

Board Minutes



Special Session Meeting Minutes
Littlestown Area School District
September 8, 2014
7:30 p.m.

MEETING CALLED TO ORDER

The Littlestown Area School District Board of Education met in a Special Session on Monday, September 8, 2014, at 7:30 p.m. in the Maple Avenue Middle School Auditorium, 75 Maple Avenue, Littlestown, PA 17340. Meeting was called to order by President, Mrs. Dolores Nester.

ROLL CALL

On roll call the following directors were in attendance: Mrs. Dolores Nester, Mr. Randy Mosebrook, Mrs. Lauren Nace, Mrs. Melinda Jones, Mrs. Jennifer McClay, Mr. Carl Thompson, Mr. Larry Behrendt. Absent: Mr. Robert Hahn and Mr. James Witt

ATTENDANCE

Others present were: Mr. Daniel Altland, Solicitor; Dr. Carolyn Rhodes, Substitute Superintendent; Ms. Beverly Lang, Board Secretary; Dr. Matthew Meakin, High School Principal; Mr. Jeff Laux, Athletic Director; Mr. Victor Trone, Facilities Manager; Mrs. Shelley Hobbs, Interim Business Manager; Mr. Michael Lippy, LEA President; Football Parents; Football Players; Soccer Parents; Soccer Players; Cheerleader Parents; Cheerleaders; and interested citizens.

PUBLIC PARTICIPATION

Mrs. Nester asked direction from the Board to suspend Policy 906 regarding limiting public participation to 45 minutes. Mrs. Nace made a motion to suspend Policy 906 and let everyone the allotted time to speak, seconded by Mr. Behrendt. Approval was 7-0.

Janelle Ressler, 168 Colorado Avenue, Littlestown, PA 17340 spoke to the Board about the LEFA Field Usage. Ms. Ressler read the newspaper article from Gettysburg Times from last Board Meeting:

After much debate, the Littlestown School Board voted unanimously to allow an outside organization to use the high school stadium, even though some high school sports have been denied access due to field overuse.

At Monday's school board meeting, the board approved Littlestown Elementary Football Association (LEFA) to use the high school football stadium for eight football games in September and October. These dates include Sept. 6, 13 and 20 from 4 p.m. to 9 p.m., Oct. 4 and 11 from 4 p.m. to 9 p.m., Oct. 12 from noon to 5 p.m. and Oct. 25 from 1 to 9 p.m.

LEFA has used Littlestown High School's facilities for years, but school board member Jennifer McClay said preventing high school students from using their own fields to allow an outside organization to play there isn't fair. "Why are we bumping high school sports off of a football field when there are seven or eight JV games each for boys and girls (soccer), and we're allowing elementary age kids to use the field?" McClay asked the board.

Junior varsity soccer has not been allowed to use the football stadium in the past due to field overuse, she said. The team uses Alloway Creek's field instead, which is sometimes too muddy to play on, causing numerous games to be cancelled.

"This should be a no brainer," school board member Larry Behrendt said. "We are the Littlestown School Board and we're here to protect the kids of the school. Then, the kids of the school get first choice before a rec council does."

This comment received applause from a member of the public who attended the meeting.

Athletic director Jeff Laux said it is possible to allow JV soccer to play at the stadium, but he warned that if he permits JV soccer, no grass will be left on the field by the end of the year.

Littlestown High School Principal Dr. Matthew Meakin added that LEFA is the first organization to cancel its games if the weather begins to deteriorate the fields or the fields become too overused.

Substitute superintendent Carolyn Rhodes suggested that the issue be discussed further with the athletic committee and the property and supply committee to see if JV soccer could be accommodated.

But since LEFA's season is fast approaching, school board President Dolores Nester said the board couldn't wait to vote on whether or not the organization could use the high school's facilities.

Initially, the school board voted against LEFA using the field, with only two members in favor of the motion.

With approval from solicitor P. Daniel Atland, the school board revisited the discussion in old business.

Nester asked the board to reconsider its vote since LEFA's season is right around the corner, and it is a late date to tell the organization that it will have to look elsewhere for field space.

"I would like to say as president of this school board, this organization has used our fields for a long time," Nester said. "If you want your phones to start ringing at this time of year, voting this down would create almost a riot in Littlestown. We don't want to be a riot town."

