

ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
OCTOBER 7, 2019 SUMMARY
OF THE SPECIAL MEETING FOR THE PURPOSE OF REVIEWING
THE NYSSBA BOOK OF RESOLUTIONS AND
THE REGULAR BOARD OF EDUCATION MEETING

MEETING CALL TO ORDER

Board President, Mrs. Kathy Harling, called the meeting to order at 6:15 pm.

Board Members present reviewed the NYSSBA Book of Resolutions to determine how the appointed voting delegate will vote on each Resolution on behalf of the Albion Central School District Board at the October NYSSBA Convention.

ADJOURNMENT

BOARD APPROVED

MEETING CALL TO ORDER

Board President, Mrs. Kathy Harling, called the meeting to order at 7:13 pm.

PLEDGE TO THE FLAG

RECOGNITION

High School Student Awards

Kaitlyn Ramirez - Character Award
 Yeshua Robles Nunez - Leadership Award

New York State School Board Recognition Week
October 21-25, 2019

MEMBER	YEARS OF SERVICE	MEMBER SINCE
DAVID SIDARI	Beginning 21 st year (4 th term)	1999
MARGY BROWN	Beginning 12 th year (3 rd term)	2008
CHANTELLE SACCO	Beginning 5 th year (1 st term)	2015
KATHY HARLING	Beginning 3 rd year (1 st term)	2017
WAYNE WADHAMS	Beginning 3 rd year (1 st term)	2017
ELISSA NESBITT	Beginning 2 nd year (1 st term)	2018
LINDA WELLER	Beginning 1 st year (1 st term)	2019
GREGG BOOSE, SR.	Appointee (until May 2020 Election)	2019
JOYCE RILEY	Appointee (until May 2020 Election)	2019

Mr. Bonnewell explained the role of the Board and introduced each member indicating the number of terms, past and present, that each had served in the district. A Certificate of Recognition was

given to each Board member recognizing them for their service and dedication to the students of the district.

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM - None

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of September 09, 2019 Regular Board Meeting
- B. Extra-Classroom Activity Fund Report for August 2019
- C. CSE & CPSE Recommendations
- D. Committee on Special Education Referral Information
- E. Budget Transfer Requests
- F. Fundraiser Requests
- G. Building Use Requests (all except Gotta Dance)

BOARD APPROVED

- G. Building Use Request - Gotta Dance

BOARD APPROVED

3. CORRESPONDENCE - None

4. PRESENTATIONS

- A. Archi-Technology - Tom Rauscher

Mr. Tom Rauscher of Archi-Technology provided the Board with information regarding what they can do for the district through the Smart School Bond Act. As a Tech Consultant, Mr. Rauscher works with architects, districts and committees to collect information and feedback on what is needed.

Mr. Rauscher provided a NYS K-12 District Comprehensive Technology Plan Sample Roadmap. He indicated that a technology condition survey begins the process which has been done for our district in the past. He noted the upgrades that have been made in our district's WiFi and the additional chromebooks. Updates to prior assessment is discussed with committee and pulled into the plan.

The next step is the funding vehicle. The district has \$2.2 million to use toward security and technology and an additional review is made for other funding sources. Technology ordinarily has a ten-year plan. A determination is made for long-range spending. A level budget is needed. There is a shelf life on equipment. All requirements needed and funding sources are mapped out along with any other initiatives to form "swim lanes" in a strong comprehensive plan.

Mr. Rauscher reviewed that the infrastructure is the foundation for District Technology Goals and needs to be reliable and sustainable. He reviewed the priority items for districts and indicated that additional items can be added such as administration/staff, licensing, ongoing cost and overall operating expense.

The comprehensive technology plan looks at how and when; how to pay for it, the funding sources available through state and facility planning.

Mr. Rauscher reviewed that Archi-Technology represents the district; they facilitate vendors, contractors and bidding to get the best that is available.

Mrs. Weller asked if Archi-Technology would be looking at network security and if training would be available to avoid phishing errors.

Mr. Rauscher responded that they will work with staff and pull in security policy, safety policy, and device policy that the district has in place and will work to share ideas and comparison of best practices.

Mrs. Weller asked if they would work with BOCES.

