

**ALBION CENTRAL SCHOOL DISTRICT
ALBION, NEW YORK 14411
FEBRUARY 03, 2020 SUMMARY
OF THE REGULAR BOARD OF EDUCATION MEETING**

MEETING CALL TO ORDER

Board President, Mrs. Kathy Harling, called the meeting to order at 7:00 pm.

PLEDGE TO THE FLAG

MOMENT OF SILENCE

Mrs. Kathy Harling asked those present to observe a moment of silence in memory of a staff member who had recently passed away.

Mr. David Sidari shared that Mrs. Joan Hudson, former kindergarten teacher, passed away on January 26, 2020.

A native of the area, Joan Hudson graduated from Albion High School in 1945, as the youngest member of her class. She graduated from Brockport State and briefly taught at Nunda and Roy-Hart schools before returning to her alma mater as a substitute teacher for several years before she was hired as a kindergarten teacher in 1961 - a position she held for 23 years.

In her retirement letter, Mrs. Hudson noted that she was reaching, "that age" and added that she had started working in the Albion Primary School the year that it opened. She went on to add that, teaching the children of former students emphasized to her that her years had been happy and fruitful but it was time to "try some new adventures."

Superintendent Doug Houck noted that he hoped that she would change her mind, but that he had become accustomed to her retirement idea.

Mr. Sidari also shared that Mrs. Hudson was his kindergarten teacher in 1967 and that she was a kind and caring teacher, much like the teachers currently at Albion Central.

RECOGNITION

MIDDLE SCHOOL STUDENT AWARDS

Nathan Stefanini - Leadership Award
Hailey Warren - Character Award

1. APPROVAL OF AGENDA

BOARD APPROVED

PUBLIC FORUM

Mrs. Jasmine Mosele requested the Board consider approving the distribution of flyers to students to assist in increasing participation in the summer sports program. Mrs. Mosele indicated enrollment is diminishing in these programs.

Mrs. Harling indicated the Board would need additional information before a decision is made. If a response is required, the Board will respond. She said that the Board would take the request under advisement.

2. APPROVAL OF BUSINESS ITEMS

- A. Minutes of January 6, 2020 Regular Board Meeting
Minutes of January 27, 2020 Special Board Meeting
- B. Treasurer's Report December 2019
- C. Extra-Classroom Activity Fund Report December 2019
- D. CSE & CPSE Recommendations
- E. Committee on Special Education Referral Information
- F. Fundraiser Requests
- G. Building Use Requests

Mr. Wadhams requested a correction to the January 6th Regular Board Meeting Minutes at the bottom of page 27 to reflect the words "if you put" in place of "you can't" in the paragraph, "Mr. Wadhams said you can't put a 7th grader..." He stressed he feels strongly about this; that 7th graders should have an opportunity.

BOARD APPROVED

3. CORRESPONDENCE - None

4. PRESENTATIONS - None

5. COMMITTEE REPORTS

- A. Finance and Audit Committee Report

Mr. Derek Vallese, School Business Official, reported that the Finance and Audit Committee had met. Mr. Vallese indicated that the Committee reviewed Claims Audit Reports; took a preliminary look at the budget and noted the Governor's catch-up building aid of \$1.2 million. The Committee will explore one-time purchases, with the one-time catch-up when building the budget going forward.

B. Maintenance, Operations and Safety Committee Report

Mrs. Brown reported that the Maintenance Committee had met last week. She noted that the Committee reviewed the Report submitted by Nellie Brown; and that she would defer discussion until the Superintendent's Report. The Committee also reviewed the Armoured One Report. Armoured One met with the Board and conducted a security assessment and their findings were submitted in a detailed report that Superintendent Bonnewell will summarize in Executive Session.

Mrs. Brown also reported that the Committee reviewed the possible direction for the 2020 Capital Project which included discussion regarding security and safety of the buildings and a broader view of improvements for the District overall. The Committee is waiting for the Archi-Technology Report, anticipated by the end of this school year, which includes how the Smart Bond funds will be used.

The Committee discussed the 2020-2021 Budget including routine operations; and the Building Condition Survey the District will begin which takes place every five years. The BOCES Safety Personnel representative is on campus Mondays, going through the buildings, making observations and recommendations.

