



**River Forest  
Public Schools**

**Administrative Building**  
7776 Lake Street  
River Forest, IL 60305  
Phone: 708-771-8282  
Fax: 708-771-8291

## **RIVER FOREST PUBLIC SCHOOL DISTRICT 90**

### **NEW KINDERGARTEN REGISTRATION**

District 90 is now processing all New Student Registration electronically. Families registering students in District 90 for the first time must call 708-771-8282 to speak with the district registrar to begin the registration process.

The registrar will explain the online process. Please review the New Student Registration checklist for details of the documents required to prove your residency. All uploaded residency documents must have the parents' current River Forest address.

Parents will be required to upload the required Proof of Residency documents and complete all of the online forms before the student registration will be considered complete.



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January 10, 2022

Dear Parents of New Kindergartners:

Welcome to River Forest School District 90! We hope that you and your child will be pleased with all that our school district has to offer in the upcoming years. We are here to help you during those years and invite you to share your questions and comments with us at any time.

As you begin your journey with us, there are a few things that we would like to share about the Kindergarten registration:

1. Although we ask parents if they have a preference for their child being placed in a morning or an afternoon Kindergarten class, there is unfortunately no guarantee that we can accommodate a preference. Several factors are considered in placing students into one section or another, including:
  - a. It is important to balance class sizes, gender ratios, and other demographic factors such as special education needs, student age distribution, language support needs, race, and ethnicity.
  - b. Staffing needs and availability are a factor. For example, some Kindergarten teachers may also have other instructional responsibilities and some teachers who provide necessary support services (language, reading, special education) may have limited morning or afternoon availability.
  - c. Enrollment numbers can change a great deal between February and August. In some cases, additional sections of Kindergarten classes may be created, thus making it necessary to adjust the balance in classes as described above.
2. All Kindergarten students are screened in the area of literacy as a routine practice in District 90. An appointment will be scheduled for your child in August. Parents will also have the opportunity to complete a confidential online developmental screening assessment called the *Ages and Stages Questionnaire* that will help teachers support each child's developmental needs. More information about this will be forthcoming in the months ahead.

Please be assured that all of us in District 90 look forward to working with you and helping to instill in your child a life-long love of learning.

Welcome to District 90!

Ed Condon, Ph.D.  
Superintendent

*Excellence in Education: A Continuing Tradition*



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**KINDERGARTEN REGISTRATION**  
**Begins Friday, February 4, 2022**

**Kindergarten eligibility: 5 years old on or before September 1, 2022**

Residents NORTH of Chicago Avenue attend: Willard School  
1250 Ashland  
River Forest, IL 60305  
Phone: 708 366-6740  
Ms. Diane Wood, Principal

Residents SOUTH of Chicago Avenue attend: Lincoln School  
511 Park  
River Forest, IL 60305  
Phone: 708-366-7340  
Mr. Casey Godfrey, Principal

If you have any questions, please call 708-771-8282. For additional registration information, please go to our district website: [www.district90.org](http://www.district90.org).

Kindergarten School Hours for Lincoln and Willard Schools:

Morning (AM) Session - 8:20 a.m. -11:05 a.m.

Or

Afternoon (PM) Session - 12:25 p.m. -3:10 p.m.



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Dear Families of Incoming Kindergarten Students,

Kindergarten registration for the 2022-23 school year begins February 4. Below are a few brief answers to some common questions that families who are new to District 90 ask about registering their student for Kindergarten.

### **Frequently Asked Questions**

#### **How old must my child be to register for Kindergarten?**

Children who will be 5 years old on or before September 1, 2022 are eligible to register for Kindergarten.

#### **When should I register my child for Kindergarten?**

Registration starts on Friday, February 4. We ask that you register your student as soon as possible to help district administrators and school principals make crucial decisions based on enrollment, such as the number of teachers and staff, the number of morning and afternoon sections, and other factors.

#### **How and where do I register my child for Kindergarten?**

District 90 is now processing all new Kindergarten registration electronically. Families registering student in District 90 should call Josephine Ribaud, the district registrar, at (708) 771-8282 to start the registration process.

