



DISTRICT 90 E-LEARNING PLAN OVERVIEW

2021-2022

River Forest District 90 **E-Learning Plan Overview**

Purpose of E-Learning

The purpose of developing an E-Learning option for District 90 schools is to provide an alternative method of delivering instruction for students in case physical attendance at school is not possible. E-Learning usually defines a method of instruction in which the teacher affords learning experiences for students using remote learning or a virtual learning platform. Students typically show evidence of learning by engaging in online activities or completing independent assignments/activities that demonstrate mastery of instructional concepts, learning objectives, or learning standards. Examples of situations in which E-Learning may provide a suitable substitute for traditional instruction in District 90 include inclement weather, pandemic illness closings, or compromised school facilities.

Daily Instructional Time for Elementary and Middle School E-Learning

Elementary students will receive daily reading, writing, and math assignments, as well as an activity from one of their weekly Specials classes. Middle School students will receive daily assignments from all subject areas scheduled for that day, including Exploratories.

Please see the planned daily E-Learning instructional minutes for each grade level below, plus independent reading time to ensure 5 hours of instruction (2 hours and 15 minutes for Preschool and Kindergarten). Based upon our findings, these time allocations are similar to those contained in E-Learning Plans for other local elementary school districts that are comparable to River Forest District 90.

| Grade Level | Instructional Minutes/Day | Subject Area/Days |
|----------------------------|---|---|
| Pre-K, Kindergarten | 135 Instructional Minutes* | Reading, Writing, Math + one Specials class (10 min.) |
| Grades 1 & 2 | 150, <i>plus</i> Independent Reading/Activities | Reading, Writing, Math + one Specials class (20 min.) |
| Grades 3 & 4 | 150, <i>plus</i> Independent Reading/Activities | Reading, Writing, Math + one Specials class (20 min.) |
| Grades 5 - 8 | 328, <i>including</i> Independent Learning/Activities) | Designated block classes scheduled on a given day (4 classes/82 minutes) |

*Independent Reading time will be configured differently for Kindergarten students

Guidelines for Teachers, Students, and Families

Instructional Schedule Considerations

E-Learning work assignments are intended to align to the skills and standards that students are engaged with when they are present in school. Some assignments will be an extension of the classroom learning they are currently engaged in, and some assignments will be intended as reinforcement or continued practice of recently acquired skills.

In addition to hosting designated teacher-student “virtual office hours” during the E-Learning Day, teachers will also conduct virtual meetings with their teaching teams or departments, plan learning/instruction for the following day, and review student assignments or evidence of engagement as they are submitted throughout the day.

It is important to acknowledge that during E-Learning Days, teachers will require flexibility to conduct effective remote teaching. This need is reflected in the design of the instructional day. Some of our D90 students may have supervisory responsibility for siblings on E-Learning Days or other limitations. The schedule is intended to be maximally responsive to D90 student learning needs, while also providing teachers and students with the flexibility to respond to the unique dynamics of teaching and learning remotely.

Elementary School Assignments

Teachers will post all daily assignments by 9:00 a.m. on the designated E-Learning Day. Students will log into Seesaw to access their assignments and log into their Classroom Zoom. The E-Learning Day will end at 3:00 p.m.

Middle School Assignments

Teachers will post all daily assignments in Schoology courses by 8:30 a.m. on the designated E-Learning Day. The E-Learning Day will end at 3:07 p.m.

Technology Matters

Students will be expected to use their assigned i-Pads to participate in class activities during any designated E-Learning Day(s). Teachers are asked to ensure that students take their assigned i-Pads home on days when E-Learning is anticipated. Families with technology-related problems will be asked to contact the D90 Help Desk (helpdesk@district90.org), which will be actively monitored throughout the day by technology staff to assist during any designated E-Learning Day(s). *Families without internet access are asked to contact their child’s classroom teacher in advance to ensure that internet access is available for online learning throughout the school year.*

E-Learning Daily Schedules:

Elementary School E-Learning Schedule: AM Preschool and Kindergarten

| Time | Activity/Description |
|-------------------------|--|
| 8:00 - 9:00 a.m. | Individual teacher planning/preparation period |
| 9:00 a.m. | <ul style="list-style-type: none">• Class Meeting/Attendance: All students log on to class remotely.• Daily learning assignments/schedules will be posted for students by this time. |
| 9:00 - 10:15 a.m. | <ul style="list-style-type: none">• AM Preschool and Kindergarten Remote instruction, as appropriate by grade level |
| 10:15 a.m. - 11:15 a.m. | <ul style="list-style-type: none">• AM Preschool and Kindergarten students complete independent reading assignments |
| 1:30 p.m. - 3:00 p.m. | <ul style="list-style-type: none">• AM Preschool and Kindergarten students complete assigned activities and independent reading assignments• Elementary teachers respond to students/families |
| 3:00 p.m. | Student Dismissal All daily student assignments due (electronic submission) |

