. 2018 Summer Swim Program Instructors and Lifeguard  
 Appointments:

**Summer Swim Program**

Position: Summer Swim Lesson Instructor **Carlos Burroughs**  
 Dates: 07/09/2018 - 07/27/2018  
 Monday - Friday  
 Times: 9:00 am - 2:00 pm  
 Salary: \$20 per hour

Position: Summer Swim Lesson Instructor **TBA**  
 Dates: 07/30/2018 - 08/03/2018  
 Monday - Friday  
 Times: 9:00 am - 2:00 pm  
 Salary: \$20 per hour

Position: Summer Swim Lesson Instructor **Donald Adams**  
 Dates: 07/09/2018 - 08/03/2018  
 Monday - Friday  
 Times: 9:00 am - 2:00 pm  
 Salary: \$20 per hour

Position: Competitive Swim Camp Instructor(s) **Jay Kovaleski**  
 (07/10 - 07/26)

Dates: 07/10/2018 - 08/09/2018  
 Tuesday, Wednesday and Thursday **Carlos Burroughs**  
 Times: 3:00 pm - 4:30 pm (Grades 6-12) **(07/31 - 08/02)**  
 Salary: Based on Number of Participants **Jennie Bennett**  
**(08/07 - 08/09)**

All Lifeguard positions will be filled from the following list of qualified individuals holding updated certification in Lifeguarding/First Aid and CPR/AED.

**Senior Life-Guards**

Donald Adams  
Carlos Burroughs  
Amy Jessmer  
Kelsey Schmitt  
Kelly Ricker  
Jay Kovaleski  
Elizabeth Furmanski  
Lucian Price  
Lauren Becht  
Sarah Graham  
Sara Koppenhaver  
AletaMarie Martin  
Jennie Bennett

**Junior Life-Guards**

Harrison Brown  
Kirsten Struble  
Tyler Kast  
Matthew Kovaleski  
Rylie Lear

4. 2018 Student Summer Cleaner Appointments @ \$10.40 per hour for all workers:

- a. Shelby Restivo - 2<sup>nd</sup> year
- b. Shane Hellems - 2<sup>nd</sup> year
- c. Devin Gaylord - 2<sup>nd</sup> year
- d. Katelyn Perry - 2<sup>nd</sup> year
- e. Noah Wadhams - 1<sup>st</sup> year
- f. Jacob Ettinger - 1<sup>st</sup> year
- g. Evan Allen - 1<sup>st</sup> year
- h. Vincent Zona - 1<sup>st</sup> year
- i. Alexander Rustay - 1<sup>st</sup> year
- j. Marie Reynolds - 1<sup>st</sup> year

5. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Meagan E. Gaylord

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

**BOARD APPROVED**

B. 2018 Winter Athletic Bid

<b>Vendor</b>	<b>Items</b>	<b>Amount</b>
AdPro Sports	18 items	\$ 481.50
Blue Chip Athletic	36 items	\$ 2,158.20
BSN Sports	14 items	\$ 129.24
Jim Dalberth Sporting Goods	18 items	\$ 667.14
Laux Sporting Goods	28 items	\$ 157.32
Medco Sports Medicine	12 items	\$ 34.68
Morley, Inc.	85 items	\$ 1,037.24
Sportsman's	75 items	\$ 1,726.80
<b>TOTAL BID</b>		<b>\$ 6,392.12</b>

(18 companies received bid packets, 10 responded, 2 no bids)

**BOARD APPROVED** the above as the low responsible bidders for the 2018 Winter Athletic Bid.

C. School Lunch and Breakfast Meal Charging Policy 5660 -  
First Read

**BOARD APPROVED**

D. FFA Field Trip Requests

**BOARD APPROVED**

E. Fall 2018 Field Experience Students

A list of Field Experience Students scheduled for Fall 2018 was submitted for Board Members' review.

F. Volunteers

A list of Volunteers was submitted for Board Members' review.