The Committee reviewed an update on the Boiler House leak and indicated the problem has been identified. The anticipated repair which was initially planned to be made over February Break will be addressed once weather and the calendar allows. Mrs. Brown continued that the problem has to do with plexiglass tubes that pump water. Mr. Vallese explained the weather needs to be better before the repair can be made as the heat must be off for a period of time. He indicated that in the meantime, water is being added as needed and there is no adverse effect.

The Committee reviewed the pool inspection and shared that the railings and starting blocks have been tightened up and a new sign has been made to notify anyone using the pool that the starting blocks are just for the swim team.

Mrs. Brown also shared that AHERA is underway and is an asbestos inspection that is completed every three years. Samples are taken and more in-depth than just a visual inspection. District personnel routinely do a visual inspection and address any issues as soon as possible.

C. NOSBA Breakfast

Mr. Wadhams and Mr. Sidari attended the Niagara Orleans School Boards Legislative Breakfast held on Saturday, January 25, 2020. Mr. Wadhams reviewed with the Board that some Legislators were

addressed and individual superintendents spoke to different area issues such as Foundation Aid and Occupational Education. It was reviewed that they are hearing educational issues coming out and that downstate drives education in all areas.

Mr. Sidari indicated that he and Mr. Wadhams are going to Albany next week. Assemblyman Stephen Hawley and Mr. Ortt were not in attendance at the breakfast. Mr. Sidari noted that one district submitted their Smart Bond and waited so long for it to be approved, that there was a cost increase on their project. He shared that the Governor is proposing to change the school aid formula which is confusing and will end up on the backs of local communities.

Mrs. Nesbitt asked which Legislators were at the breakfast.

Mr. Wadhams responded Norris from Lockport; the two guys that represent us were not there.

Mr. Sidari added that there was an event in Genesee County on the day of the breakfast. Assemblyman Hawley attended that and Mr. Ortt was present at another event.

6. OLD BUSINESS

A. Nellie Brown - Tools for Schools Survey Report

Mr. Bonnewell shared that Ms. Nellie Brown's Report on her air investigation of the District had been received. The exit report was shared with the ATA and District Leadership. Mr. Bonnewell shared the following information identified in Ms. Nellie Brown's Report and the corrective measures taken together with positives noted from the Report.

Items Identified in Nellie Brown's Report

Concerns

1. Univents opening to courtyards A & B had mowed grass impacted onto the screens.
 - a. Assigned inspection of univents openings to the courtyards to the grounds crew to be performed before exiting courtyard.
2. Band Room "office" has no HVAC.
 - a. The office was originally designed to be a storage room. We asked the teacher to pull her desk out into the band room.
3. G7 has AC but no ventilation.
 - a. Office is currently vacant. We will explore ventilation options before assigning that office to someone.
4. Accu-temp oven should be moved under range hood.
 - a. Added exhaust extension so that it is completely under range hood.

5. J11 restroom exhaust draws poorly – lint on vent.
 - a. Adjusted damper and cleaned diffuser; fan operational now.
6. Boys and Girls Locker room exhausts have little to no flow.
 - a. Controller in old fire damper was damaged, preventing it from properly opening. Replaced damper control and tested. Results show proper air flow.
7. J1 and J2 restrooms had slow flow.
 - a. Broken belt on exhaust fan. We replaced the belt; fan is operational now.
8. Carpet is up to sinks in classrooms.
 - a. The concern here is moisture on the carpets. When we use our specially designed floor dryers, the carpet dries in 1-2 hours as noted on page 12 of Ms. Brown’s report. Additionally, changing this flooring to a tile floor would create a potential slip hazard. Personnel have been exploring the idea of placing removable door mats in front of the sinks to be cleaned regularly.
9. Removable, cleanable mats could be located at exterior doors.
 - a. We use removable, cleanable mats for the winter months. They were not out when she came to do her testing in September. Outside of months where rock salt can be tracked in, cleaners clean the hall with the floor scrubber.
10. Water stains noted on ceilings but they were non-active per infrared moisture meter.
 - a. The crew re-examined areas where there were stains on the ceiling tiles to confirm that the leak was identified and resolved.
11. Plants – take care to ensure that watering does not wet carpet or debris enters univents.
 - a. Speak with the building principal.
12. C10 fan is reported as not working now.
 - a. Originally used as a smoking room.
13. Mcquay unit has wasp nests.
 - a. The crew removed wasp nests.
14. Kiln hood draws okay at 6” height. There is a little kick out at 12” height.
 - a. Remind art teachers that the hood needs to be down when the kiln is in use.