Nester said she didn't agree with the idea that high school soccer is unable to use the field. But since LEFA has used the field for years and does contribute to the school district, she said she doesn't think "at this late date it is proper to say no."

The school board agreed and voted unanimously to approve LEFA's request.

The athletic committee and the property and supply committee plan to meet soon to come up with a compromise to benefit JV soccer next year. This way, LEFA will have advance notice if they cannot use the field in the future.

She noted that her counter-part is going to follow up on why this article is not correct.

Jeffrey Ballard, 1461 Hickory Road, Littlestown, PA 17340 spoke to the Board as a parent of a high school soccer player. I would like to begin by saying I don't think anyone here wants to see anybody lose use of the stadium field that we have. However, I do think that we have high school teams that are getting full use of the field. I think there needs to be a development of a priority system for high school, middle school, community groups to use the field. I was told a study was done several years ago that says we need to limit use of the field to preserve the turf. I would offer that in the number of years that study has been done, there has been development in grasses and turf management/fertilizers, things like that that we need to get someone from Penn State or Virginia Tech to help us evaluate what we can do to preserve our field and make it better. I know that other schools in this area have teams who play on those fields multiple

games a night, 6 nights a week. It can be done and we should look into this. He asked the Board to establish a priority for that and help with scheduling to get everyone in and make it a workable situation and win/win for everyone.

Rob Gorsuch, 140 Kingsdale Road, Littlestown, PA thanked the Board for the opportunity to speak. He stated that his counterpart took the first part of the news article to make sure there is clarification and where we sit as an organization. He stated, I am a past president of LEFA and involved for 7 years and current member of high school coaching staff. It's more than LEFA. It is a program and a football family, K-12. Jumping back to the article, first thing I'd like to point out is we should consider what should be viewed as a conflict of interest to have a board member make a suggestion that would punish one organization but then possibly benefit another and that one that would benefit from that involvement would have a spouse involved. The Board should take review to make sure for future considerations that there is not conflict of interest. I would like to thank the individuals who stood up for us at that past meeting. They have a true understanding of what goes into our football family. Our football family is the life-blood of this town. The commitment which is demonstrated is like no other. LEFA consist of grades K-6 but our football family is all inclusive K-12. The organization that started back in the 70s has a great deal of history, tradition and respect in this community. The program has fielded up to 3 tackle teams and as small as 1 tackle team. It continues to succeed no matter how hard times get. No matter how less money everyone has, it continues to succeed. At this point in time today, we have over 250 children involved in the elementary program, K-6. These programs were started and supervised by a great amount of people. The commitment of time and dedication to make this program run smoothly like names like Deb Woy, April Hawk, Kelly Brown, Dave Wolf, Ron Callahan, the Nobles, the Grelli's, I could take the rest of my time to name off people who make this program successful. To be part of the YEFL, York Adams Elementary Football League, the players have to reside in this SD. There was a quote in the paper that said to protect the kids of this school. The quote is exactly right, these children are not Westminster Owls, not Hanover Hawks, not Delone Squires, not SFK, they are Littlestown Thunderbolts. The coaches who volunteer their time are Thunderbolts too. They go through training, background checks, and certifications to make sure they are up to our standard of being Thunderbolts. We spent a lot of time learning from our parent organizations; we run the same plays, we cheer the same cheers. This is how you build a solid program. Many coaches pull double duty. They coach at the high school level and then they dedicate their evenings to coach at the lower levels. Again complete dedication to the family. I think they still have a right to use the football stadium to play football. Our organization gives back to the school. The last 7 years, we've given back thousands upon thousands, back to the school. Last year alone for field usage and light usage we gave a check for over \$1400 back to the school district. We spend money on blocking pads, tackling dummies, sleds, anything the budget doesn't permit, we covered year after year. Our football family has followed every rule we've been asked. Dr. Meakin stated in the article we are the first to go off when the weather is inclement or the field conditions don't permit. We've obeyed every rule with the band using the concession stands and this happens because we have respect for them. I'll finish up saying we are so much more than hard hitting and cheering loud. We teach our kids how to give back as well. This organization has helped blood drives, raise funds for local families, and work closely for charities. We teach them it's not always about them. Right now it IS about them and they deserve to continue to play football in the football stadium.