Mr. Rauscher responded that BOCES is a part of the equation, that they can get information at times, and at others not everything is on the BOCES table that is out there.

Mrs. Riley asked if they would address the district's technology goals and the assessment of each of the questions. How long does this usually take?

Mr. Rauscher responded that they would be looking at this and depending on physical access and committee availability, it could take 30 to 90 days.

Mrs. Riley asked if the Board would be provided a physical, written report.

Mr. Rauscher responded that the Board will receive a report. Archi-Technology will look at and review what's there, what funding sources work best and then provide a summary version.

Mrs. Brown asked if they mainly deal with schools.

Mr. Rauscher responded that they are not licensed engineers but they work with architects. They work with very large institutional environments such as Cornell and Syracuse University. When it comes to network security, HIPPA is used as a guidepost. They bring experience over multiple industries.

Mrs. Brown indicated that they are the experts, working hand in hand with staff to make the best decision.

Mrs. Weller asked if they would recommend to staff any certifications that might be needed.

Mr. Rauscher responded that they will identify software, hardware and any training as part of the professional development section of the comprehensive tech plan.

Mrs. Harling asked if there are funds for security upgrades in the plan.

Mr. Rauscher responded that there is a detailed plan with a starting point and funding being used.

Mrs. Riley asked what his cost is; of the \$2.2 million mentioned that the district has, how is this figured out? Does he receive 50% of that?

Mr. Rauscher responded that there are three levels that determine what is paid for their services. The first level is planning, surveys, design guides and standards. Work is completed with a committee at an hourly rate. The second is determining what percentage of the design is technology-related. The third is the construction where they orchestrate and coordinate with contractors keeping them on task.

Mrs. Riley asked if in some cases there is a flat fee and in some an hourly rate.

Mr. Rauscher responded that there would be a fixed fee not to exceed a determined amount. He indicated that if the work is done in a day, they would not exceed the hourly service rate. They provide value when representing the district.

Mr. Rauscher was thanked for the information he provided to the Board.

5. COMMITTEE REPORTS

A. Maintenance Committee

Mrs. Margy Brown shared with the Board that the Maintenance Committee had met. In addition to committee members, Mr. Bonnewell, Mr. Vallese and Mr. Mercer were in attendance. Mrs. Brown reviewed what the committee does and how safety was incorporated into this committee.

Mr. Mercer reviewed his staff, what they do and the regulations the staff follows in cleaning. New York State has a green list of products that are used and there are safety data sheets for each product. There is a five-year major maintenance plan for each building. Almost the entire campus is using LED lighting which is a good cost savings; the auditorium lighting has been upgraded

which allows cooler temperatures and less use of air-conditioning. The plan also addresses carpet rotation and painting upgrades in each of the buildings. If teachers have an issue, there are work orders they can complete that track the request.

With regard to the safety portion, absent \$1 million of the \$2.2 million Smart Bond funds are set aside for high-tech safety. The committee is looking to have King and King Architects back to review and update the safety plan they developed for us.

Mr. Bonnewell has provided information regarding the Barre Wind Mill Project; Nellie Brown has been completing the Tools for Schools survey; and we have a recycling program in place. The perception is out there that we don't recycle but there are receptacles in each of the buildings for the collection of cardboard and trash.

The committee is planning to meet again and is looking to Archi-Technology and King and King Architects for direction forward in the high-tech security plan.

Mrs. Nesbitt mentioned that work orders are electronic.

Mrs. Weller asked if the product sheets are mandated. She was told they are.

Mrs. Nesbitt asked for clarification on security.

Mr. Bonnewell responded that about \$1.2 million is being used for security and indicated Archi-Technology was part of that. King and King brought in vendors with one saying our system was the most comprehensive design of schools he'd seen. Mr. Bonnewell reminded the Board that the voters approved the Capital Reserve Fund for our next facility project. A Building Condition Survey is done and is an outside review that is added to the five-year plan. He said that the care and attention routinely given to the facilities allows for less need for expensive projects and maintains our community's investment. We care about what the community has given us and will continue to do so.

Mrs. Harling asked who prepares the Major Maintenance Plan.

Mr. Vallese responded that Mr. Mercer works with him on routine maintenance items such as carpet, painting and wish list items. This is reviewed with Mr. Bonnewell and the Maintenance Committee.