Positives

1. Carbon Dioxide measures indicate sufficient ventilation for typical occupancy.
2. Temperature and humidity meet ASHRAE recommendations.
3. Recommendation is for HEPA vacuum cleaners. ACS cleaners are already.
4. Per recommendation, the Superintendent directed staff to discontinue products and dispensers of perfumes and fragrances.
5. Per recommendation, the Superintendent directed staff not to use cleaning products other than those purchased through the district.
6. No significant outside sources of air contaminants were identified.
7. No significant building fabric sources of air contaminants were identified.
8. Indoor environment training programs were provided to staff on 4/12/2019 and 6/10/2019.
9. A presentation on breast cancer and teachers was provided on 1/31/2019.
10. Air handling units bird screens were in place and unobstructed.
11. The recommendation is to use MERV7 rated filters in HVAC system. The district already exceeds this standard, using MERV8 products.
12. Classroom temperatures met the recommendation of ASHRAE Standard 55.

13. Univent air intakes were observed as unblocked.
14. An integrated pest management program is in place. No herbicides are used on the grounds.
15. Observations for air intake minimum separation distances (ASHRAE 62.1-2019) and these distances, combined with good draft on the roof, indicate that exhaust air re-entrainment is unlikely to be a problem.

Mr. Bonnewell indicated that the Report was shared with the Board, the District unit representatives group and was sent to Mr. Jim Bowers at the New York State Health Department for his review. He anticipates that once Mr. Bowers has reviewed the Report, he will return to speak with the group.

Mrs. Harling noted the carbon dioxide level in a couple of the rooms and asked for an explanation.

Mr. Bonnewell responded that this was caused by the level of activity in those rooms and that Nellie Brown noted no concerns.

Mrs. Harling asked if staff here had been trained to test this.

Mr. Bonnewell responded Ms. Brown held two trainings with staff.

Mrs. Harling asked for clarification of the plan for testing; whether it would be done monthly or quarterly.

Mr. Bonnewell responded a plan is in place.

Mrs. Nesbitt asked for the plan in communicating the information to the ATA.

Mr. Bonnewell responded that unit health representatives received the report; the ATA received the information directly; Jim Bowers will share his identifiers and then we will share further.

Mrs. Brown commented that the Report is very good news; that the buildings are in good shape; and that there was no "smoking gun" found (Nellie Brown's words) regarding breast cancer. This is an important message that should be conveyed to the community and to the students that the study supports safety in the district; a letter should go back to the ATA and the community that the Report is still being reviewed by Jim Bowers and the Board of Education and the ATA will receive direction on where we go from here once Mr. Bowers' recommendation is received.

Mrs. Nesbitt emphasized the importance of communicating and meeting again with the ATA going forward.

Mrs. Weller added that it's great that the staff is correcting any concerns; that they are on top of getting parts and fixing things.

Mrs. Brown added there is constant maintenance of the buildings; there are state regulations on cleaning products; that BOCES Safety personnel is available to assist; she hopes all will be satisfied.

Mrs. Weller indicated it doesn't give answers but shows a positive; that we took steps to have an independent review; we needed it.

B. Policy 7420 - Sports and the Athletic Program
Revision

Mr. Bonnewell reviewed with that based on prior discussion at the January Board Meeting, he believed the revised Policy 7420 - Sports and the Athletic Program is a simple, clean change and can be approved by the Board with a single read and vote because it is a revision of an existing Policy.

Miss Leto indicated that an updated Policy was requested and received from Erie 1 BOCES.

Mr. Wadhams referred to Page 2 (h) of the Policy and asked if the District has a Civil Rights Compliance Officer and questioned the Booster Club paragraph.

Mr. Bonnewell responded that Miss Leto is the Title IX Officer and that this appointment is made at the annual July Reorganization meeting.

Mr. Wadhams questioned why the Booster Clubs paragraph has been thrown into the Policy. He also referred to the APP paragraph and indicated the Policy as it reads "The APP is a method for evaluating eighth grade students..." This is not correct; the APP is a method to evaluate seventh and eighth graders. The state website also notes it is in place for evaluating ninth, tenth, eleventh and twelfth graders in the event they are lacking in maturity and need to step down.

Mr. Bonnewell responded that the Athletic Director alluded to this; that this is in the Board of Education Policy Book and it should address our District.