Elementary School E-Learning Schedule: PM Preschool and Kindergarten

| Time | Activity/Description |
|-----------------------|--|
| 8:00 - 9:00 a.m. | Individual teacher planning/preparation period |
| 10:45 a.m. | <ul style="list-style-type: none">• Class Meeting/Attendance: All students log on to class remotely.• Daily learning assignments/schedules will be posted for students by this time. |
| 10:45 a.m.-12:00 p.m. | <ul style="list-style-type: none">• PM Preschool and Kindergarten Remote instruction, as appropriate by grade level |
| 12:30 - 1:30 p.m. | <ul style="list-style-type: none">• PM Preschool and Kindergarten students complete independent reading assignments |
| 1:30 p.m. - 3:00 p.m. | <ul style="list-style-type: none">• PM Preschool and Kindergarten students complete assigned activities and independent reading assignments• Elementary teachers respond to students/families |
| 3:00 p.m. | Student Dismissal All daily student assignments due (electronic submission) |

Elementary School E-Learning Schedule: Grades 1-4

| Time | Activity/Description |
|-------------------------|--|
| 8:00 - 9:00 a.m. | Individual teacher planning/preparation period |
| 9:00 a.m. | <ul style="list-style-type: none"> Class Meeting/Attendance: All students log on to class remotely. Daily learning assignments/schedules will be posted for students by this time. |
| 9:00 - 11:30 a.m. | <ul style="list-style-type: none"> Remote instruction, as appropriate by grade level |
| 11:30 a.m. – 12:00 p.m. | <ul style="list-style-type: none"> Teacher Planning Time (no active student instruction) Students complete independent reading assignments |
| 12:00 - 1:00 p.m. | Lunch/break for staff and students |
| 1:00-1:30 p.m. | <ul style="list-style-type: none"> Students return for afternoon asynchronous learning. Elementary Office Hours-teachers will be available by zoom to provide support and answer student questions if needed. |
| 1:30 - 2:30 p.m. | <ul style="list-style-type: none"> Elementary students complete assigned activities and independent reading assignments Elementary teachers respond to student/family questions or needs via email and provide student academic supports, as needed |
| 2:30 p.m. - 3:00 p.m. | Teacher work/collaboration time: <ul style="list-style-type: none"> Teacher/department collaboration Grading Lesson planning Responding to emails/reviewing student assignments Contacting/responding to parents (as necessary) |
| 3:00 p.m. | Student Dismissal All daily student assignments due (electronic submission) |

Middle School E-Learning Schedule

| Time | Activity/Description |
|--|---|
| 8:00 am - 8:30 am Teacher Prep Time | Class assignments will be posted for students during this time. |
| 8:30 am-9:52 am | <ul style="list-style-type: none"> Day 1/Block 1 OR Day 2/Block 5 |
| 9:57 am- 11:19am | <ul style="list-style-type: none"> Day 1/Block 2 OR Day 2/Block 6 |
| 11:25 - 12:12 pm | Lunch/break for staff and students |

| | |
|-------------------|--|
| 12:18 - 1:40 pm | <ul style="list-style-type: none"> • Day 1/Block 3 OR Day 2/Block 7 |
| 1:45 pm - 3:07 pm | <ul style="list-style-type: none"> • Day 1/Block 4 OR Day 2/Block 8 |
| 3:07 p.m. | <ul style="list-style-type: none"> • Remote School Day Ends |

Special Education and Related Services/Supports

Students with IEPs who attend general education courses follow the procedures in place for general education students. Special education accommodations are built-in to assigned electronic classroom lessons/activities. As such, students with IEPs will possess the skills to implement the attendance procedures and assigned activities with access to their accommodations and their Special Education case manager for necessary guidance/assistance.

Students with IEPs at Roosevelt who are enrolled in Instructional courses (courses taught by a Special Education teacher) will follow the same procedures for their Instructional classes as they follow for general education classes. Students at Lincoln and Willard who receive special education instruction in a pull-out setting at different times throughout the day will be able to access their teacher via Zoom during scheduled office hours. Special Education teachers will communicate their office hours directly with families.

Students enrolled in the Multi-Needs Skills Program will receive E-Learning materials from their case manager/special education teacher. These materials are specifically developed with instructional activities that are appropriate for the student based on identified needs and the individualized education plan (IEP). The activities are designed to facilitate students continuing to work on identified IEP goals during the E-Learning Day. Since all the E-Learning activities are extensions of the academic activities students would typically complete during a traditional school day, students will be able to continue their progress towards skill acquisition as if school was in session.

Some students with IEPs receive related services. Our related service providers thoughtfully schedule student services to avoid pulling students from core instruction. Given the condensed schedule for synchronous remote instruction, it may be necessary for our related service providers to provide asynchronous services on an E-Learning Day. Related service providers will communicate directly with families in the event of an E-Learning Day.