Mr. Bonnewell added that items such as defibrillators are planned for a number of years out; as well as items such as carpet replacement - some have a longer life. The plan shows the number that may need replacement and the costs.

Mrs. Harling asked if there is input from building leadership.

Mr. Bonnewell responded that items that are recommended and fit a purpose, and not be the day to day items may be included.

Mrs. Harling asked about the cardboard and paper recycling.

Mr. Bonnewell responded that the vendor identifies what they are willing to accept for recycling.

Mrs. Harling asked if the contract is for a certain amount of time.

Mr. Bonnewell responded that accepted items are vendor selected and the current contract vendor for the county home collection will only accept certain kinds of plastic. He indicated that at home, there are likely 3's, 4's and 5's that are added to recycling and the presumption is that the company sorts them. Currently, the plastics being recycled from our homes are 1's and 2's. The Boy Scouts used to collect and recycle newspapers but now the supply and demand is different. Our vendor is not currently recycling school plastics.

Mrs. Harling asked if there are recycling bins in each room.

Mrs. Nesbitt asked about the contract with Waste Management.

Mr. Bonnewell responded by asking if you say the company must take 1's and 2's; how limiting will you be to the contractor and your options for a variety of bids? A bidder may charge more to accept plastics. The trash business is a small world and for a long time has been few companies. You can add expectation to your bid, but pay the price for it.

Mrs. Weller indicated that it wouldn't be known until it is bid.

Mrs. Nesbitt responded that we should recycle everything we can; find out who is in the industry - clearly, our contract prevents this.

Mr. Bonnewell responded that it is not preventing; it is not part of their standard service. He further indicated that it had never been expressed by the Board and he had never heard that they wanted to recycle plastics; that we can look for mechanisms to do it but at what cost? Is there a cost benefit?

Mrs. Weller responded that we need to bid it.

Mr. Bonnewell responded that we could see how many had bid for the contract.

Mrs. Harling indicated that at a minimum, they would like to see bottles recycled by having cans at concession stands for them.

Mr. Bonnewell responded that there are bins at each of the buildings for recycling deposit bottles.

Mrs. Curtin added that there has always been one in the elementary school.

At 8:05 pm the conversation was paused and Mrs. Harling released the students present from the meeting.

Mrs. Brown asked if the Board wants to come back to this; review the firm and the contract; when did they take it and do they usually take plastic?

Mrs. Harling indicated she had seen a recycling can once by the concession stand; shouldn't we check into this and asked for the general consensus.

Mr. Bonnewell indicated we could put out our usage and obtain pricing; were there alternate bidders; when is the contract up; if we require plastic and aluminum, some may not bid; we could pay a premium for the truck to take it down the road and mix it. He indicated he has heard from a community member that the current waste firm dumps all in the same truck. He has never seen it done; could it? Yes, but when he has seen the trucks when they are on campus, this doesn't happen. It would have been wonderful to know at the time it was seen to address it. Truck could have broken down and all was taken on one truck the day it was seen. It could be the story is wrong but given the lapse in time and no details, we can't investigate. Mr. Bonnewell asked those present that if they know about this, please share.

Mr. Wadhams asked for clarification on the major maintenance list and the Board's role in the process; do we file with the state?

Mr. Bonnewell responded that it is done internally - there is no state requirement. We do it as a good practice.

Mrs. Brown added that the committee reviews it.

Mr. Wadhams asked if they had reviewed it last year.

Mrs. Nesbitt added that with the five-year plan, there are certain state mandates - it would be nice to have those on there.

B. Social Media Committee

Mrs. Elissa Nesbitt provided the Board with a Social Media Committee Report and shared that the committee has been gathering information and looking at what other districts do. She shared that the committee's approach is to add Facebook to other communications; that it would be a complement to the website and the text alerts that Mr. Bonnewell provides to the district. The report provided a table of what the Orleans County schools and a select few others outside the county are using; the student population and number of followers. She indicated who communicates using Facebook and why. She indicated Facebook is event-driven; that more than just sports events are shared, school events are shared as well.

Mrs. Nesbitt shared that the target audience is really parents and that Facebook is really like a parent group for sharing information. She indicated that Mrs. Brown referenced a NYSSBA group and on-line training provided. Information was provided in the report from the NYSSBA website that provides information on this training.