Mrs. Nester thanked everyone for the public participation. As the Board we look at all what is happening in the District. Some of this problem occurred when PIAA decided to put girls and boys soccer in the same season. And we know we have to look into the field situation. And we will, we promise, we will look into this situation as of this year and LEFA is allowed and has permission from this Board to have their football games in the stadium unless the field starts to deteriorate at which time we will start removing teams from the field. The characteristics of the field, the deterioration of the field is something we will be watching. I am saying to all the parents here that we will work together; I really dislike seeing this come between two sports because we are one team, one town and we need to work together. We are trying very hard to create a situation so everyone is on the field they need to be on. Again, as a board, we need to work for the best interest of our town of Littlestown. Please, I ask all of you; do not create a situation where you are arguing from one sport to another. I expect all of us supporting every activity, every sport, every play that this district has. If people start complaining and acting towards one sport to another, we are not benefiting the Littlestown Area School District. We care for all our students K-12 and this is how we will continue. Tonight's meeting was not about whether LEFA could use the field or not, you have already been approved to use the field. Tonight's meeting was to discuss what other sports, soccer, can we put on the field and still have the integrity of the field preserved. This is what we want to do, look at field usage

and find out what is best for everyone. We really thank all of you for coming and continue to remain and also again to continue to come to our Board Meetings in the future.

PERSONNEL ITEM

Mrs. Nace made a motion, seconded by Mr. Behrendt to approve unpaid leave of absence for Katie Warner, secretary at Rolling Acres Elementary School, retro-active to September 2, 2014. Approval was 7-0.

FIELD USAGE

Melinda Jones recapped from the last board meeting:

At our last board meeting a final unanimous vote was taken to allow LEFA to hold their scheduled games on the stadium field as requested. Many board members were under the impression that with this vote, a compromise was reached to start High School JV soccer players (composed of 9-12th graders) on the stadium field and administration would carefully monitor field conditions. Should conditions not allow for teams to play on the Stadium field then the normal process, already in place, to move games to our other field locations would take effect in order to preserve the integrity of the field.

Since an actual vote by the board was not taken on JV soccer field usage, the administration was unclear as to the action that should be taken. We are left to make the decision tonight that pertains to only 2014-2015 school year stadium field usage for JV Soccer. Future usage for next season can be reevaluated at a later time. The Athletics/Extra Curricular Committee looks forward to working in collaboration with administration and representatives from each activity that uses the stadium to come up with satisfactory plans for future field uses. A date to begin this process will be chosen by the Committee within the next month.

The High School Soccer program has brought forth the following issues/complaints and is requesting JV soccer to have playing time on the Stadium field.

1. Currently, varsity soccer plays all their home games at the stadium. However, JV plays their games at the field located at Alloway. On game day, all teams start over at Alloway and play the JV game. Once the game is finished, both teams pack up their equipment and belongings, parents pack up their chairs and officials all walk over to the stadium.
 - a. At times, the teams have had to walk around to the front of the stadium because the back gates are not opened for players and officials to have access. Parents are required to enter into the front of the stadium in order to pay to get in.
 - b. A student crossing the road is a safety issue of concern to some parents.
 - c. JV soccer is the only field sport within the entire district that does not get the opportunity to play at the Stadium Field.
2. Throughout the district the standard protocol for field and property usage is that all outside organizations request their practice time and game schedule (**Attachment #3**). The athletic department schedules those requests around the game schedule and practice times of the High School, Maple Avenue and district wide school functions. Board approves all usage. If High School Sports and extra circular programs are given first priority over other programs, why is High School JV soccer not given this same opportunity when it comes to the stadium field usage? **Attachment #2** you will find 7 school districts policies or procedures for facility/stadium usage. All of which give school districts activities/sports first priority. I have yet to find any district that does things differently. **Attachment #3** you will find our usage district form and in the lower right hand corner the statement "**School**

Activities and Sports Schedules will have priority!"(Attachment #2 & Attachment #3)