Mr. Wadhams replied that this should read APP is used to evaluate eighth grade students in Albion. In the previous policy under Selective Classification, it addressed seventh and eighth grade; how many other policies does it say one thing when the underlying is different; the Board is being asked to vote; he would hope to table this and discuss it further; and to address the issue of the Booster Clubs.

Miss Leto added that Policy is based on the recommendations of Erie 1 BOCES. When we request Policy updates, we ask for the most current update and Erie 1 provides this to us, we can take out or put in what we want; they send us the best case.

Mr. Wadhams noted that the Softball Club and Baseball Club are independent; the Track Club includes both boys and girls.

Mrs. Sacco added that if you have Booster Clubs, they should be open to all kids.

Mr. Wadhams noted recently that Football asked for a charter bus but were told no, it's not fair, because you raised more money; are we sticking our nose in because of this and that?

Mrs. Weller asked about removing the paragraph about the Booster Clubs.

Mrs. Brown noted that there are two different things; Booster Clubs and changing the APP process. At last month's Board Meeting, the Board agreed to revise the APP Policy; the majority voted on not including seventh graders and did not talk about anything else on this Policy. She indicated the focus should be on APP.

Miss Leto added that she told the Board last month we would go to Erie 1 BOCES for an updated Policy.

Mrs. Brown said she agrees with the APP Policy as written.

Mr. Wadhams said that the Policy was given to the Board to review this past Friday; they are being asked to vote today and he indicated he was not in favor of doing it after discussion.

Mrs. Weller asked about having the Policy put on next month's Agenda.

Mrs. Harling noted the APP portion only; if someone didn't review all of it, they should not vote; APP is a method of evaluating seventh and eighth grade students; however, Albion has chosen to evaluate eighth grade students only. As the Policy currently reads, it is not specific to us.

Mrs. Weller indicated that if you add in Albion, and if someone comes in and reviews it, there's no question, it's ACS Policy regardless.

Mrs. Harling asked if the Board tables the Policy, is there anything that is needed in the interim.

Mr. Bonnewell noted this would affect Skills Day that is scheduled at the end of February and the start of the spring sports season. The APP rules of the state require the District to have a Policy in place.

Mrs. Weller asked if in theory, we could add Albion to the APP paragraph and remove the Boosters paragraph.

Mr. Bonnewell indicated this does not remove the Title IX obligation.

Mr. Wadhams asked if we have been in violation in the last ten years.

Mr. Bonnewell responded that the actions of the District must be equivalent; if we accept funds from the Booster Clubs to build a women's stadium, and we make the boys play in the Middle School gym, we are violating Title IX.

Mr. Wadhams asked for a realistic example.

Mr. Bonnewell replied Girls' Basketball; we did not use Booster Club funds to treat them in a way not equivalent to Boys. Booster groups are not governed by Title IX, we are.

Mrs. Harling added there is an issue with respect to school and what we're doing.

Mr. Bonnewell said that a group of attorneys at BOCES writes the Policies.

Mrs. Harling asked if we could change the Policy to read Title IX obligations.

Mr. Wadhams added that after working thirty years, Title IX was put in place so young ladies were given more opportunities. He couldn't believe this would be an issue.

Mr. Bonnewell responded that the Federal Government audits the practices and policies and they look for documents and take spending, compare it and they do not go by the word of people saying, "we wouldn't do that."

Miss Leto added that the District recently completed a desk audit; if policies are not up to date, a Liaison is appointed to review them to make certain the policies reflect what was required to receive grant benefits; we have to follow the requirements.

Mrs. Harling added the Policy should be specific to Albion and take out the Booster Clubs.

Mrs. Sacco replied that if you read the Policy in its entirety, right before the Title IX Requirements..

Mr. Wadhams added in that he had read it; he read it several times.

Mrs. Sacco finished by adding the Policy is talking about Title IX and opportunities across, regardless of the source; she is okay with keeping the language in.

Mrs. Brown agreed to the changes.

Mrs. Weller indicated a need for further clarification.

Mrs. Harling noted it is a confusing paragraph.

Mrs. Weller said that it could have been different; as it reads, it looks like an attack on the Boosters.

BOARD APPROVED, the revised Policy 7420 Sports and the Athletic Program, with the removal of the paragraph regarding Booster Clubs pending further review; and revising the first sentence of the Athletic Placement Process for Interscholar Athletic Programs (APP) paragraph to read "The APP is a method for evaluating eighth grade students at Albion Central School..." Mrs. Sacco and Mrs. Brown opposed.