Mrs. Nesbitt indicated there is a need to find out what the community wants; what the staff wants; what parents want and the possibility of adding this to the needs assessment. There is a risk with everything.

Mrs. Nesbitt shared that the committee is working on developing a short list of questions to review with other districts. A questionnaire will be finalized and shared and the committee will come back to the Board with the data collected in a couple of months.

6. OLD BUSINESS

A. 2019 Additional Fall Field Experience Placement

A list of additional Field Experience Teachers and Observers was provided for Board members' review.

7. NEW BUSINESS

A. Personnel

Mr. Bonnewell suggested holding Personnel for Executive Session for further discussion.

BOARD APPROVED

B. 2019-2020 Snow Removal and Ice Control Bid

Lakeshore Property Maintenance LLC Bid

Hourly Rates For equipment with operator:

9' Plow/4x4 P/U	\$ 110.00/hour
10' Plow SA Truck	\$ 130.00/hour
12' Plow/Pay-loader	\$ 170.00/hour
8' Snow-blower	\$ 155.00/hour

Back-up Sand/Ice Ctrl.	\$ 82.50/Cu. Yd.
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Guaranteed Minimum	\$ 41,000
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Total Estimated Cost	\$ 41,000
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Mr. Vallese explained that we had looked for vendors on this bid, that he had sent out four packets and three came back. The prices vary by hours and minimum and he reviewed the spreadsheet provided that showed the projected snow removal service for the 2019-2020 school year. Mr. Vallese met with Mr. Kevin Hazel to discuss the recommendation and Mr. Hazel expressed comfort in the timing of plowing as Lakeshore plows for CRFS across the street and could easily be on campus at 1:00 am. Mr. Hazel's crew begins plowing sidewalks and driveways at midnight.

Mrs. Weller asked who we used in the past.

Mr. Vallese responded that Orleans Construction Company was used in the past.

Mrs. Nesbitt asked if we were happy with them.

Mr. Vallese responded that we have been happy with them. Snowfall varies year to year and the district has consistently paid the minimum in snow plowing in the past.

BOARD APPROVED Lakeshore Property Maintenance LLC as the low responsible bidder for the 2019-20 Snow Removal Bid, with a guaranteed minimum of \$41,000.

C. Purchase of Apples - American Education Week

BOARD APPROVED

D. Draft Auxiliary Staff Agreement

Moved to Executive Session

E. Draft Athletic Trainer Contract

Moved to Executive Session

F. ATA Memorandum of Agreement "Please Preside"

G. ATA Memorandum of Agreement CTLE Hours

Mr. Bonnewell reviewed the ATA Memorandum of Agreement "Please Preside" and the ATA Memorandum of Agreement CTLE Hours with the Board. He indicated that these Agreements are the same as the ones approved in the past and the only change being made is the school year. He explained that the "Please Preside" Agreement has been beneficial to the district. If teachers forgo their planning time and fill in when a substitute isn't available, they can be paid extra for doing this. The CTLE Hours Agreement provides training opportunities to staff to earn the necessary CTLE Hour needed.

Mrs. Harling asked how frequently the aides are pulled.

Mr. Bonnewell responded that the Elementary School planning doesn't align well when there is a need to cover periods with different teachers. The schedules can be off by minutes. This works well in the Middle School and High School. Teacher Aides are never reassigned if they are IEP Aides but we do pull other Teacher Aides.

Mrs. Weller asked if this is tracked, when an Aide is pulled.

Mrs. Harling asked if teachers have the option not have their Aide pulled.

Mr. Bonnewell responded that they do but we still have to accommodate six to eight duties for each Aide.

Mrs. Harling asked if it is typical not to have a Teacher Aide all day.

Mrs. Weller asked if the Board could see numbers. How many times are we pulling Aides and what is the impact?

Mr. Bonnewell responded that it is not the desire to pull Aides. Every district in the region is facing sub issues. Mr. Keller acknowledges there is a shortage of substitutes. We would love not sorting out who to pull to cover a class. The reality is there are not enough subs. Mr. Bonnewell further explained that one sub applicant had come in this afternoon and was brought to the Board as an add-on to Personnel. We are not skimping; the reality is the unemployment rate, with too many schools and businesses looking to hire. We are running ads; there is an ad out now looking for additional substitutes - an ad that cost thousands of dollars to run. There are not enough people applying and the substitutes that are approved are working in several districts.