3. With the new policy change in booster clubs, all sports are encouraged to have a booster club to support the function of their program. This decision has led our district sports/extra-curricular programs struggling to obtain funds from the same pool of community money. With the permission of the district, the High School Soccer program set up their booster fundraising through concession stand sales. These sales help to fund their program. However the potential concessions money and entry charge that could be earned during the JV games is lost.
4. While Alloway soccer field currently looks good (**Attachment #5**), when it rains the field becomes swampy, smelly like sewage and very buggy with loads of biting misquotes. Once it rains, the field tends to hold the water for 2-4 days. Players and coaches complain that if you are at the field later in the day around game time and sit on the players' bench, there are loads of mosquitos even when it hasn't rained. *(I visited the field in midday and did not experience it. I have not had the opportunity to visit the field after it rains or in the evenings. During the visit, benches were found to be in rough shape and Dee requested they to be painted. This was done immediately. It was requested the old, wet, rotting cut grass piled up around the field be removed to eliminate that smell from the area. This has not been completed yet.)*
 - a. By playing on the field in this condition, the soccer ball absorbs the water making it difficult to move it around the field to play any game.
 - b. This field condition has caused some players to sustain various foot infections and body injuries.
 - c. The current Alloway field is not equipped with any seating for visitors/fans.
 - d. Currently there is no immediate access to a restroom. There are restrooms in Alloway, but since school is in session, the visiting and home teams cannot use the restrooms until 3:30 for the 4:00 game. If there's an emergency, a coach has to escort individual player into the front of the building. Athletes can't use the bathroom after being on the bus traveling. This limits warm-ups.
 - e. In past seasons, occasionally games were either cancelled or moved to the competitors' home field when field conditions were unplayable.
5. Soccer currently holds practices behind the high school on a hill that is about five feet away from a drainage area (**Attachment #4 -Photos**). Many times there are four teams practicing (Girls, Boys JV & Varsity) on the same field at the same time. They are allowed to practice at Alloway only on the day before a game.
 - a. This practice setting is causing athletes to experience hip, leg, knee and ankle problems.
 - b. This practice setting does not give the athlete's accurate game day playing experience.

Resources/ Questions & Back-Up Information:

The following additional information was requested and the responses were received as follows:

1. A chart is attached showing how much the field has been used for the last five years and what is scheduled for the 2014-2015 school year for each sport. However, no real records and data have been kept or tracked in previous years for field usage according to Jeff. Jeff took what was scheduled but does not know what was added or removed to schedules. I compiled a chart based on his information located in (**Attachment #1**). **However, I do not think soccer played on the stadium field in the earlier years so those numbers are most likely incorrect.**

Lauren or Jen may have a better idea on those numbers.

2. What is the cost of maintaining each of the three soccer fields separately including supplies, wages, equipment, etc.? **Per Victor Trone, a total of approximately \$10,460.50 is spent to maintain 3 soccer fields. That is \$3,486.83 for each field but this cost does not include fuel. (Attachment #6 – for breakdown of costs)**
3. What are various school districts policies for Field Usage? **(Attachment #2) (Attachment #3)**
4. Would like a copy of the study completed that indicated how much the FB field should be used. **No copy of an actual field study of our stadium field was provided.** (I have provided emails of information received. Some attachments I was unable to open.) **(Attachment #6 – info. received)**
5. **Jeff authorized this year for 2 varsity soccer scrimmages to be played in the stadium. In the past all scrimmages were played at Alloway.**
6. Victor's source and contact information is:

Andrew S. McNitt

Professor of Soil Science - Turf grass

Director of Penn State's Sports Surface Research Center Coordinator for Turf grass Science Undergraduate Program The
Pennsylvania State University

116 Agricultural Science and Industries Building University Park, PA 16802

814-863-1368 - voice

814-863-7043 - fax

mcnitt@psu.edu

<http://www.personal.psu.edu/asm4>

<http://ssrc.psu.edu>

<http://www.twitter.com/psuturfnews>

www.Kafmo.org... info sites.. this is the local chapter...

www.stma.org..... more info..

www.ptc.org....

Dr. Rhodes also commented that Mr. Trone visits our fields weekly and inspects them.

Mr. Trone also commented that Andrew McNitt is a professor at Penn State. The company that I use to get the outline is a graduate of Penn State using his information. Professor McNitt is the official consultant for NFL and leading consultant in the country. JANCO is the company we use; he makes weekly visits to fields every week, does soil samples, outlines the program for fertilization and everything I do. He is willing to come to a Board Meeting and go into the process and explain why there is a limit on field usage.

Mrs. Jones noted that the Athletics Committee could not meet before this meeting but we felt like this meeting was important because we didn't want to wait until later to make the decision for jv soccer. Some of the ideas are listed. If you have any others, please speak up. Below are options discussed with Carolyn and Administration. Should you have other ideas please share them at the meeting. Attached you will find documentation to review so that you can make an informed decision.

