

**ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
July 09, 2018 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING**

MEETING CALL TO ORDER

Board President, Mrs. Margy Brown, called the meeting to order at 7:22 pm following the Reorganizational Meeting.

PLEDGE TO THE FLAG

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM - None

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of June 4, 2018 Regular Board Meeting
Minutes of June 18, 2018 Special Board Meeting
- B. Treasurer's Report May 2018
- C. Extra-Classroom Activity Fund Report for May 2018
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Budget Transfer Requests

BOARD APPROVED

3. CORRESPONDENCE - None

4. PRESENTATIONS - None

5. COMMITTEE REPORTS

- A. New School Board Member Orientation Manual

Mrs. Brown shared an edited copy of the welcome letter from the New School Board Member Orientation Manual. The letter was modified for grammatical appropriateness and presented to the Board as a draft copy. Mrs. Brown requested Board Members review the letter and notify Ms. Ishmael of any changes.

- B. Superintendent Evaluation Tool

Mr. Sidari shared with the Board that he had been in contact with Bob Hartz regarding the Superintendent Evaluation Tool. Mr. Sidari proposed that a 5:30 pm meeting could be scheduled on August 6th, before the Board Meeting that evening, to review this tool and how it's used. Board members were requested to notify Ms. Ishmael of their planned attendance at the August meeting before confirmation is made with Mr. Hartz.

C. New School Board Member Seminar (June 28th)

Mrs. Brown shared with the Board that she had attended the New School Board Member Seminar on June 28th. Mr. Wadhams, Mr. Sidari and Mrs. Nesbitt also attended the seminar. Board members found it to be a good refresher and very helpful. Mr. Sidari provided a booklet of information he received at the seminar that will be shared with the Board.

6. **OLD BUSINESS** - None

7. **NEW BUSINESS**

A. Personnel

Personnel was held until after Executive Session.

B. Albion Central School District-Wide Safety Plan -
Public Hearing

Mr. Bonnewell reviewed with the Board the District-Wide Safety Plan that has been prepared by BOCES. The plan has been laid out by several agencies to comply with state law requiring that every district has one. A public hearing will be held on August 6th at 6:30 pm regarding the Safety Plan, prior to the scheduled Board meeting. The draft plan is available for review as a news item on the District website during the remainder of the 30-day comment period.

C. School Lunch and Breakfast Meal Charging Policy 5660 -
Second Read

BOARD APPROVED

D. Identify 2019 Graduation Date

BOARD APPROVED

E. Code of Conduct Revisions

BOARD APPROVED

F. Albion Varsity Cross-Country Trip

- Harry Groves Spiked Shoe Invitational
Penn State University, State College, PA
September 7-8, 2018

BOARD APPROVED

G. Workfit Medical LLC 2018-2019 Contract

BOARD APPROVED

H. Extension of Computer Specialist (Temporary Position)

BOARD APPROVED

I. Donation

BOARD APPROVED

J. 2018 Fall Field Experience Placements

A list of Field Experience Students scheduled for Fall 2018 was submitted for Board Members' review.

K. Volunteers

A list of Volunteers was submitted for Board Members' review.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Principals' reports were submitted for Board Members' information.

B. Attendance Report

The Attendance Report for the 2017-2018 school year was submitted for Board Members' information.

C. Superintendent's Report

o ES Reading/Literacy Data

Mr. Bonnewell reviewed with the Board data compiled to show literacy measurement in early elementary school students.

o Professional Development

Miss Leto reviewed with the Board that teachers are required to complete 15 hours of Professional Development according to their contract. Most of these hours can be obtained in the summer. There is a menu of annual offerings provided to teachers, 18 of which were offered at ACS this year. Additionally, Orleans Niagara BOCES offers Professional Development as well as the Teacher Center and Genesee Valley BOCES. Miss Leto reviewed some of the Professional Development offerings and indicated teachers can also create their own by submitting a proposal for review. Miss Leto also indicated our district was approved last year by New York as a CTLE provider.

o American School Board Journal

Mr. Bonnewell reviewed with the Board that the renewal is due for the American School Board Journal. Board members indicated whether or not they would like a subscription to this publication.

o Board Packets & Updates

Mr. Bonnewell reviewed with the Board that some members are receiving the Board Packets and Updates on paper while others have a preference for receiving it electronically. The Board agreed that paper copies of the Updates will no longer be provided and delivered but will be posted

electronically for review. Board packets will continue to be posted electronically and paper copies provided and delivered to any Board member who would like to receive them. Board members were asked to contact Ms. Ishmael before the August Board meeting to indicate their preference.