#### **What forms do I need to complete?**

For a complete list of the documents and forms needed to register your student for kindergarten, please visit [District 90's website](#).

#### **How do I get my child placed in an afternoon or morning Kindergarten class?**

We try to honor requests for morning and afternoon classroom placement. However, we cannot guarantee that your child will be assigned a class based on your preference. Our classroom placement process is very deliberate, thorough, and takes into account many elements. We strive to create balanced classrooms by considering many factors including size, gender ratios, and the varying social, emotional, and academic needs of the children.

We will make every attempt to notify you of your child's morning or afternoon placement by mid-August 2022. Last minute enrollments can make this process somewhat difficult, so we thank you for your understanding and patience as well as your assistance with early registration.

#### **Who can I contact if I need help with this packet or because of my family's particular situation?**

For questions about the registration process, completing the forms, or your specific situation, contact Josephine Ribaud at [ribaudoj@district90.org](mailto:ribaudoj@district90.org) or (708) 771-8282. You can also visit the [District's website](#), [www.district90.org](http://www.district90.org), for additional information.

Please join us for a special Virtual Kindergarten Information Night on Thursday, February 3 at 6:30 p.m. Please contact your school's main office for the link for the meeting. Families residing south of Chicago Avenue will attend Lincoln School and families north of Chicago Avenue will attend Willard School.

**Welcome to Kindergarten!**



### NEW STUDENT REGISTRATION CHECKLIST

The following documents are required when registering a new student for school in District 90.

**Category 1: One (1) Original Document required:**

- ☐ Most recent property tax bill and proof of payment
- ☐ Mortgage papers (homeowner's closing documents, such as settlement statement or loan agreement).
- ☐ Signed and dated lease and proof of last two months' payments (cancelled checks or receipts)
- ☐ Housing letter (military personnel)
- ☐ An agreement of sale for a residential property located within the District's geographic boundaries, signed by the seller and parent/custodian as buyer, which has a closing date within 90 calendar days (Conditional Enrollment Affidavit and financial deposit are required based on Board of Education policy 7:60)
- ☐ Notarized Affidavit from Third Party Confirming Occupancy

*Under unusual circumstances, the District may elect to accept substitute documents.*

**AND**

**Category II: Three (3) original documents required:**

- ☐ Driver's License or Illinois State I.D. Card
- ☐ Vehicle Registration
- ☐ Voter Registration
- ☐ Current public aid card
- ☐ Letter from Illinois Department of Public Health with a case number
- ☐ Current homeowner's or renter's insurance policy declaration page and premium payment receipt
- ☐ Current auto insurance policy declaration page and premium payment receipt
- ☐ Most recent gas, electric or water bill within the past 3 months

**Student Information**

- ☐ Proof of residency and birth date form, or proof of residency for families of currently enrolled students
- ☐ Student's original birth certificate
- ☐ Student Pre-Registration form
- ☐ Illinois State Student Transfer Form (only required of students transferring from an Illinois public school, grades one through eight)
- ☐ Custody documents (if applicable); court order, agreement, judgment or decree

**Health Information and Forms**

- ☐ Physical Examination (Illinois Certificate of Child Health Examination Form) dated within one year of the first day of school.
- ☐ Dental Examination (The exam must have taken place after December 15<sup>th</sup> of the prior school year).
- ☐ Eye Examination (The exam must be completed within one year prior to the first day of school).
- ☐ School Medication Authorization Form (if applicable)

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**PROOF OF RESIDENCY  
(Continuing Student)**

Parents and/or guardians are required to submit proof of residency upon enrollment of their children and attest that they are residing within the boundaries of River Forest School District 90 at the time of initial enrollment. It is expected that you have maintained that residency in the District when your children are registered for classes in subsequent years. Each year, thereafter, you will be required to submit a tax bill if you are a homeowner, or a current lease if you rent.

The District reserves the right, on a case-by-case basis, to require parents and/or guardians of District 90 students to reaffirm their actual residency in light of information brought to the attention of the District that may call that residency into question, such as expired leases or sale of property. Renewed leases should be provided to the District Office.