1. **Keep field usage the way it is for this year and start discussions for next year usage. Also, educate the public of maximum field usage restraints.** This decision continues to preserve the integrity of the field. Victor Trone indicates that our stadium field capacity is around 50 game usages per season not per year **(Attachment 1 Field Usage)**. His source of information is Andrew S. McNitt a contact at Director of Penn State's Sports Surface Research Center Coordinator. I requested a copy of the study that was completed for the FB field but an actual

study completed of our stadium field was not provided. Dr. Meakin, Victor and Jeff all concur that the Alloway Creek field is a safer field for the athletes than the Stadium Field.

2. **Let JV soccer play on the stadium field only when Alloway Creek is not playable to avoid game cancellations and moving of games to competitors home field.** In the past years when Alloway field has not been playable games were either cancelled or moved to the competitors' home field advantage. This decision would help to alleviate that problem.
3. **Give each JV girls and boys a set number of games to play on the field. (example: 3 each) They pick the games they would like hosted on the field.** This would give any seniors playing on JV the opportunity to experience the stadium setting and would allow for Soccer to obtain more concession stand revenue for the program.
4. **Allow JV soccer to finish out the season on the stadium field. There are 11 games total that would be scheduled on the field.** Should this decision made, the idea to move Soccer practices to Alloway when conditions are playable could be considered. Victor Trone has indicated the field usage capacity for the field at Alloway is 50 game usages per season. Adding 11 games to the stadium brings stadium field usage to 62.
5. **A combination of 2 and 3. Allowed to play a set number of games and let them play when Alloway is not playable.**

Mrs. Nester commented as a person with a degree in physical education, I walked the entire field at Alloway Creek; no there are not bleachers; however, many times even when there are bleachers, many people sit in their own chairs. I did not experience any mosquitos or bugs although I officiate field hockey and many fields are pretty bad and I take my own bug spray. I did not experience Alloway Creek field when it was wet and do I understand there is a problem when it rains. As long as it is not raining the conditions of that field are definitely playable. If the Board considers putting JV there, I highly recommend at least putting practice at that field.

Mrs. Nace asked Mr. Laux if any soccer games so far this season have not been able to be played at Alloway Creek due to weather? Mr. Laux replied no.

Mr. Behrendt made a suggestion with the tremendous support I see out here, I know football contributed immensely to this district. I have a grandson who plays and I'm very familiar with what goes on. We discussed building another field and there are not funds in the budget this year. Mr. Trone estimated \$20k to build a new field. I suggest that Football and Soccer get together and see what they can come up with to help us build another field. In the future, we have a field shortage no matter what happens.

Mr. Behrendt made a motion, seconded by Mrs. Jones that jv soccer finish out the year on the stadium field.

Discussion on how many games were left this year was asked by Mr. Mosebrook. There are 11 additional games and a maximum of 62 games on Memorial Field. Maximum usage we discussed is possibly 50.

Mrs. McClay asked Mr. Trone that when you do this field study when the gentlemen comes to the field, the 50 games, is that in dry conditions because we've been fortunate to have a dry season. If you had a dry season, would that mean that the extra games would not impact the field? Mr. Trone said no matter the weather conditions, putting extra games on the field will impact the field. More rain will impact it even more, that's why we don't play when it's wet. 50 is 50, not 62. Mrs. McClay asked how they come up with 50 when they don't know what the weather is like. How do you determine that? Is that an arbitrary number? Also, we include marching band in that field study as an event. When you're counting marching band do they count a 100 member band or 20 member band because according to things I read one band counts as 2. Is Mr. McNitt figuring the number of students in the band?

Mr. Trone replied that along with Jim from JANCO, the correct way to count field usage which I do not do but we do have a liberal count. The varsity games are counted as 3, 1 for the warm up, 1 for the game, and 1 for the band. I only count that as 1 so we are already over what we should be doing. I based that since I've been here for 6 years, what the field

looks like, and how we maintain it. I do monitor the field after every game and try to determine the situation, how the field looks. Different games tear up more grass. Once the grass is removed, there is no magic I can perform to put grass back on the field. We are constantly putting seed down, constantly fertilizing. Once the season starts and as the season progresses, you have shorter hours of daylight, you have colder temperatures. The growing season diminishes greatly especially when you get to October/November. To answer your question with the band, I'm not sure how many band members they figure in that. I just know what we've been doing since I've been here.

