

**ALBION CENTRAL SCHOOL DISTRICT  
ALBION, NEW YORK 14411  
DECEMBER 3, 2018 SUMMARY  
OF THE REGULAR BOARD OF EDUCATION MEETING**

**MEETING CALL TO ORDER**

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Board President, Mrs. Margy Brown, called the meeting to order at 7:00 pm.

**PLEDGE TO THE FLAG**

**MOMENT OF SILENCE**

Mrs. Margy Brown asked those present to observe a moment of silence in memory of a staff member who had recently passed away.

Mrs. Ruth Stevenson passed away November 13<sup>th</sup>, just a few weeks before her 97<sup>th</sup> birthday. Born Ruth Bakeman in Albion in 1921, she graduated from Albion High School where she was active in chorus and band. Years later, Mrs. Stevenson returned to her alma mater to care for young Albion students working in the school cafeteria.

**RECOGNITION**

**Middle School Student Awards**

Kelsey Froman - Leadership Award  
Makayla Klatt - Character Award

**Friends of Education**

The "Chain Gang"

Jeff Denson, Scott Kaniecki, Garrett Knaak, Gary Westlund

**1. APPROVAL OF AGENDA**

**BOARD APPROVED**

**PUBLIC FORUM** - None

**2. APPROVAL OF BUSINESS ITEMS**

- A. Minutes of November 5, 2018 Regular Board Meeting
- B. Treasurer's Report June 2018 - Post Audit  
Treasurer's Report July 2018 - Post Audit  
Treasurer's Report August 2018 - Post Audit  
Treasurer's Report September 2018  
Treasurer's Report October 2018
- C. Extra-Classroom Activity Fund Report for October 2018
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Textbook Request
- G. Fundraiser Request

**BOARD APPROVED**

## BOARD APPROVED

3. CORRESPONDENCE - None

4. PRESENTATIONS

A. 2018 School Tax Collection

Mr. Liddle reviewed a bar graph with the Board showing the percentage of taxes returned to the county from 1994 to the present time. This fall the taxes levied for the school and library totaled \$9,163,959. The unpaid portion of the school taxes that were returned to the County total \$453,521 or 4.95 percent of the total taxes levied. The County collects any taxes that go past the collection date and reimburses the district in March.

5. COMMITTEE REPORTS - None

6. OLD BUSINESS - None

7. NEW BUSINESS

A. Personnel

1. Appointments:

a. Elisha Hill

Position: Clerk  
Start Date: 12/10/18  
Civil Service Classification: Competitive  
Probationary Period: 12/10/18 - 12/09/19  
Salary: \$28,500

2. Elementary School Additional Duty Appointments:

a. Jessica Lang

Position: Elementary School Girls Group  
Combination Grades 4 & 5 Supervisor  
Dates: 12/11/18 - 01/24/19  
(11 Sessions - Tuesdays/Thursdays)  
Plus one additional field trip  
Time: 3:40 pm - 4:40 pm  
Salary: STIPEND provided by Title I Grant  
\$25 per hour - 11 Sessions  
\$10 planning ½ hour - 2 Sessions

- b. Julie Keller
  - Position: Elementary School Girls Group  
Combination Grades 4 & 5 Supervisor
  - Dates: 12/11/18 - 01/24/19  
(11 Sessions - Tuesdays/Thursdays)  
Plus one additional field trip
  - Time: 3:40 pm - 4:40 pm
  - Salary: STIPEND provided by Title I Grant  
\$25 per hour - 11 Sessions  
\$10 planning ½ hour - 2 Sessions
  
- c. Melissa Prince
  - Position: Elementary School Boys Group  
Combination Grades 4 & 5 Supervisor
  - Dates: 12/11/18 - 01/24/19  
(11 Sessions - Tuesdays/Thursdays)  
Plus one additional field trip
  - Time: 3:40 pm - 4:40 pm
  - Salary: STIPEND provided by Title I Grant  
\$25 per hour - 11 Sessions  
\$10 planning ½ hour - 2 Sessions
  
- d. Tammorah Neal
  - Position: Elementary School Boys Group  
Combination Grades 4 & 5 Supervisor
  - Dates: 12/11/18 - 01/24/19  
(11 Sessions - Tuesdays/Thursdays)  
Plus one additional field trip
  - Time: 3:40 pm - 4:40 pm
  - Salary: STIPEND provided by Title I Grant  
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\$10 planning ½ hour - 2 Sessions

3. Resignation:

- a. Renee Liberti
  - Position: Basketball Cheerleading Coach  
at Full Compensation
  - Effective: 11/28/18