C. 2020 Fall Athletic Bid - Amendment

Mr. Vallese reviewed with the Board that three vendors who won items on the 2020 Fall Athletic Bid approved at the January 6th Board Meeting, used substitute items without noting they were not the specific items requested until after the bids were awarded and Purchase Orders were sent out. Mr. Vallese requested that the Board consider 1) accepting the amendment to the original Bid as provided; 2) on all future bids, a column will be added to the bid form for vendors to indicate if a substitute was offered. If the lowest bidder has checked that column, we will call to confirm whether or not it meets bid specifications; otherwise, these bids will be rejected.

Mrs. Sacco asked if these specific bidders can be removed from our bidder lists.

Mr. Bonnewell responded that would limit bidders.

Mrs. Weller asked for the cost difference in the amendment.

Mr. Vallese said there was an \$8.00 increase for one item, but overall, not much.

BOARD APPROVED

D. FFA Trip Request - High School

Mr. Bonnewell reviewed with the Board that they had previously given approval for the High School FFA students to attend the State Convention in Syracuse. Mrs. Hungerford, FFA Advisor, is now looking to add Middle School FFA students to the trip. Initially, the trip was approved for High School only.

Mrs. Sacco asked if there was a reason for this; if there weren't a lot of High School students going.

Mr. Bonnewell replied that the FFA Advisor is now doing both Middle School and High School.

Mrs. Sacco noted that both go to Camp Oswegatchee; it is great to get the Middle School involved earlier.

Mrs. Weller noted they would exceed the fourteen plus two chaperones noted on the trip request.

Mr. Bonnewell indicated they would need a bus as the suburbans are already full with the number listed. We won't add more than forty Middle School students to accommodate the number we are able to take on the bus.

Mrs. Brown asked if there would be an opportunity for the Middle School students to compete.

Mr. Bonnewell responded there would be some, but not in all events.

Mrs. Sacco asked if we would be limiting the number of students attending.

Mr. Bonnewell responded that if the students qualify and we can accommodate them, they would be able to go.

Mr. Pritchard added in that if the Advisor has students able and prepared for events, she will bring them along.

BOARD APPROVED, allowing Middle School FFA students to also attend the May 13-16, 2020 FFA State Convention in Syracuse, New York.

E. 2020 Field Experience Placements

Board Members reviewed a list of additional Field Experience Teachers and Observers.

F. Attorney Response Regarding Meeting Minutes

Mr. Bonnewell reviewed with the Board that he had reached out to Jennifer Schwartzott, Esq. following the last meeting and the question raised about the length of Board Minutes; our Policy regarding Board Minutes and the possibility of videotaping meetings. The information provided by Attorney Schwartzott was included in the packet.

Mrs. Nesbitt commented that she is a professional communicator; she understands the information is to protect the District and the Board; but in the spirit of transparency, she supports recording the meetings. We could control the message; be cooperative; it's hard to get all parents at a meeting; there are a hundred other schools that do it.

Mrs. Weller believed it would be awesome if the meetings were taped and available; some people aren't comfortable attending meetings or cannot make it; some people who get the Minutes love the detail and the way they are; it's almost like they were there and enjoy that it's out there.

Mrs. Brown responded that as the Board member who questioned the length of the Minutes, she wanted to note that the Board is elected by community members to represent the District. With regard to the recommendation by the attorney, she has always been about protecting the district from a legal view; she appreciates transparency. She doesn't understand why the Board can't have a healthy discussion; after the discussion, she agrees with a brief "this came up" versus "he said/she said." The Minutes do not look right; they should not include names and verbatim conversation.

Mr. Wadhams added that with regard to video and live streaming, he thought about contacting various districts to find out what prompted them to do it; what was their motivation - but he decided against calling. He indicated no-one had asked him to do this but he was willing if the Board wanted him to. If the meetings were videotaped, the Minutes could be condensed down. He could pursue this, find out the cost involved and advise the Board. There is something to be said about videotaping.

Mrs. Brown indicated that the Board's responsibility is to look at Policy; currently, we are not following Policy on Minutes; there is a need to go back and update the Policy.

Mrs. Harling added there are two issues; videotaping the meetings and condensing Minutes; and revising Policy. She asked if anyone would like to make a motion to take a vote.