- o Policy Book/Contract Book
Mr. Bonnewell also reviewed with the Board whether the Policy Book and Contracts received by them should be provided electronically or on paper. Because of changes that are made to Policy and Contracts when renewed, the Board agreed that the Policy Book and Contracts should be posted and provided to them electronically.
- o Emergency Alert Group
Mr. Bonnewell discussed with the Board the formation of a BOE emergency alert group through Regroup. This alert group would provide the Board with pertinent information but not to be used to conduct Board business. Issues it could address include meeting reminders and event schedules. The Board agreed to the creation of this custom group for its members.
- o Building Tour September
Mr. Bonnewell discussed with the Board the possibility of an annual tour of the school being held at 6:00 pm before the September 10th Board meeting. Board members will provide their availability for this tour at the August meeting.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	August 6, 2018	Regular Board of Education Meeting	7:00 pm
Tuesday	September 4, 2018	Welcome Back Teachers Professional Development Day	TBA
Thursday	September 5, 2018	First Day of School for Students	TBA
Monday	September 10, 2018 (2 nd Monday)	Regular Board of Education Meeting	7:00 pm
Monday	October 1, 2018	Regular Board of Education Meeting	7:00 pm

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

BOARD APPROVED

A. Personnel

1. Appointments:

- a. Megan Snook
 - Position: Teacher Aide
 - Start Date: 09/03/18
 - Civil Service Classification: Competitive
 - Probationary Period: 09/03/18 - 09/02/19
 - Salary: \$12.50 per hour

- b. Sarah McCormick
 - Position: Teacher Aide
 - Start Date: 09/04/18
 - Civil Service Classification: Competitive
 - Probationary Period: 09/04/18 - 09/03/19
 - Salary: \$12.50 per hour

- c. Shannon Parsons
 - Position: Computer Specialist (Temporary)
 - Effective: 07/10/18
 - Civil Service Classification: Non-Competitive
 - Temporary Position: 07/10/18 - 10/15/18
 - Salary: \$15 per hour

2. Department Chairpersons for 2018-2019 School Year with a \$2,000 stipend each:

- a. High School English - Susan Sampson
- b. High School Mathematics - Shelly Daggs
- c. High School Science - Ben DeJonge
- d. High School Occupational Education - Sherry Zayac
- e. High School Guidance - Eric Christiansen
- f. High School Social Studies - Alex Veltz
- g. Physical Education - Randy Knaak
- h. Middle School English - Chris Keller
- i. Middle School Social Studies - Bruce Pritchett
- j. Middle School Science - Liz Marquette
- k. Middle School Mathematics - Lisa Castricone
- l. K-12 Foreign Language - Elizabeth Hall

3. Organizational Business Appointment:

- a. Lee Anne Jedamski
 - Position: CPSE Training
 - Effective: 07/10/18 - 6/30/19
 - Rate: \$28 per hour

b. Nancy Wickman
Position: High School Science
Curriculum Development
Effective: 07/10/18 - 08/31/18
Rate: \$20 per hour
(not to exceed 15 hours)

c. Leslie Gates
Position: Read 180 and Literacy Training
Effective: 07/10/18 - 08/31/18
Rate: \$20 per hour
(not to exceed 15 hours)

4. Extra-curricular Appointments

a. Jonathan Trembley
Position: 2nd Asst. Marching Band

b. Lee Preston
Position: 3rd Asst. Marching Band

c. Richard Gannon
Position: Signor Prize/(American Legion
Contest Prep) Advisor

d. Kathryn Kraus
Position: MS Musical Asst. Tech

e. Jonathan Poole
Position: Asst. Varsity Soccer (Male)

f. Tim Archer
Position: Asst. Varsity Basketball (Male)

5. Lifeguard Recommendation for 2018 Summer Swim Program:

Junior Lifeguard @ \$10.40 per hour:
Ricker, Laiken

6. Notices of Retirement:

a. Leslie Gates
Position: 6th Grade Teacher @ MS
Effective: 06/23/18

b. Bonnie Day
Position: Teacher Aide @ ES
Effective: 06/30/18

BOARD APPROVED

BOARD APPROVED the amendment of Section IV A of the Superintendent's Contract to include an annual salary increase of 2% during the term of the Contract.

Mrs. Brown updated the Board regarding potential future Board workshops. Under consideration are a fall workshop dealing with district communication and a spring workshop on Evaluating Superintendents.

12. ADJOURNMENT

BOARD APPROVED