Mrs. Weller asked if a background search is done and paid for by the person applying.

Mr. Bonnewell responded that each applicant is fingerprinted once at their own cost. All districts can use the same fingerprint clearance. There is also a shortage in Teacher Aide subs and cleaner subs. This is not the desired state of the district and if the Board wants to see numbers, we can share them.

Mrs. Brown commented that personally, the Board just needs to know all is being done.

Mrs. Nesbitt indicated that Mrs. Weller is interested in seeing the numbers and asked Mrs. Weller again if she was.

Mrs. Harling responded that there is a benefit of seeing how frequently we are pulling Teacher Aides. Do we need to hire more Aides?

Mr. Bonnewell asked if the Board would like the short answer. He provided that if more Aides are hired, the average cost of an Aide is about \$50,000 including a benefit package. One Aide can fill one class per day. There is insurance, salary and incidental costs such as TRS benefits. If more Aides were hired, we would still need more sub Aides to cover when they are not available.

Mrs. Weller commented that Mr. Bonnewell could come up with a \$50,000 figure for various things but if a Teacher Aide is pulled out 80% of the time, isn't it worth spending the money?

Mrs. Brown indicated she didn't see a need to micro-manage.

Mr. Wadhams commented that it isn't bad information to share and it isn't micro-managing. Aides being pulled from regular teachers are a problem.

Mrs. Brown responded that she wasn't saying it isn't a problem.

Mrs. Weller commented that if it isn't a problem, not having Teacher Aides, then get rid of them.

Mrs. Riley commented that additionally, the absenteeism of teachers should be reviewed; that the Board should look at the whole thing. If there are not enough teachers, we should figure out where to pull and better serve the district if we don't get subs.

Mr. Wadhams commented to Mrs. Riley that he didn't understand why she was bent out of shape.

Mrs. Riley responded that she was not bent out of shape. She didn't want to be the Superintendent and to have the degree of trust needed not to ask for everything.

Mr. Wadhams commented that trust is earned, not given.

Mrs. Riley responded that she likes to trust first.

Mr. Wadhams asked Mrs. Riley why she was bent out of shape? The Board was told there are shortages in Medina and Lyndonville but we service students in Albion. Why aren't we addressing it? Are we to just throw up our hands?

Mrs. Riley responded by asking - what makes people not want to come to work? It affects our children. We need to look at everybody - teachers are just as important.

Mrs. Brown commented that there is a reason why Teacher Aides are pulled, that we need to look at the source of the problem, there is information needed. Why do we pull Teacher Aides? We need to decide if there are not enough or if there are attendance issues.

Mrs. Harling added that this would be valuable information; that there are not enough sub teachers.

Mrs. Brown commented that we hire subs all the time.

Mr. Bonnewell indicated that the absentee rate is not higher; our sub supply is low and we are dealing as best we can to cover as needed.

Mrs. Weller commented that she helps in classrooms where needed and has volunteered for over 20 years. How much is it because you hear it a lot? The data could support it.

Mrs. Harling commented that if absenteeism is excessive, address it. What is the percentage of time the Teacher Aides are covering?

BOARD APPROVED

H. 2021 FFA Trip Request - Italy

Mr. Bonnewell reviewed with the Board that Mrs. Paige Hungerford is a non-tenured teacher. Typically the district does not send a non-tenured teacher on a trip of this kind.

Mrs. Brown asked if a tenured teacher goes, would it change things.

Mr. Bonnewell reminded the Board of a prior Costa Rica that was taken when one chaperone became incapacitated. The other chaperone was able to take over. He has always required two or more chaperones on this type of trip.

Mrs. Riley indicated she was not aware of the lack of tenure issue. She inquired how the trip supports the educational curriculum. On a Spanish trip, it would support the culture. The assumption is there that with this being an FFA trip there is an element of farming or farm management as an educational component. She further indicated that the talking points could be scenery but would provide some hint.

Mrs. Harling asked Mr. Bonnewell if first approval and second approval could be made before requesting talking points.

