

OTTUMWA COMMUNITY SCHOOL DISTRICT
Warehouse and Maintenance – Chuck Bray, Director of Buildings and Grounds
907 Gateway Drive, Ottumwa IA 52501
641-684-6979, ext. 73100/e-mail chuck.bray@ottumwaschools.com

Date: July, 2018

To: Ottumwa Community School District Parents and Employees

Subject: ***Asbestos Hazard Emergency Response Act (AHERA)***

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA). This law required all schools, Kindergarten through 12th Grade, to be inspected for asbestos-containing building materials and to develop a management plan outlining a program to control and/or abate such materials.

To bring our schools into compliance with these regulations, the Ottumwa Community School District contracted with Hall-Kimbrell Environmental Services, Inc. Based upon Hall-Kimbrell inspection and laboratory analysis of samples taken throughout the District, a management plan was written which outlines our intent in controlling and abating any asbestos containing materials. Our District Management Plan is available for your review in the Maintenance Office, with a school specific plan available in each school's administrative office.

Since the inspection of our facilities and the development of our management plan were completed we have been managing those materials found to be asbestos containing. Our maintenance and custodial employees have received special training to qualify them to conduct their routine activities around asbestos-containing materials.

Our systematic schedule of periodic re-inspection, monitoring conditions, repairing deterioration, employee training, and recordkeeping is a continual process. These activities are conducted at different locations and times in accordance with our plan. If you have any questions on this matter, please feel free to call and ask for Chuck Bray, district designee at 641-684-6979, ext. 73100. You will find thorough documentation of the district-wide activities which relate to described asbestos-containing materials in the District Management Plan and relevant site documentation maintained in each individual school plan.

Although the asbestos containing material located in our facilities is continually monitored, a formal and comprehensive periodic surveillance is performed to determine and document any changes, which may have occurred in the condition of the material. Documentation of this surveillance is maintained as part of our management plan.

Included with this notification, is a summary of asbestos related actions taken since the last issue of this notification. Should you have any questions, please feel free to call the Maintenance Office. We will be pleased and willing to discuss any matters pertaining to asbestos in our schools, its location, and specifically what we have done or plan to do in managing of this material.

Sincerely, 

Chuck Bray, Director of Buildings and Grounds
Ottumwa Community School District

OTTUMWA COMMUNITY SCHOOL DISTRICT
ASBESTOS MANAGEMENT ACTIVITIES

School Year 2017-2018

The District's management plan and physical maintenance program for asbestos materials were inspected by the following agencies:

Federally Mandated Triennial Inspection – Completed, February 10, 2017. The triennial inspection was completed by Iowa Environmental Services (IES). Central records and procedures were inspected. Site inspection and reassessment of all known or assumed friable Asbestos Containing material were made in every school building. Material that was previously considered non-friable was inspected to determine whether there had been a change in its condition.

Where asbestos materials had been removed since the last inspection, it was noted. The amounts and locations have been recorded in the Management Plan. The Management Plan was reviewed and updated.

- **No removal during this time frame.**

Other inspections of our asbestos materials and management were completed by the Ottumwa Community School District's Asbestos Technician, under the 6-month periodic surveillance program. All changes in condition were noted and where necessary repairs were made.