## PROOF OF RESIDENCY AND BIRTHDATE

River Forest School District 90

Date \_\_\_\_\_

Name of Student \_\_\_\_\_ School \_\_\_\_\_

Name of Student \_\_\_\_\_ School \_\_\_\_\_

Name of Student \_\_\_\_\_ School \_\_\_\_\_

Checklist to be completed and initialed by District 90 personnel:

\_\_\_\_ Birth Certificate

\_\_\_\_ Student Pre-Registration Form and New US Dept. of Education Race and Ethnicity Data Standards

*The following evidence of proof of residency must be presented with a current River Forest address:*

### **Category 1: One (1) Original Document required:**

- ☐ Most recent property tax bill and proof of payment
- ☐ Mortgage papers (homeowner's closing documents, such as settlement statement or loan agreement).
- ☐ Signed and dated lease and proof of last two months' payments (cancelled checks or receipts)
- ☐ Housing letter (military personnel)
- ☐ An agreement of sale for a residential property located within the District's geographic boundaries, signed by the seller and parent/custodian as buyer, which has a closing date within 90 calendar days (Conditional Enrollment Affidavit and financial deposit are required based on Board of Education policy 7:60)
- ☐ Notarized Affidavit from Third Party Confirming Occupancy

*Under unusual circumstances, the District may elect to accept substitute documents.*

**AND**

### **Category II: Three (3) original documents required:**

- ☐ Driver's License or Illinois State I.D. Card
- ☐ Vehicle Registration
- ☐ Voter Registration
- ☐ Current public aid card
- ☐ Letter from Illinois Department of Public Health with a case number
- ☐ Current homeowner's or renter's insurance policy declaration page and premium payment receipt
- ☐ Current auto insurance policy declaration page and premium payment receipt
- ☐ Most recent gas, electric or water bill within the past 3 months

*Under unusual circumstances, the District may elect to accept substitute documents.*

**The District reserves the right to evaluate the evidence presented. Merely presenting the items does not guarantee admission.**

.....  
This proof of Residency form is to attest that the above child is not enrolling in District 90 solely for school purposes and is living on a permanent basis with the person having complete custody and control. Registration of a student who is not a resident is a fraudulent act. Any student found to have been fraudulently registered will be dropped from the attendance rolls immediately. Parents or guardians making a fraudulent registration will be subject to the payment of retroactive tuition charged for non-resident students, not to exceed 110% of the per capita cost. Providing false information to enable a child to attend a District 90 school tuition free is a Class C Misdemeanor punishable by time in jail and/or a fine.

I certify that I understand the residency requirements and that I know the penalty for fraudulent registration.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address of Parent/Guardian \_\_\_\_\_

Phones: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_





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**Proof of Residency for Families with Students Currently  
Enrolled and Birth Certificate Verification  
River Forest School District 90**

Date\_\_\_\_\_

Name of New Student\_\_\_\_\_School\_\_\_\_\_

Name of New Student\_\_\_\_\_School\_\_\_\_\_

Name of New Student\_\_\_\_\_School\_\_\_\_\_

\_\_\_\_\_Birth Certificate for Child

\_\_\_\_\_Driver's License for Parent/Guardian

\_\_\_\_\_Student Pre-Registration Form and New US Dept of Education Race and Ethnicity Data Standards

.....  
Students currently enrolled in District 90 Schools:

Name of Student\_\_\_\_\_School\_\_\_\_\_Grade\_\_\_\_\_

Name of Student\_\_\_\_\_School\_\_\_\_\_Grade\_\_\_\_\_

Name of Student\_\_\_\_\_School\_\_\_\_\_Grade\_\_\_\_\_

\*\*\*\*\*

Signature of Parent/Guardian\_\_\_\_\_Date\_\_\_\_\_

Printed Name\_\_\_\_\_Relationship\_\_\_\_\_

Address of Parent/Guardian\_\_\_\_\_

Phones: Home\_\_\_\_\_Work\_\_\_\_\_Cell\_\_\_\_\_



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**STUDENT PRE-REGISTRATION**  
(Please print legibly throughout this document)

Date \_\_\_\_\_

Student Legal Name: \_\_\_\_\_, \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_ To enter Grade: \_\_\_\_\_

at School: (circle one) Lincoln / Willard / Roosevelt OR \_\_\_\_\_ To be evaluated for Special Education Services

Kindergarten? (circle one): AM / PM / Either

(Note: Kindergarten Session Preference: Your preference will be considered, but class size and balancing factors will take precedence.)