Mr. Bonnewell indicated that these approvals could be given but there could be the potential of losing the deposit paid and hopes being dashed.

Mrs. Harling asked if the lock-in date was known.

Mr. Bonnewell responded that he hasn't seen anything regarding this yet.

Mrs. Nesbitt asked if this is paid by the club and the students.

Mr. Bonnewell responded that the cost is paid by the student and is not paid by the club.

Mrs. Harling asked about fundraising.

Mr. Bonnewell responded that fundraising is done by the students.

Mr. Sidari expressed that he would like more information to study.

Mrs. Harling indicated the need to know how this is aligned to curriculum and agreed in not sending just a non-tenured teacher.

BOARD REQUESTED more information be provided by Mrs. Paige Hungerford at the November Board of Education meeting regarding the April 2021 FFA Trip Request to Italy.

I. High School Recycling Club

Mrs. Harling asked if the Board approves the Constitution, will that give status as a club.

Mr. Bonnewell responded that it would establish them as a club. He noted that under the Amendments paragraph, the Constitution could be amended by a 2/3 vote. Mr. Bonnewell indicated that the Board should approve all amendments made to the Constitution since the Constitution itself requires Board approval. He also noted that the President has a duty to be present at all meetings; however, the Vice President can take over the meeting if the President is not available.

Mrs. Harling mentioned the Meeting Procedures paragraph and asked if verification should be made.

Mr. Bonnewell indicated that the Club could be given the opportunity to make changes to the Constitution.

Mrs. Harling asked if the Board could approve the Constitution with a request that the necessary changes be made.

Mr. Bonnewell responded that the Board could do as they wished but suggested an organizational meeting of the group be scheduled and that changes to the Constitution be made for approval by the Board.

BOARD APPROVED formation of the High School Recycling Club following an organizational meeting and needed changes being made to the Club Constitution.

J. Donation

BOARD ACCEPTED

K. Volunteers

A list of volunteers for the 2019-2020 school year was submitted for Board Members' review.

Mrs. Riley asked if the volunteers receive a letter after they are approved. She was asked this question because a community member had not received a letter but she noticed that this person is on the list of volunteers presented at this meeting.

Mr. Bonnewell explained the process in part.

Ms. Cindy Ishmael added that for each new volunteer application received, one successful reference call must be made. Once the reference is received, Mr. Bonnewell gives temporary approval for the person to begin volunteering in the school. The formal approval letter is not provided until after approval by the Board of Education.

Mr. Bonnewell explained further that while he grants temporary approval to volunteers, submission to the Board provides nine additional sets of eyes for review of applicants.

Mrs. Weller asked if the process is the same for retired teachers.

Mr. Bonnewell reiterated that approval is the same for everyone.

Mrs. Weller asked for clarification on volunteer forms and the need to have a separate form for each building.

Mr. Bonnewell responded that forms can be copied and provided to different buildings but the preference is a separate form for each building.

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Board Members reviewed the Building Reports submitted by each Principal.

B. Superintendent's Report

o Nellie Brown "Tools for Schools"

Mr. Bonnewell reviewed with the Board that Nellie Brown was on campus on September 23rd and September 30th. She met with the Health representatives group at the end of the day on September 23rd and met again with the ATA President and Vice-President as well as the Assistant Superintendent and Superintendent at the end of the day on September 30th. Her report is forthcoming.

A second day was required because of the size of the building. Of note, Nellie Brown mentioned that people here spend a lot of time out of their rooms. She found two rooms that slightly exceeded carbon dioxide levels but noted that the children in these rooms were very active. She also noted that many uni-vents (fresh air sources) had papers, etc. blocking them. These are outside air intakes that mix outside air with inside air. Mr. Bonnewell indicated that some people cover the vents because they feel they blow cold air all the time. Mr. Bonnewell noted the air is the room temp, but like a breeze, moving air feels colder. Mr. Bonnewell sent a memo to staff to keep these vents clear all year.

Nellie Brown said that the building is well cared for. There were no signs of moisture issues, even in the crawl spaces. The exhausts are working well except for those in locker rooms. Parts have been ordered to fix them.