4. 2018-2019 Extra-curricular Athletic Appointments:

- a. Renee Liberti
  - Position: Basketball Cheerleading Coach  
(75% of Step 5 + 18)
  
- b. Kourtnei Mietlicki
  - Position: Basketball Cheerleading Coach  
(25% of Step 1)

5. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- Maureen Bennett

Non-Instructional: Clerical, Teacher Aide, Monitor  
and Cleaner Substitutes

- Jessica Allen
- Maureen Bennett
- Jeanne Spada

**BOARD APPROVED**

B. Board Committee Meetings

Held for discussion later in the meeting

C. Approval of School Resource Officer with the  
Village of Albion

**BOARD APPROVED**

D. Surplus Library Materials for Disposition

**BOARD APPROVED**

E. Close Up Trip to Washington D.C.

**BOARD APPROVED**

F. Donation

**BOARD APPROVED**

G. 2019 Spring Field Experience Placements

A list of the 2019 Spring Field Experience Placements was submitted for Board Members' information.

H. Volunteers

A list of volunteers was submitted for Board Members' information.

8. **ADMINISTRATORS' REPORTS**

A. Building Principal Reports

Board Members reviewed the Building Reports submitted by each Principal.

## B. Attendance Report

## C. Superintendent's Report

### o WorkFit Medical

Mr. Bonnewell reviewed a letter from WorkFit Medical dated 11/27/18. Because of the number of instances of breast cancer in the District, the Superintendent asked WorkFit to review the situation. WorkFit shared that the American Cancer Society has found that research has not identified a clear link between environmental exposures and breast cancer. The known cases for ACS are lower than the national ratio.

### o Additional Student Learning - Flex PE and Fifth Block

Mr. Peterson reviewed the Flex PE and Fifth Block programs with the Board. Student schedules can often be tight. Flex PE and Fifth Block offer students opportunities to fit classes into their schedules especially when they are taking several electives and/or AP/GCC courses. Fifth Block offers students the opportunity to recover credit from a failed course and prepares them for Regents Exams. Typically Fifth Block English is offered in the spring and Fifth Block Global is offered in the fall. This fall we are also offering Living Environment. Since its inception, there have been 641 students enrolled in the program with 56% successfully earning credit. The Flex PE program is offered for students who have failed and need the credit or need to fit PE into a busy student schedule.

### o School Business Official

Mr. Bonnewell reviewed that the School Business Official posting is up. This posting has been submitted to colleges that offer the program for administrators; regional BOCES; on-line services; newspaper advertisements and on our district website. The posting closes on December 15, 2018. The Board will be provided with an update as information becomes available.

### o Agriculture Incentive Grant

Mr. Bonnewell shared with the Board that the District had obtained a \$2,500 Agriculture Incentive Grant award. The grant will be used to support the purchase of drip irrigation supplies and materials for the apple trees planted and maintained by the FFA. Susan Starkweather Miller was commended for her work in securing the grant funds.

### o Grants Review

Mr. Bonnewell provided the Board with an overview of the Grants the District receives. Title 1 is a Federal Grant used for greater needs students. The 611 and 619 are Federal Grants for students with disabilities. The Community Schools Program funds allotment is received for a specific purpose. The UPK Grant is a major one for the District. As specialized grant areas open up, we apply for grants that fit our District needs.

- Clay Target Club

Mr. Bonnewell provided the Board with an update on the insurance needs for the Clay Target Club. Previously, it was reviewed with the Board that some local clubs provide insurance coverage. Mr. Bonnewell has received communication that the underwriter for the District will accept insurance from the local club. Mr. Rice has been informed of this information and will review it with the Barre Club to see if their insurance would meet the levels required.
- Smart Bond Committee

Mr. Bonnewell reviewed with the Board that the Smart Bond Committee will meet on December 6<sup>th</sup>. The focus of that meeting will be on designing a Professional Development Day to be held next school year. On December 10<sup>th</sup> the Committee will follow-up with Archi-Technology for comprehensive technology planning. The District will be contracting with them for support in the development of a comprehensive technology plan. More information will be shared with the Board once these meetings take place.
- American Legion Oratorical Contest

Mr. Bonnewell shared with the Board that the local American Legion Oratorical Contest event was held on November 28<sup>th</sup>. Molly Wadhams placed second with her "Freedom of Speech" topic and Melissa Barnosky placed first with her "Civic Knowledge: The Key to Our Vigilance" speech. The county level contest will be held on Saturday, December 8<sup>th</sup> at noon at the Medina High School Auditorium.
- District Communications