Mr. Bonnewell added that there are many things to consider before a motion and a vote. Who will manage the taping; the need to pay someone; how long will the tapes be preserved; there is a need to plan for personnel and time to look at that. There is often the problem of grandstanders, people who spend Board time talking about other issues when the podium is facing the camera offering the opportunity for them to discuss the topic of the night. There are procedures and practices for this drastic of a step; could find yourself facing issues.

Mrs. Brown reiterated we need a current Policy about Minutes.

Mrs. Harling indicated any meeting is open to the public and could be videotaped.

Mrs. Brown added she is referencing the actual recording of the Minutes.

Mrs. Nesbitt said these are separate; Minutes detail public issues and characterize the importance of them to the Board. She

recommended the Board Process and Protocol Committee seek out information from other districts, the pros and the cons of videotaping and come back with a basic one-page proposal. It was noted that Mr. Sidari, Mrs. Sacco and Mrs. Boose sit on the Board Process and Protocol Committee.

Mr. Bonnewell asked if the Board Process and Protocol Committee would be reviewing this or would an Ad Hoc Committee be formed.

Mrs. Nesbitt responded that one additional person on the Committee would give four members.

After discussion between Mrs. Nesbitt and Mrs. Weller, it was decided that Mrs. Nesbitt would be more persuasive at being the added representative. Mrs. Weller offered her assistance in researching.

Mrs. Sacco added that with videotaping, you have to be careful especially with the age of children; rules for taping might be different.

Mr. Bonnewell added that parents can withdraw allowing their child's image on the website.

Mrs. Nesbitt indicated the video would be of Board members, not the public.

Mr. Boose asked if we videotape the meetings, how do we store the tapes; how will the public access them to look at them?

Mrs. Harling responded this would be part of the discussion going forward.

Mrs. Sacco added there is a lot of research to do; there are a tons of ways to do this; there's a process and it would not be solved at the meeting tonight.

Mrs. Harling indicated the Board now had a game plan, would research, come back and discuss again.

G. Executive Session Information - Mrs. Harling

Mrs. Harling provided the Board with information regarding the rules for Executive Session including an article from the New York State School Boards Association. The article noted the wording of motions need to be slightly more specific with regard to things such as employment issues; not mentioning names specifically, discipline or hiring.

Mr. Bonnewell added that he could not quote the law but that the type of matters discussed has to be identified. When discussion was held concerning the Armoured One Report, the Board entered into Executive Session regarding matters that could imperil public safety; this identified particular information.

Mrs. Harling added it was one reason for the potential litigation and asked how far does it have to be for "potential litigation."

Mr. Bonnewell responded there is no specific clear measure.

Mrs. Harling asked the Board that if we get off topic, we are trying to follow policy, so please remind her.

Mrs. Weller thanked Mrs. Harling for putting the information together.

7. NEW BUSINESS

A. Personnel

1. Resignation:

- a. Theresa Johnston
 - Position: High School Cleaner
 - Effective: 08/01/20

2. Substitutes:

Certified Substitute Teachers

- None

Non-Certified Substitute Teachers

- None

Non-Instructional: Clerical, Teacher Aide, Monitor
and Cleaner Substitutes

- William J. Nice
- Jeffrey E. Schnettler

BOARD APPROVED

B. Single Audit Report

C. Extra-classroom Activities Fund Report

D. Corrective Action Matrix - Basic Financial Statements,
Single Audit Report and Extra-classroom Activity funds
Audit

Mr. Vallese reviewed the Single Audit Report, Extra-classroom Activities Fund Report and the Corrective Action Matrix with the Board.

The Single Audit Report covers Special Education, Title I Grants and the cafeteria clusters but for the purpose of this audit, they examined the Special Education cluster. He also indicated Miss Leto had recently completed a Title I Desk Audit.

The Extra-classroom Activities Fund Report reviewed club activity. The Corrective Action Matrix noted a recommendation for reviewing the status of inactive clubs as listed. Mr. Vallese indicated at the upcoming annual meeting, he and Amy Castricone would review the activity of these clubs with the advisors and if there was no further financial activity, the club accounts would be closed according to Board Policy.

BOARD ACCEPTED, the Independent Auditors' Report regarding the Single Audit Report for the year ended June 30, 2019; the Independent Auditors' Report regarding the Extra-classroom Activities Fund for the year ended June 30, 2019, and the Corrective Action Matrix regarding the audit of Basic Financial Statements, the Single Audit Report and Extra-Classroom Activities Fund Audit for the year ended June 30, 2019, as prepared by Mengel Metzger Barr & Co. LLP. Mr. Boose opposed.