Nellie Brown was asked what happens next and she responded that it is up to the district. Once her report is received, it will be shared with Jim Bowers of the State Health Department.

o Glow With Your Hands

Mr. Bonnewell shared with the Board that he and Sue Starkweather Miller had attended the Glow With Your Hands program. This is a regional program provided students with information and demos on careers in Agriculture, Energy, Skilled Trades and advanced Manufacturing. He shared that the district was sent an invitation by e-mail but it had been sent after the deadline had passed. He had conversation with leaders of the event asking what they were planning to do on that day. He was told to send students, whoever he thought would benefit. He asked about other schools and who they were sending. He asked questions regarding meals, bathrooms and if the program would be all day. Given concerns about details of the day and lack of response to his questions, Mr. Bonnewell decided not to send students in this first year. The next contact he received was telling him that he could attend to see the event.

It is clear from the event that there is a role for ACS. There are opportunities for students to view college and "non-college" career areas before a career path is chosen. Grade eight students would get an awareness of a career path before High School plans are in place.

Mrs. Harling added that it was a great hands-on opportunity for things that students might not be aware were options. The trades are suffering as the college path is preferred. She saw this as an awesome opportunity.

Mrs. Brown asked if there was direction; did students have a leader with them?

Mrs. Harling indicated the students were divided by district.

Mr. Bonnewell responded that some were collecting stickers. Some were engaged in a scavenger type activity where they would walk up and ask an instructor to sign a paper for them. Some of the instructors asked if the students had heard their presentation first while others just signed the paper. Some kids asked solid questions; this area needs to be worked on so students benefit better.

Mr. Wadhams indicated Kelly Kiebala had spoken with him. He saw the program as a very good one to learn about trades.

Mrs. Weller asked Mr. Wadhams how it compared to the student walk-through at BOCES.

Mr. Wadhams indicated he could not comment as he had not attended a student walk-through at BOCES. Some kids were just being kids but it was a good opportunity for students to see hands-on jobs.

Mr. Bonnewell added that we have forty-six am BOCES students, which represents almost one-third of the juniors, in vocational trade programs.

- o District Attorney Meeting

Mr. Bonnewell shared with the Board that he had attended the District Attorney meeting held at the County Legislature that the Board had also been invited to attend. The District Attorney reviewed changes to the New York State laws.

The Raise the Age law changes take place in October 2019 and provides that 16 and 17 year old persons shall be treated as younger children in most criminal incidents.

The Red Flag Law provides educational professionals and law enforcement the ability to have weapons removed from a person who may be a danger to themselves or others if they believe they have access to them. (If they reach a threshold level of potential danger and Judge approves, all weapons can be removed.) The process is filed with the Supreme Court. Since Orleans County does not have a presiding Supreme Court Justice, Erie County would be contacted.

Bail Reform Changes will take place in January 2020. Mr. Bonnewell found this to be most concerning. The Judge must now include the opportunity to release on own recognizance for nearly every crime. Appearance tickets will be issued and not arraignments. The legal system will be obliged to remind someone of an appearance ticket by the ticketed person's chosen method of reminder.

- o Professional Development Day - October 11th
Mr. Bonnewell shared with the Board that Eric Jensen will be in the District on Friday, October 11th for a Professional Development Day. There will be no students in school on that day. Mr. Jensen will give a keynote session and breakout sessions will be held at different building levels.
- o Columbus Day
Mr. Bonnewell shared with the Board schools and offices will be closed on Monday, October 14th in observance of Columbus Day.
- o Mobile Dental Unit
Mr. Bonnewell shared with the Board that the Mobile Dental Unit is back in operation. Vision screenings are also being offered this year.
- o English to Speakers of Other Languages Teacher
Mr. Bonnewell shared with the Board that an ad is running for an English to Speakers of Other Languages teacher as new enrollments this fall provided a need for this. It is anticipated that a potential candidate may be brought to the November Board meeting for consideration and approval.
- o Enrollment Report
Mr. Bonnewell shared with the Board that enrollment is no longer declining. The BEDS 2019 data shows the in-district PK-12 student count at 1865. The BEDS 2018 data showed the in-district PK-12 student count at 1863.
- o Building Tour Dates
Mr. Bonnewell reminded the Board that at the last meeting, there was discussion regarding Building Tour Dates. He asked if the Board was prepared to schedule or if they wished to wait.