Mr. Bonnewell provided the Board with information regarding District Communications. Superintendent articles for September, October and November are available on the website. Mr. Bonnewell also reviewed the number of alerts that have gone out to parents and staff members who have signed up to receive them by phone, e-mail and/or text. There are also a number of people who have signed up to receive School News alerts. Information is provided in school newsletters and on our website encouraging parents to sign up to receive alerts and to join groups that provide relevant building information.
- Audit Committee Meeting Question

Mr. Bonnewell indicated that a Board Member had asked a question about whether the Audit Committee Meeting should be an open meeting. The Open Meetings Law regarding Audit Committee meetings indicates that the committee is advisory only. Any Board member not on the committee can only attend a meeting by Resolution of the entire Board to allow attendance. The question was also submitted to the school's attorney for review and further clarification. The attorney has indicated that an open meeting exists when a quorum of members are present. Committees are less than five members and not a quorum. Additionally, the school attorney's

response was provided to the BOCES Attorney, Wayne Van Vleet for his review and assessment. Mr. Van Vleet acknowledged the school attorney's response that the role of the Audit Committee is advisory, and not automatically subject to the Open Meetings Law.

o Data Dashboard

Mr. Bonnewell shared with the Board a Data Dashboard presentation on student population and the declining enrollment. The presentation focused on student enrollment and student to teacher ratio. A comparison was shown between 2001-02, 2009-10 and 2016-17 which indicated a 32.51% decrease in the number of students enrolled from 2001-02 to 2016-17. For the same period of time, a 24.12% total decline in teacher count was noted. As the number of students each year is declining, the teacher numbers are also trending down. As a result of the declines, there are now fewer students per teacher overall (12.11 in 2016-17 compared to 13.62 in 2001-02) as well as fewer students in classes (20.9 in the average grade K-6 class in 2016-17 compared to 22 on average in the same grades in 2001-02). Mr. Bonnewell will continue to add yearly data to this information and update the Board as the Data Dashboard is developed.

**9. BOARD DATES**

<b>DAY</b>	<b>DATE</b>	<b>EVENT</b>	<b>TIME</b>
Monday	January 7, 2019	Regular Board of Education Meeting	7:00 pm
Monday	January 28, 2019	Audit Finance Committee Meeting	<b>7:00 pm</b>
Monday	February 4, 2019	Regular Board of Education Meeting	7:00 pm
Monday	February 25, 2019	Audit Finance Committee Meeting	<b>7:00 pm</b>
Monday	March 4, 2019	Regular Board of Education Meeting	7:00 pm
Monday	March 11, 2019	Audit Finance Committee Meeting	<b>7:00 pm</b>
Monday	March 18, 2019	Audit Finance Committee Meeting	<b>7:00 pm</b>

**BOARD APPROVED**

**10. EXECUTIVE SESSION WITH THE SUPERINTENDENT**

**BOARD APPROVED**

**11. OPEN SESSION**

**BOARD APPROVED**

Mr. Bonnewell shared the following information:

Knowing the Athletic Director position is a position in the Albion Teachers' Association (ATA) Contract, Mary Leto and I requested a meeting that was held with Chris Keller on October 19, 2018. As I stated at that meeting, it was clear to me that the position was exclusive to the ATA and could not be assigned outside of the unit without unit agreement. The unit President agreed to verify my belief, with his Labor Relations Specialist. It has always been my intention to operate "above board" and I approached the unit seeking to negotiate transparently on this.

On October 23, 2018 the ATA President emailed me, noting that his Labor Relations Specialist confirmed the position was "exclusive unit work" and any changes had to be negotiated. I was not surprised, as I had said that at our first meeting - that was why I initiated the first meeting.

Our follow-up meeting with Chris Keller, Rich Gannon, Shawn Liddle and myself was November 5, 2018. At that time, the ATA leaders indicated their unit was not interested in the change.

I shared this information with the Board at their November 5, 2018 meeting. At that time they asked that I ask the ATA leaders to reconsider their position on negotiating the change.

At a Friday, November 16, 2018 meeting with Chris Keller, Richard Gannon, Mary Leto and myself, Chris Keller indicated the unit had nothing in the contract they would seek in exchange for the Athletic Director position. After some conversation, Mr. Keller did note if the District wanted to offer something, he would take it back for consideration.

**BOARD VOTED 8-0 (1 absent) to direct the Superintendent to end negotiations that had been pursued with the ATA to change the position of Athletic Director from a teaching position to an administrative position as the ATA made it clear that they had nothing they wished to seek in exchange for giving up the position.**

**12. ADJOURNMENT**

**BOARD APPROVED**