E. FFA Trip Request - Albany, New York

Mr. Bonnewell reviewed with the Board that typically FFA trips are approved earlier but this trip is a late additional FFA trip to Albany for Ag support that is needed. It has become a routine situation and not just a one-time thing as it was when it started. Students can participate in this day; all out of class time needs to be balanced and Mr. Bonnewell reminded the Board that one day's absence in the High School is equivalent to two days with the block schedule.

Mrs. Weller indicated she had a question; she asked Mr. Krenning why he was going on the trip.

Mr. Krenning responded that Albany can be a scary place.

Mr. Bonnewell added that the overnight trip practice is to have more than one chaperone in the event the chaperone is incapacitated.

Mrs. Brown asked if there would be any experience with actual lobbying.

Mr. Krenning answered yes.

Mrs. Weller indicated she has no opposition to Mr. Krenning going; she just wondered if it was because it was the first time for the new Advisor.

Mrs. Brown added that this offers a lot of opportunity to young adults to make decisions whether time away or not.

BOARD APPROVED

F. Sunday Trip Request - Albion Varsity Football

Mrs. Weller asked about whether meals would be offered to students and how long they would be gone.

Mr. Krenning answered that it is a three hour trip.

BOARD APPROVED

G. Donations:

- Miscellaneous Clothing - Ronald L. Sodoma
Elementary School Nurses' Office
- Two Holiday Outfits - Carl I. Bergerson Middle
School Drama Department

Mrs. Nesbitt asked about whether or not used clothing donations are accepted; are only new items required.

Mrs. Brown indicated typically, clothing donations are not used; jackets might be.

Mrs. Nesbitt asked about items like pants.

Mr. Bonnewell indicated there is not a large scale for used items; we get a good amount of new items so there is no real need yet for used ones. He offered information on H & M stores who take donations of used clothing for anyone interested.

BOARD ACCEPTED

H. Volunteers

Board Members reviewed a list of volunteers.

I. Disposal of Canoes and Trailers

Mr. Vallese reviewed with the Board that at the request of a teacher who spearheaded a project, and with the permission obtained from the PEP Granting Authority to use the canoes and trailer previously purchased with grant dollars as trade-in toward the purchase of new kayaks. The canoes have not been used for several years and would require repairs to be used for instructional purposes again. Oak Orchard Canoe & Kayak has offered to pay \$200 each for 8 canoes, and \$500 for the specialty trailer designed to transport the canoes. The trade-ins would bring the unit cost for the new kayaks down from \$349.99 to \$116.57.

BOARD APPROVED

8. ADMINISTRATORS' REPORTS

A. Building Principal Reports

Board Members reviewed the building principals' monthly reports.

B. Attendance Report

Board Members reviewed the Attendance Report for September through December 2019.

C. Athletic Director's Report

D. Superintendent's Report

o Section 6 Football Alignment

Mr. Bonnewell shared with the Board that on January 20th the Executive Committee reviewed an appeal to the January 3rd league alignment decision filed by Buffalo Public Schools; as a result, the Federation alignment will be used in 2020-2021. We will review our past scheduling data and communicate to Section.

o Nellie Brown Report

Mr. Bonnewell shared with the Board that earlier in the meeting, Ms. Nellie Brown's written Report was reviewed together with a list of findings and actions taken on them and a list of positives cited in the report.

o Needs Assessment

Mr. Bonnewell shared handouts with the Board that detailed the number of participants to be chosen broken into two groups. One group will consist of individuals selected from the administrators' unit, teachers' unit, support staff unit, facilities (CSEA unit), District Office/Tech Support unit, Teaching Assistant, students (selected by their respective student government or Student Leadership Council), PTA, and law enforcement (selected by the Albion Police Department).

The second group will consist of individuals selected from the business community, the non-profit community, parents, and community members with no children in the district. The Superintendent and the Board President will also be included in the Core Team. Mr. Bonnewell noted that the groups of individuals would be chosen by invitation to Albion School group leaders to select representatives and the second group by invitation to apply in school and community media.

Mr. Bonnewell noted PLC Associates have to be asked about the possibility of accommodating evening meetings. PLC currently plans day sessions (half-day mornings or afternoons) but to be open to potential members (and not further impact our sub shortage or instruction) sessions would more appropriately be held in the evening and possibly Saturdays.