Mrs. Harling indicated that regarding the Building Needs Assessment, she had reached out to Nicole and PLC Associates who cross contract with BOCES. She received a lot of information. She would like to schedule a time to share the information she has obtained and is looking to October 21st or October 29th (pending any possible school conflicts in dates) and may reach out for other dates. Mrs. Harling indicated she planned to try for a third presenter.

Mrs. Harling also shared with the Board that she had spoken with Mr. Bonnewell regarding his report and the slides he shares at the meetings. Mrs. Harling had requested the possibility of receiving a hard copy of the slides in advance of the meeting or after for

the Board to review. The Board consented. Mr. Bonnewell had agreed to provide this information.

Mrs. Harling also inquired as to also receiving a monthly Athletic Director's Report. It seems that sports are a topic that affects the Board and receiving a report from the Athletic Director would provide awareness ahead of time. Mrs. Harling asked the Board their thoughts and if they would be interested in receiving this. The Board agreed that it would be a good idea.

Mrs. Brown commented on the Open Houses and the success of the food trucks. She asked about the possibility of a food truck at future Homecoming Week festivities, Super Soccer Saturday and football games. It may bring new life to Homecoming as food trucks become more and more of a thing.

Mrs. Harling asked if the food truck might be available for staff development days.

Mr. Bonnewell responded that students tried to have a food truck available for the Professional Development day on Friday but there were no takers. The food trucks generally go to events attended by more than those like ours that attract smaller numbers. He indicated we would as students to try again in June. Mr. Bonnewell reminded the Board that Homecoming is a very busy week. All food trucks that the district has been involved with want students involved. The number of students needed to assist with a food truck at Homecoming would take away from the number that may be inside decorating, playing sports and participating in other events.

Mrs. Harling asked about the result of the food truck fundraiser.

Mr. Bonnewell said that students did well.

Mrs. Weller pointed out that there was a long wait for food.

Mr. Bonnewell responded that on the first night there was a long wait but on the second night, it was not as long as students learned truck practices.

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	November 4, 2019	Regular Board of Education Meeting	7:00 pm
Monday	December 2, 2019	Regular Board of Education Meeting	7:00 pm
Monday	January 6, 2020	Regular Board of Education Meeting	7:00 pm

BOARD APPROVED

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

BOARD APPROVED

7. NEW BUSINESS

A. Personnel

1. 2019-2020 Lifeguard Recommendation:

Senior Lifeguard @ \$17.50 per hour:
Pappalardo, Evan

2. 2019-2020 Extra-Curricular Appointments:

a. Jonathan Trembley
Position: Marching Band Ass't 2

b. Lee Preston
Position: Marching Band Ass't 3

3. 2019-2020 Middle School Structured Homework Support Program Appointments through the Title I Grant, to provide supervision after school for structured homework support at a rate of \$25 per hour, no planning required:

- a. Lisa Castricone
- b. Barbara Wesolowski
- c. Lee Sheehan
- d. Dawn Squicciarini
- e. Jennifer Rowe
- f. Theresa Christopher
- g. Hillary Fiegl
- h. Bonnie Baldwin
- i. Cathy Galbreth
- j. Cathy Schmitt
- k. Kristie Campbell
- l. Bruce Pritchett
- m. Chris Keller
- n. Kate Kraus
- o. Jennie Bennett

4. Fifth Block Appointment:

a. Roxanne Bieler
Position: Fifth Block English Instructor
Dates: 20 Sessions 10/22/19 - 01/16/20
Time: 2:40 pm - 4:30 pm
Salary: \$30 per hour plus ½ hour planning for each session

5. Middle School 6th Grade Intramurals Appointment:

- a. Sara Koppenhaver

6. Substitutes:

Certified Substitute Teachers

- Michele Borello
- Kristin Buchholz
- Keith Piccirilli

Non-Certified Substitute Teachers

- Christine Bloom
- Matthew Pettit
- Jamie Traxler

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

- None

BOARD APPROVED

D. Draft Auxiliary Staff Agreement

BOARD APPROVED

E. Draft Athletic Trainer Contract

BOARD APPROVED

12. ADJOURNMENT

BOARD APPROVED