**PARENT/GUARDIAN(S)**

Name (last, first) \_\_\_\_\_ Relationship \_\_\_\_\_

Student lives with: \_\_\_\_Y \_\_\_\_N Divorced \_\_\_\_ Separated \_\_\_\_ (Please provide custody documents, if applicable)

Phone/Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Name (last, first) \_\_\_\_\_ Relationship \_\_\_\_\_

Student lives with: \_\_\_\_Y \_\_\_\_N Divorced \_\_\_\_ Separated \_\_\_\_ (Please provide custody documents, if applicable)

Phone/Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

(The above email address(es) will be utilized for all District communication and for the online registration process)

Please circle one: Own Home / Lease - lease expiration date \_\_\_\_\_ /Other

Previous School Attended	City, State	Grade	Year(s)

Did your child have an IEP (Special Education Services), ISP, or a 504 at their previous school? \_\_\_\_Y \_\_\_\_N

If yes, please circle which plan the student had:

IEP (Special Education Service)/ ISP (Individual Service Plan) /504

(If your child had an IEP, ISP, or 504, complete the Authorization for the Exchange of Confidential Information Form)

Did your child receive any special support services? (please circle all that apply)

Reading Math ELL Gifted

**Home Language Survey:**

The following information is required by the State of Illinois. It is used to count the students whose families speak a language other than English at home and to identify the students to be assessed for English language proficiency.

Is a language other than English spoken in your home? \_\_\_\_ No \_\_\_\_ Yes-what language? \_\_\_\_\_

Does your child speak a language other than English? \_\_\_\_ No \_\_\_\_ Yes-what language? \_\_\_\_\_

-if either of the above questions is answered yes, state law requires the district to assess your child's English language proficiency-

\*If born outside USA – Date student entered USA (month/year) \_\_\_\_\_

Date first enrolled in a USA school (month/year) \_\_\_\_\_

## New U.S. Department of Education Race and Ethnicity Data Standards

In fall 2007, the U.S. Department of Education issued new guidance on the collection and reporting of race and ethnicity data for public school students and staff. The guidance implements new federal race and ethnicity categories that were developed to obtain a more accurate picture of the nation's diversity. The new data collection process requires parents or guardians to answer a two-part question, indicating ethnicity first and then one or more of five races. If a student's parents or guardians decline to indicate race and/or ethnicity, observer identification by school district staff is required.

The new race and ethnicity data will be used in the same manner as previously collected data, e.g., in reporting and analyzing test results by race and ethnicity. The information will not be used to check immigration status, and the confidentiality of individual student information will be protected.

Thank you for your cooperation in providing the needed data on the form below.

### DATA COLLECTION FORM

Student Name: \_\_\_\_\_

**INSTRUCTIONS:** This form is to be filled out by the student's parents or guardians, and both questions must be answered. Part A asks about the student's ethnicity and Part B asks about the student's race. If you decline to respond to either question, the school district is required to provide the missing information by observer identification.

**Part A. Is this student Hispanic/Latino?** (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.) Choose only one.

- ☐ No, not Hispanic/Latino
- ☐ Yes, Hispanic/Latino

*The question above is about ethnicity, not race. No matter which answer you selected, continue and respond to the question below by marking one or more boxes to indicate what you consider this student's race to be.*

**Part 8. What is the student's race? Choose one or more.**

- ☐ **American Indian or Alaska Native** (A person having origins in any of the original peoples of North and South America, including Central America, and who maintains tribal affiliation or community attachment)
- ☐ **Asian** (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam)
- ☐ **Black or African American** (A person having origins in any of the black racial groups of Africa)
- ☐ **Native Hawaiian or Other Pacific Islander** (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)
- ☐ **White** (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa)

### VERIFICATION OF INFORMATION:

I verify that the information on this Pre-Registration Form is correct.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date

Illinois State Board of Education