Mrs. Sacco asked if this is completely on a volunteer basis and has this been communicated to staff.

Mr. Bonnewell responded yes, that staff would be volunteers and indicated it is only fair as parents, community and students would be volunteers.

Mr. Bonnewell also reviewed with the Board that based on questions asked at the January 27th meeting regarding the Triangle Survey by PLC this can be distributed via hyperlinks; by the alert system (after a test run); and it can be taken on phones, tablets, laptops and desktop computers. Mr. Bonnewell has also requested PLC provide us with optional surveys for support staff and community (non-parent) input. Following discussion with the District Leadership Team and the Board at the January 27th meeting, there was confirmation that the opinions of support staff and community groups matter in the project; gathering the most comprehensive data will ensure the extended survey is appropriate. He has asked PLC for the full, 100 question survey for teachers.

Mr. Sidari asked how many people are on the alert system.

Mr. Bonnewell replied there are more than 2,500 but that some members could be from the same family.

Mr. Bonnewell asked the Board what "window" of time should there be for completion of the surveys and would the window be the same for all groups.

Mrs. Weller noted that Medina did a survey and asked if we might reach out to them to see how they did theirs.

Mrs. Nesbitt added that when PLC Associates presented to the Board, they spoke of various methods and means to give the survey; through computer banks at the library; at churches; they were things to think about.

Miss Leto said this is based on perception data; specific concerns.

Mr. Bonnewell added that surveys could also be done with pen and paper.

Mrs. Harling added the need to set a time and date for responses; that we could even set up computers at campus events and distribute flyers.

Miss Leto indicated when the last Superintendent Search was done, we did this.

Mrs. Brown indicated it needs to be researched.

Mr. Bonnewell said that the Core Team may meet initially before the surveys which are being built are provided.

Mrs. Sacco asked what the recommendation of PLC Associates is on this.

Mrs. Weller said the surveys will be in English and Spanish.

Mr. Bonnewell responded that PLC wants to begin as soon as possible.

Mrs. Weller indicated she had reached out to Betty Sue Miller at the library. She is willing to set up computers and could probably put up the advertisement on the digital signage working collaboratively with the District.

Miss Leto added that parents could be asked at Annual Reviews to complete the survey.

Mr. Bonnewell added information regarding the surveys could be made available at concerts, STEAM events and Family Nights.

- o Governor's Foundation Aid Proposal
Mr. Bonnewell shared with the Board the Governor's proposal that was released on 1/21/20. Foundation Aid is the biggest issue; it merges several categories into a new one. Some merged were "reimbursable aids" that increased annually based upon the amount the District spent in the category the prior year.

The Governor's Foundation Aid Proposal would include them in a formula that allows the Governor to limit included reimbursable aid schools would receive. If this is passed, additional 2019-2020 spending would not be reimbursed in these categories in 2020-2021.

The Governor's Foundation Aid Proposal may be to limit growth in reimbursable aid (now Districts decide growth based on their spending). This may be to defend from claims NYS isn't meeting the "Sound Basic Need." Future increases could be called adds to Foundation Aid - the subject of the suit.

If new Foundation Aid operates as the old, Districts will have more flexibility. Category aid (library, textbooks, computers) could be used for most District wishes. Of course, other areas will suffer as money is shifted away from them.

The Governor's proposal has a TOTAL increase in this new aid of \$360,330, just under a 1.7% increase for the category. (\$360,330 is 1.01% of the current budget. With the proposal [all other factors equal], we could increase the 2020-2021 budget only 1.01% without a property tax increase.)

9. BOARD DATES

DAY	DATE	EVENT	TIME
Monday	February 24, 2020	Finance and Audit Committee Meeting	6:00 pm
Monday	March 02, 2020	Regular Board of Education Meeting	7:00 pm
Monday	March 09, 2020	Finance and Audit Committee Meeting	6:00 pm
Tuesday	March __, 2020	Bus Drivers' Breakfast HS Café	10:00 am
Monday	March 23, 2020	Finance and Audit Committee Meeting	6:00 pm
Monday	April 6, 2020	Regular Board of Education Meeting	7:00 pm
Tuesday	April __, 2020	Annual BOCES Budget Vote & Election	TBD

BOARD APPROVED

10. EXECUTIVE SESSION WITH THE SUPERINTENDENT

BOARD APPROVED

11. OPEN SESSION

BOARD APPROVED

12. ADJOURNMENT

BOARD APPROVED