Mrs. McClay asked if Mr. Trone knows any reason why other high school fields are able to accommodate all their sports. Mr. Trone answered that they are not. Look at Bermudian's field. They are putting in a turf field. They use their field for everything. 50 is 50.

Mrs. McClay said there is plenty of schools that do accommodate all sports on their football field and they do it with grass. Mr. Trone he said he would like to see those figures. Mrs. McClay said that Biglerville and Hanover play all their sports on the same field.

Dr. Rhodes said we could look into this. Mr. Trone said we can play all we want on the field; it's just a matter if you want the grass on it at the end of the season. Once you destroy the grass, it takes 2 years to get it back.

Mr. Behrendt amended his motion to include after each game the field be inspected and determined what condition and what has to be done right after the game. We need to come up with a compromise. No is not an answer. Motion was not seconded.

Mr. Laux reported that the problem to evaluate after every game is that at the beginning of October, all of the sudden the field is not playable anymore; I can't change high school league games. Shortage of officials and changing the schedule will be nearly impossible.

Mr. Behrendt said that if the football game is played and it rains, they are going to tear the field up. Victor then makes the determination if they can play next week or does he have maintenance to do and need to let the field sit for a week before they can play again. Victor determines the next schedule to play on that field will have to move to another field. Mr. Laux said there is not another field for football games. Other fields we have are not PIAA approved to play football.

Mr. Mosebrook said we don't know the impact of playing 62 games on the field. Remember the concern is not that we lose the grass; the concern is that when we lose the grass, we have additional injuries. We've all seen tackle after tackle on the dirt in the section of the in-field on the visitor's side. Every time there is a tackle on that dirt, everyone holds their breath because we don't know if the player is going to get up again. The concern is safety. Given the fact we are part way through the season, why don't we compromise and give the JV soccer team the opportunity to play on the stadium, rather than all 11 games, compromise and say 3 games for girls and 3 games for boys. It's maybe not ideal for JV soccer but it allows the seniors and players to play on the stadium field, get more revenue using the concession stand, and we'll have a little less impact on the field.

Mrs. Nester said we have an amendment on the motion to allow 3 games for the boys' soccer team and 3 games for the girls' soccer team to play on the stadium field for the remainder of this season. Motion was seconded by Mrs. Jones. Approval was 7-0.

Mrs. Jones asked Mr. Trone with this change is it possible for this year to move their practices and play the rest of their games on the Alloway field? Is that going to hurt the field? Mr. Trone answered that it depends on the amount of rain. How wet the field might be. They currently do practice there the day before a game. Its currently gets 2 to 4 practices a week now. The more use you put on that field, the more wear it's going to take. I will need to monitor. Mrs. Jones said if we had two fields we are maintaining, we wouldn't have to put so much time and energy into the field behind the high school and then if field conditions aren't good, if one day they go behind the high school to practice. Mr. Trone said he still needs to maintain it unless it is totally abandoned. Mrs. Jones asked the Board member's thoughts on moving

practice to Alloway? Mrs. McClay asked Mr. Laux if the trainer would be available to go to Alloway if there is an injury? Mr. Laux said as far as the athletic trainer, she has a gator and can go anywhere on the campus she needs to go. Currently we have 2 to 3 soccer games a week so if we are playing and practicing on that field it comes to 6 times a week anyway.

At 8:55 p.m. Mrs. Nester announced an Executive Session to discuss a personnel issue.

OTHER BUSINESS

Mr. Mosebrook made a motion, seconded by Mr. Thompson to accept the proposal from Clemens Educational Consulting Firm to conduct a Superintendent Search for the amount of \$5,500.00. Approval was 7-0

Mrs. Nace made a motion, seconded by Mr. Behrendt to appoint Jackie Murren as an Instructional Advisor for Special Education support for two 8 hr. days per week at \$390/day plus mileage. Approval was 7-0

ADJOURNMENT

Motion was made by Mr. Behrendt, seconded by Mr. Mosebrook to adjourn the meeting at 9:17 p.m.
Motion was approved unanimously.



Beverly J. Lang
Board Secretary/Recording Secretary