**8. ADMINISTRATORS' REPORTS**

A. Building Principal Reports

Building Principals submitted their monthly reports for Board Members' review.

B. Attendance Report

The Attendance Report was submitted for Board Members' review.

## C. Superintendent's Report

### o Community Schools Report

Superintendent Bonnewell reviewed with the Board a Community Schools Report detailing activities that took place throughout the year. Mrs. Brown commented that it was a very good summary of what has been taking place in the program and that she has received positive feedback on what the advisors are doing. Mr. Bonnewell further indicated that the program is largely for elementary and middle school students and families. The programs provide a jumping off point for connecting educators, parents and students.

### o GCASA & Senior Letters

Superintendent Bonnewell reviewed with the Board that letters had gone out to all families of seniors from GCASA. The GCASA letters were delivered to the school regarding safe prom activities. Labels were prepared by the school and affixed to each letter to mail out. GCASA provided postage paid envelopes for the mailing.

### o Main Street Store

Mr. Bonnewell asked Miss Leto to provide a review of the Main Street Store program. Miss Leto reported that the program was established in 2005, in partnership with Community Action, to assist at-risk students. The program offers credit recovery to juniors and seniors who need to repeat classes that have been taken but failed. Two guidance counselors monitor the progress of the students and once the program is completed, a portfolio is submitted back to the school. The program offers students additional opportunities for success that might not otherwise be available to them. The program currently has a 53% success rate with students who otherwise may not have graduated from high school.

### o Schedule Meeting to Accept Paving Bids

Superintendent Bonnewell reviewed with the Board that the state had approved the district's paving project. Contracts are out for bid with a bid opening scheduled on Friday, June 15<sup>th</sup> at 11:00 am. The Contracts will be reviewed with the architect after the opening of the bids and a Special Meeting of the Board will be necessary to review and formally approve them. The Special Meeting was scheduled for Monday, June 18, 2018 at 8:00 pm.

### o Upcoming Dates

Superintendent Bonnewell reviewed with the Board upcoming dates for building concerts, the prom and the Strawberry Festival parade where the marching band will perform.

Mr. Sidari also reviewed with the Board the New School Board Member Seminar being held by NOSBA. The Seminar will be taking place at Alternative Grounds Caffe on Thursday, June 28<sup>th</sup> from 6:00 pm - 9:00 pm. Mr. Sidari encouraged new school board members and their mentors to consider attending the seminar. First and second year board members are encouraged to attend as well. Mrs. Brown asked the Board to confirm with Miss Ishmael if they would like to be registered for the Seminar.

**9. BOARD DATES**

<b>DAY</b>	<b>DATE</b>	<b>EVENT</b>	<b>TIME</b>
Sunday	June 3, 2018	Baccalaureate Holy Family Parish	7:00 pm
Monday	June 4, 2018	Annual Board of Education Recognition Reception ES Foyer	6:00 pm
Monday	June 4, 2018	Regular Board of Education Meeting	7:00 pm
Friday	June 15, 2018	Class Night MS Auditorium	7:00 pm
Monday	June 18, 2018	Kindergarten Graduation MS Auditorium	5:30 pm
Monday	June 18, 2018	Special Board of Education Meeting	8:00 pm
Tuesday	June 19, 2018	Kindergarten Graduation MS Auditorium	5:30 pm
Friday	June 22, 2018	Graduation High School Gym	7:00 pm
Monday	July 9, 2018 (2 <sup>nd</sup> Monday)	Reorganizational Meeting	7:00 pm
Monday	July 9, 2018 (2 <sup>nd</sup> Monday)	Regular Board of Education Meeting	7:15 pm

**10. EXECUTIVE SESSION WITH THE SUPERINTENDENT**

**BOARD APPROVED**

**11. OPEN SESSION**

**BOARD APPROVED**

There was discussion about class sizes relative to the Teachers' Contract.

**12. ADJOURNMENT**

**BOARD APPROVED**